



**FEDERAL WAY
PUBLIC SCHOOLS**
Each Scholar: A voice. A dream. A **BRIGHT** future.

Department of
Capital Projects

August 19, 2021

Talia Baker, Administrative Support
Project Review Committee
State of Washington Department of Enterprise Services
1500 Jefferson St. SE
Olympia, WA 98501

RE: Federal Way School District DB Project Application for Memorial Field Renovation

Dear Ms. Baker and PRC Members:


Federal Way School District is pleased to submit DB project application for Memorial Field Stadium as part of the 2017 Capital Bond Phase II Program.

Previous applications in the bond program includes replacement projects for the Mirrow Lake, Lake Grove, and Wildwood Elementary Schools, Thomas Jefferson High School, the combined Star Lake Elementary/Totem Middle School and the Olympic View K-8 project. All of those projects are currently underway in various phases and are running smoothly.

Memorial Field is the last major project in the bond program, and the only major project that is not a school replacement. The project will benefit from the experience of the District's team and from the many systems and processes that have been put in-place and fine-tuned over the past 3 years. Memorial Field is currently in the pre-design phase, and is scheduled to be completed in 2023.

We look forward to your review of our application and to discussing the benefits of utilizing the DB procurement method on this project at the September 23rd meeting.

Sincerely,

DocuSigned by:

F61817957CB04E4...

Michael Swartz
Executive Director of Capital Projects
Mobile - 253.391.9243

State of Washington
Capital Projects Advisory Review Board (CPARB)
PROJECT REVIEW COMMITTEE (PRC)

APPLICATION FOR PROJECT APPROVAL
To Use the Design-Build (DB)
Alternative Contracting Procedure

The CPARB PRC will only consider complete applications: Incomplete applications may result in delay of action on your application. Responses to sections 1-7 and 9 should not exceed 20 pages (*font size 11 or larger*). Provide no more than six sketches, diagrams or drawings under Section 8.

Identification of Applicant

- a) Legal name of Public Body (your organization): [Federal Way School District No. 210](#)
- b) Address: [33330 8th Avenue South, Federal Way, WA 98003](#)
- c) Contact Person Name: [Michael Swartz](#) Title: [Executive Director Capital Projects](#)
- d) Phone Number: [\(253\) 391-9243](#) E-mail: mswartz@fwps.org

1. Brief Description of Proposed Project

- a) Name of Project: [Memorial Field Renovation](#)
- b) County of Project Location: [King](#)
- c) Please describe the project in no more than two short paragraphs. (*See Attachment A for an example.*)

As part of the Federal Way Public Schools 2017 Bond, Federal Way Public School has committed to upgrade and renovate Memorial Field to better serve the City of Federal Way community. The vision of the project is to replace the two existing grandstand bleachers, increasing capacity from 3,500 to 4,300 to accommodate for the student body growth. The track and field will be resurfaced and updated to current standard. Support structures such as bathrooms, concessions, ticketing booth, and parking will be reorganized and replaced. The project will also improve the lighting, technology, and security infrastructure. Site improvement will include landscaping, utility connections and frontage improvement as required by the City of Federal Way.

Federal Way School District has hired AHBL to conduct a concept study and site analysis. The school district is targeting to develop and validate design standard for the stadium by September 2021 and enter Schematic Design phase January 2022. Construction is scheduled to begin Spring of 2023 and to be completed by August of 2023.

2. Projected Total Cost for the Project:

A. Project Budget

Costs for Professional Services (A/E, Legal etc.)	\$ 1,600,000
Estimated project construction costs (<i>including construction contingencies</i>):	\$15,600,000
Equipment and furnishing costs	\$ 1,000,000
Off-site costs	\$ 100,000
Contract administration costs (owner, cm etc.)	\$ 1,500,000
Contingencies (design & owner)	\$ 3,000,000
Other related project costs (inflation)	\$ 2,000,000
Sales Tax	\$ 1,700,000
Total	\$26,500,000

B. Funding Status

Please describe the funding status for the whole project. *Note: If funding is not available, please explain how and when funding is anticipated*

The project is fully funded through the Federal Way Public Schools 2017 Bond, approved by voters in November 2017.

