WACS PRESENTATION
AGENCY & IT CONTRACTS REPORTING

09 7 2022

Business Operations

Contracts and Procurement Division

Washington State Department of Enterprise Services

INTRODUCTIONS

DES Business Operations Team:

- Management Analysts: Kayla Rodriguez, Nicole Johnson, Keegan Barnes, Courtney Doyle, and Todd Stewart
- Business Operations Manager: Alisha Ghanie

Agency Contract Reporting and IT Contract Reporting

- Review Timelines and Numbers
- Questions

AGENCY CONTRACTS REPORTING

AGENDA

Agency Contracts Report

- Timeline and Current Numbers
- Typical Questions
- Support

TIMELINE AND CURRENT NUMBERS

- Reports **Due October 31**
- DES posts data to data.wa.gov

Details	Numbers
Total Reports	143
Accepted	10
%	**7%**

TYPICAL QUESTIONS

- Diversity Status for Small Businesses Out of State
- Autofill Diversity Status for Agencies and Higher Educations
- Naming Convention in Template - WEBS

INFORMATION AND SUPPORT

- Submit your report via the link to Box.com located on the Agency Contract Reporting webpage.
- Set up time with DES
- Resources
    - Webpage
    - FAQ
    - Training

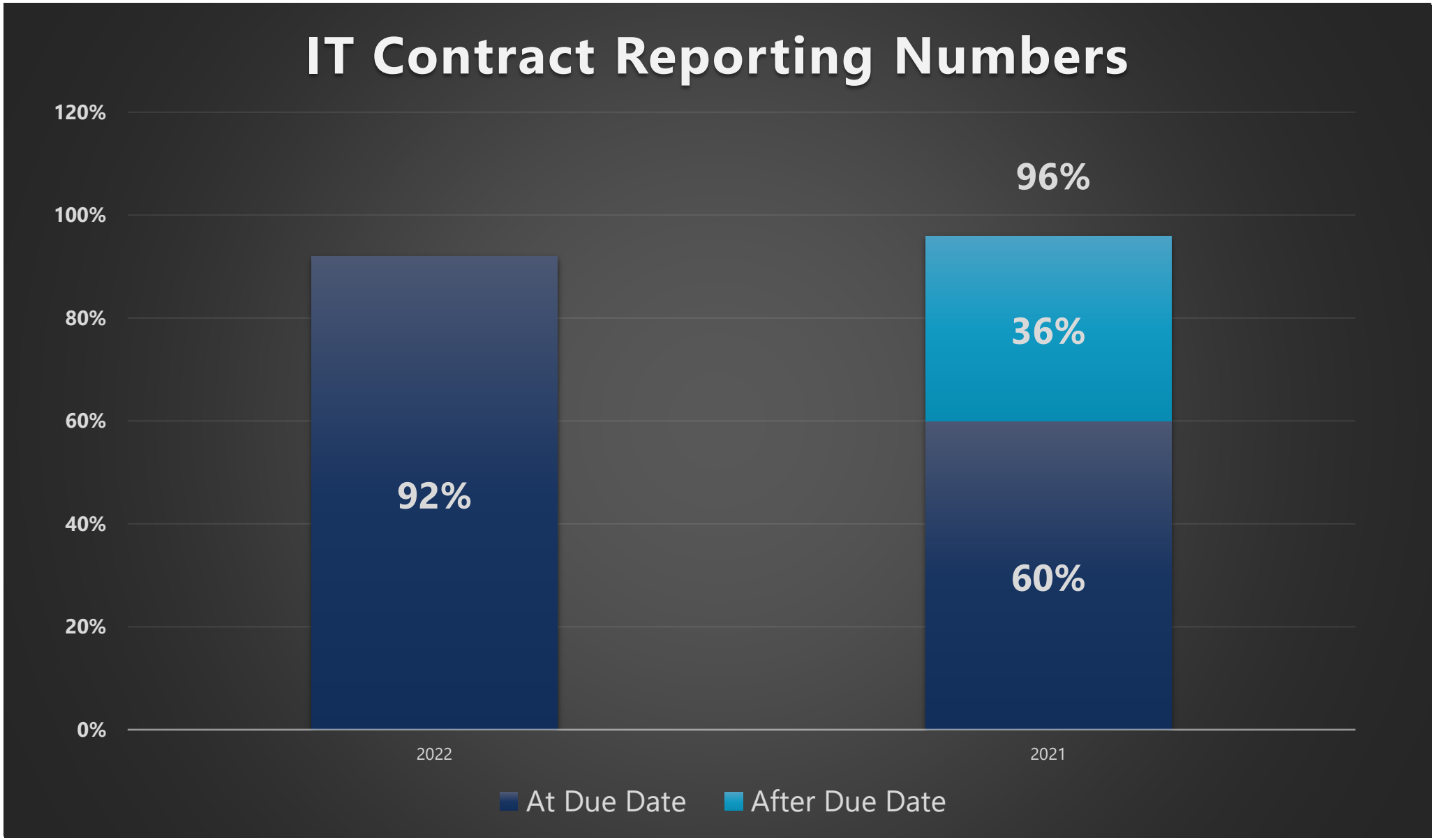
IT CONTRACTS REPORTING

AGENDA

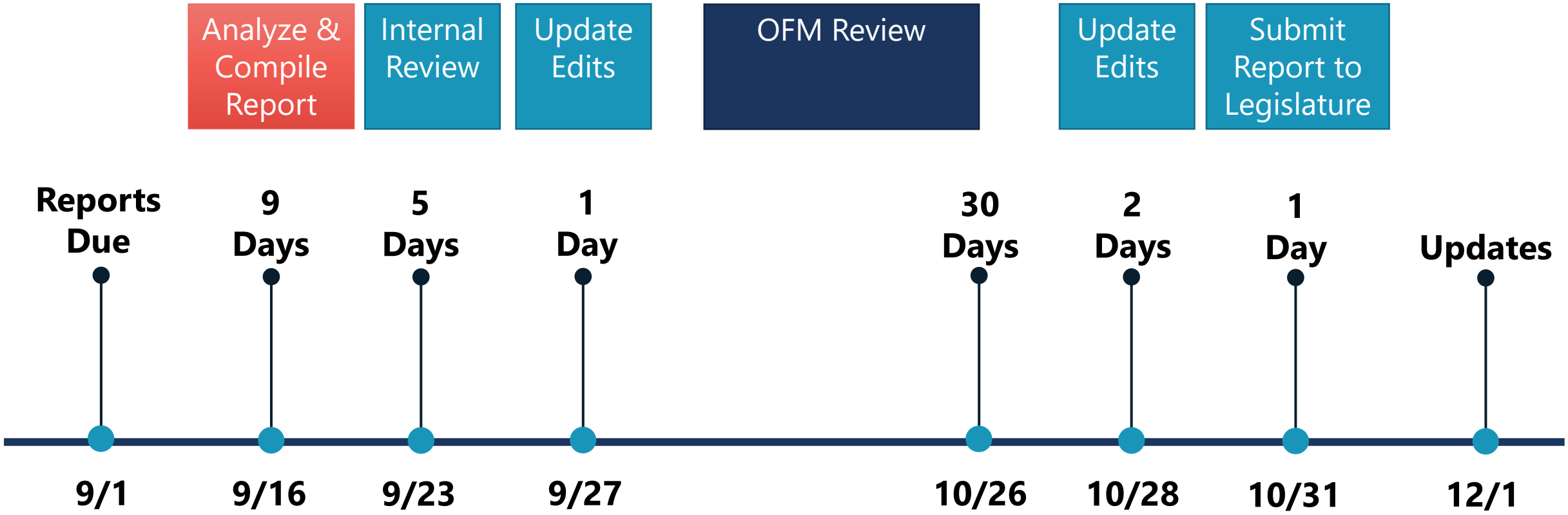
IT Contracts Report

- Reporting Numbers
- Timeline
- Enhancements

REPORTING NUMBERS



TIMELINE TO SUBMIT TO LEGISLATURE



Key

DES & WA TECH | DES | OFM

ENHANCEMENTS

Thanks to Everyone!

- Considerations for Statewide Contract (MC) Data
- Autofill Information
    - Statewide (MC) if in list as Cooperative
    - Cooperative Name
    - Dates to match Statewide (MC)
    - IT Tower %
- Vendor Name Clean-Up
- Training Considerations

QUESTIONS?

ContractReporting@des.wa.gov

ITContractsReporting@des.wa.gov

360-407-2214

Agency Contract Reporting

IT Contracts Reporting