Writer's Page

Communicating Important Information so that it is Easy to Find, Easy to Read, and Easy to Understand

Only the information you need.....
...... when you need it.

This is a resource for those who write policy, procedures and supporting forms. The information found here can also be used by anyone involved with communication. E-mail any ideas or comments to policy@des.wa.gov .

Here are some writing tips that may be helpful to those who are writing a policy, procedure or a form for the first time.

- DES Policy Process
- Manual - Writing Policy at DES

Here are some links that you might find helpful when researching or writing.

- Online Tools For English Language
- Search the Web (www)
- Society for Human Resource Management Knowledge Center
- Audit Research Sites
- Copyright Information Page.
- Carnegie Mellon Writer's Style Guide
- Guide to Grammar and Style

Here are some technical writing links:

- Technical Writing Page
- Society for Technical Communication