3. Anticipated Project Design and Construction Schedule

Please provide (*See Attachment B for an example schedule.*):

The anticipated project design and construction schedule, including:

Revised 3/28/2019

- a) Procurement;
- b) Hiring consultants if not already hired; and
- o Federal Way Public Schools, through a public procurement process, selected CBRE|Heery to provide program/project and construction management services for the entire bond program.
 - o Internally the District employs Michael Swartz (Executive Director of Capital Projects), Mike Benzien (Executive Director of Maintenance and Operations) and Ashley Murphy (Chief Finance and Operations Officer) who each has Capital Bond experience
 - o The District procured AHBL earlier this year to perform a site analysis and concept study
 - o The District procured Integrus Architecture to determine general district standards for Memorial Field. The district standard should be usable by any architect to be selected on the project and will not include any products or design proprietary to Integrus Architecture
 - o Other consultants that are already under contract include: Perkins Coie LLP (legal), AHBL (surveying and SEPA consultant), AESI (Geotech), PBS (HazMat), ESA (Critical Area Analysis), and Tree Resources (Arborist)
- c) Employing staff or hiring consultants to manage the project if not already employed or hired.

TASK	TARGET COMPLETION DATE
Procure Project/Construction Management Team	Completed
PRC Approval	September 29 th 2021
Design-Builder Procurement	
First publication of RFQ for D/B Contractor	October 1 st 2021
Second publication of RFQ for D/B Contractor	October 8 th 2021
RFQ Submission Deadline	November 8 th 2021
Identify Design-Build-Finalist and Issue RFP	November 12 th 2021
RFP Submittal Deadline (Contractor Proposals)	December 3 rd 2021
Notify Highest Scored Finalist	December 10 th 2021
School Board Approval	December 14 th 2021
Design	
Site concept study	Completed
Programming	August 2021 – October 2021
Schematic Design	January 2022
Design Development	February 2022 – March 2022
Construction Document	April 2022 – May 2022
Permitting	
SEPA	January 2022 – March 2022
Land Use	March 2022 – October 2022
Building Permit	June 2022 – January 2023
Construction	February 2023 – August 2023

4. Explain why the DB Contracting Procedure is Appropriate for this Project

Please provide a detailed explanation of why use of the contracting procedure is appropriate for the proposed project. Please address the following, as appropriate:

- If the construction activities are highly specialized and a DB approach is critical in developing the construction methodology (1) What are these highly specialized activities, and (2) Why is DB critical in the development of them?
- If the project provides opportunity for greater innovation and efficiencies between designer and builder, describe these opportunities for innovation and efficiencies.
- If significant savings in project delivery time would be realized, explain how DB can achieve time savings on this project.

Memorial Field is the last project of the Federal Way Public School 2017 bond. We are looking to maximize the value of the remaining available bond fund. A defined-scope project such as Memorial Field will benefit greatly from utilizing progressive design-build delivery, which significantly increases

the opportunity for greater innovation, efficiencies, and the ability to optimize the design, material selection, and scheduling.

In this project, a significant portion of the scope is composed of pre-engineered elements and structures. This includes the covered stadium bleachers, press box, concessions, bathrooms, and storage structures. Early coordination between the pre-engineered elements and the site and utility design is critical for the success of this project. Progressive design-build delivery will allow early contractor involvement to bring the pre-engineered component designers and vendors onboard during the design phase. This will allow the architectural team to consider constructability, site logistics, material procurement, and pre-engineered elements in the design, leading to higher efficiency in the project.

Having the designers of the pre-engineered components in the design phases also allows them to work directly with the architectural team to tackle design issues, leading to more innovative and wholistic solutions. Comparing to the traditional design-bid-build procurement method, which the pre-engineered elements is designed and coordinated after design phase and contractor bid, the progressive design-build procurement method significantly reduces risks of redesign efforts and cost overrun due to mis-coordination.

In addition, Memorial Field is located next to Federal Way High School and shares one of the main pathways leading into the Federal Way High School student parking lot. The District plan on improving east frontage of the stadium, including the shared pathway. The design-builder will be expected to provide innovative approaches to construction phasing and site logistics to minimize the impact on the neighboring Federal Way High School operation. The design-build procurement method will allow the contractor to consider site logistics early, allowing the design team to incorporate logistic challenges in the design.

5. Public Benefit

In addition to the above information, please provide information on how use of the DB contracting procedure will serve the public interest. For example, your description must address, but is not limited to:

- How this contracting method provides a substantial fiscal benefit; or
- How the use of the traditional method of awarding contracts in a lump sum (*the “design-bid-build method”*) is not practical for meeting desired quality standards or delivery schedules.

The collaboration between the owner, architect and contractor during design will result in efficiencies in design, constructability and material selection. In a design-bid-build method, the pre-engineered/bidder designed elements is not coordinated till after the design phase is completed, resulting in inaccurate bids, additional re-design efforts (time and cost), and significant change orders.

Selection of the design-builder is based largely on qualifications and experience relevant to the specific nature and challenges of this project including experience with projects of this nature, strategic construction schedule planning, and storm drainage and temporary erosion and sediment control.

The design-builder will actively participate in the constructability reviews and coordination effort throughout the design process, resulting in cost-effective value-based solutions that have buy-in from the subcontractors that provides the pre-engineered elements.

Memorial Field is one of the last projects on the Federal Way Public School Bond. It is especially critical to use the available funding efficiently and prevent cost overrun. With progressive design-build delivery, cost and schedule predictability is much higher than that with the design-bid-build method as the contractor is on board throughout the design and construction phases, providing constant cost and schedule information.

6. Public Body Qualifications

Please provide:

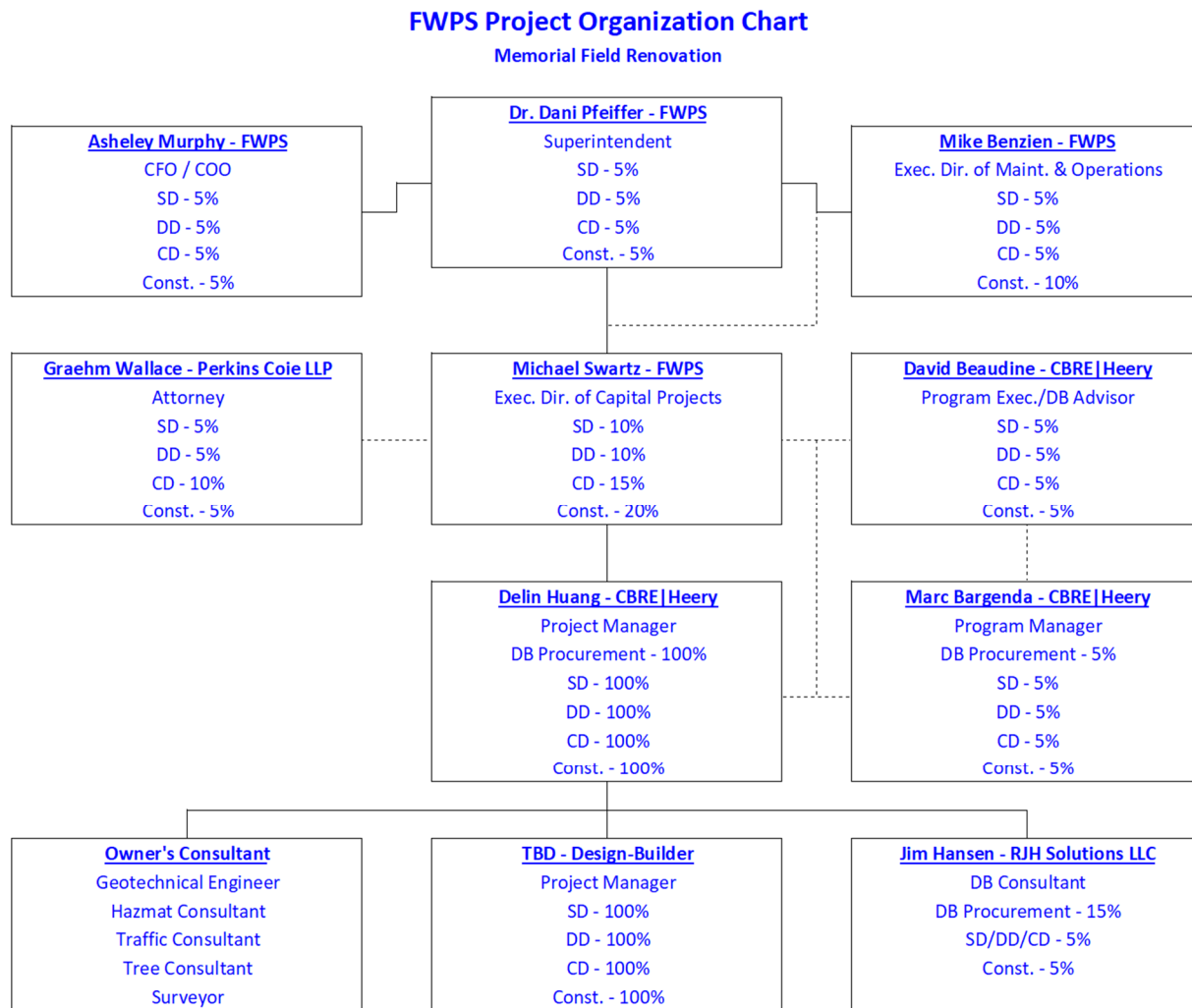
- A description of your organization’s qualifications to use the DB contracting procedure.

FWPS has successfully managed the design and construction of five major school projects (Thomas Jefferson, Star/Totem, Lake Grove, Mirror Lake, and Wildwood) totaling over \$350M in the past 3 years using alternative delivery method.

FWPS has retained CBRE|Heery to provide program and project management services for their Capital Bond Program. The CBRE|Heery team is bringing on-board professionals with past design-build experiences. CBRE|Heery is also independently hiring a design-build consultant, Jim Hansen with RJH Solution LLC for this project. CBRE|Heery is committed to sharing their design-build knowledge and expertise to increase chances of a successful project.

- A project organizational chart, showing all existing or planned staff and consultant roles.

Note: The organizational chart must show the level of involvement and main responsibilities anticipated for each position throughout the project (for example, full-time project manager). If acronyms are used, a key should be provided. (See Attachment C for an example.)



- Staff and consultant short biographies that demonstrate experience with DB contracting and projects (not complete résumés).
- Provide the ***experience and role on previous DB projects*** delivered under RCW 39.10 or equivalent experience for each staff member or consultant in key positions on the proposed project. (See Attachment D for an example. The applicant shall use the abbreviations as identified in the example in the attachment.)

- The qualifications of the existing or planned project manager and consultants.

Note: For design-build projects, you must have personnel who are independent of the design-build team, knowledgeable in the design-build process, and able to oversee and administer the contract.

Michael Swartz – Executive Director of Capital Project, FWPS

Mr. Swartz oversees the entire Capital Projects department for the District. In addition to his two years of experience as executive director overseeing the current bond program, he brings 30 years of experience in education. Mr. Swartz acts as direct liaison between the Capital Projects team to the Superintendent and her cabinet.

Michael Swartz's Project Experience			
Project Names	Project Value	Project Type	Role
Mirror Lake Elementary School	\$42M	GC/CM	Exec. Dir.
Lake Grove Elementary School	\$41M	GC/CM	Exec. Dir.
Wildwood Elementary School	\$41M	GC/CM	Exec. Dir.
Thomas Jefferson High School	\$127M	GC/CM	Exec. Dir.
Star Lake / Totem Middle School	\$107M	GC/CM	Exec. Dir.
Olympic View K-8 School	\$47M	GC/CM	Exec. Dir.

○ **Delin Huang, PE – Project Manager, CBRE|Heery**

Delin, a licensed professional engineer (PE) in civil engineering with CBRE|Heery, will be the lead full-time project manager devoted to this project and will manage the day to day activities through all phases of the project. Delin has 6 years of industry experience includes all phases of construction. Delin have been working all current Federal Way Public School Bond projects as owner's representative. Delin also had experience working as a civil/structural engineer as design consultant on Design-Build projects.

Delin Huang Project Experience			
Project Names	Project Value	Project Type	Role
Mirror Lake Elementary School	\$42M	GC/CM	Associate PM
Lake Grove Elementary School	\$41M	GC/CM	Associate PM
Wildwood Elementary School	\$41M	GC/CM	Associate PM
Thomas Jefferson High School	\$127M	GC/CM	Associate PM
Star Lake / Totem Middle School	\$107M	GC/CM	Associate PM
Olympic View K-8 School	\$47M	GC/CM	Associate PM
Expedia Seattle HQ	\$900M	DB	Structural Engineer

○ **Jim Hansen – Design-Build Consultant**

Jim Hansen is a consultant hired under CBRE|Heery to provide detailed guidance on the design-build procurement process. Jim Hansen has 47 years of school construction experience in both the public and private sectors. Jim was the Director of Construction and Planning for the Bethel Public Schools. There he was responsible for implementing a Capital Construction Bond Program with a

work value exceeding \$650 million in today's dollars, programing, estimating/budgeting, SEPA, project management for all aspect of projects, and working with OSPI for funding of projects. He was part of a core team of professionals who helped to develop the Washington Sustainable School Protocol. Under Jim's leadership Bethel was the first Public School District to utilize both the Washington Sustainable School Protocol and the Design Build Project Delivery System in Washington state.

Jim Hansen Project Experience			
Project Names	Project Value	Project Type	Role
Bethel SD Central Kitchen Center	\$25M	DB	Director of Construction/Planning
Pierce County Skills Center Phase 3	\$8.9M	DB	Director of Construction/Planning
Graham-Kapowsin High School	\$42M	DBB	Director of Construction/Planning
Liberty Middle School	\$32M	DBB	Director of Construction/Planning
Spanaway Middle School	\$45M	DBB	Director of Construction/Planning
Spanaway Elementary School	\$18M	DBB	Director of Construction/Planning
Nelson Elementary School	\$22M	DBB	Director of Construction/Planning
Fredrickson Elementary School	\$21M	DBB	Director of Construction/Planning
Shining MT Elementary School Remodel	\$16.6M	DBB	Director of Construction/Planning
Clover Creek Elementary School	\$18.9M	DBB	Director of Construction/Planning

o **David Beaudine, Assoc. DBIA – Managing Director, CBRE|Heery**

David Beaudine, Assoc. DBIA, is the Managing Director with CBRE|Heery. David's role is providing oversight and guidance throughout the entire bond program. For the Memorial Field Renovation Project, David is providing assistance for the Design-Build procurement process. David has over 18 years of industry experience with majority of that working within Washington State K-12. In addition, David serves as CBRE | Heery's Washington lead, as well as the company's K-12 market leader for Washington. David recently was re-appointed as a member of the PRC and will be providing guidance to the overall program related to best practices established and learned by the committee.

David Beaudine's Project Experience			
Project	Project Value	Project Type	Role
Federal Way Public School CIP	\$450M	GC/CM	PM PIC
West Valley School District CIP	\$69M	GC/CM	Project Director
Mead School District CIP	\$114.5M	GC/CM	Program Manager
Spokane International Airport Terminal Renovation & Expansion Program	\$52M	GC/CM	Project Director

o **Marc Bargenda – Program Manager, CBRE|Heery**

Marc Bargenda is the Program Manager with CBRE|Heery for Federal Way Public School District's bond program. Marc has over 25 years of project management and construction management experience on both public and private projects. Marc developed his skillset in design, management, contract negotiations and team leadership on various project types with a focus on higher education

and K-12 facilities. He has provided project and program management for construction projects using traditional DBB, DB, and GCCM delivery methods.

Marc Bargenda's Project Experience			
Project	Project Value	Project Type	Role
Federal Way Public School CIP	\$450M	GC/CM	Program Manager
Long Beach City College Student Service Building	\$18M	DB	Design-Builder
Mather Field Institute of Technology	\$5M	DB	Design-Builder
Lincoln HS Stadium	\$7M	DB	Design-Builder
Twelve Bridge Middle School	\$38.5M	DB	Design-Builder
Foskett Ranch Elementary School	\$18.8M	DB	Design-Builder

o **Graehm Wallace – Legal Counsel, Partner, Perkins Coie LLP**

Graehm Wallace is a partner in the Seattle office of the law firm Perkins Coie LLP. Graehm has provided design-build project legal assistance for numerous public entities including preparation of design-build contract documents and providing legal counsel regarding compliance with RCW Chapter 39.10 for design-build projects.

In addition to having provide the GC/CM contracts for all of Federal Way School District's current GC/CM projects, Graehm has also prepared them for Auburn, Bainbridge Island, Bellingham, Centralia, Central Kitsap, Central Valley, Clover Park, Lake Stevens, Mead, Mount Vernon, Port Townsend, Shoreline, Spokane, Seattle, Tacoma, Tahoma, and Vancouver School Districts.

Graehm has over 24 years legal counsel experience working in all areas of construction and has provided legal assistance to over 100 Washington public entities. His work has covered all aspects of contract drafting and negotiating. This includes preconstruction, architectural, engineering, construction management, GC/CM, design-build, and bidding. He has also provided legal advice during construction, claim prosecution, and defense work.

- If the project manager is interim until your organization has employed staff or hired a consultant as the project manager indicate whether sufficient funds are available for this purpose and how long it is anticipated the interim project manager will serve.

CBRE|Heery has been contracted to provide project and construction management services, and Delin Huang is intended to be the Project Manager from start to finish.

- A brief summary of the construction experience of your organization's project management team that is relevant to the project.

Memorial Field Renovation is the 7th and last major project in this bond program and is the only project that is not a school facility. The three pioneer projects, Lake Grove, Wildwood, and Mirror Lake Elementary School have received certificate of occupancy. Thomas Jefferson High School have achieved TCO. Star Lake Elementary School/Totem Middle is expected to achieve TCO in November 2021. Olympic View K-8 School is in the CD phase. All project controls are in-place and running smoothly, and FWPS is heavily invested in using eBuilder for all cost and document controls.

- A description of the controls your organization will have in place to ensure that the project is adequately managed.

CBRE|Heery is contracted to the District to provide continuous owner representation on these projects from programming through design, construction, and closeout. Management services have been provided since the passing of the bond and have been continually updated to align with project experiences and District procedures. The services CBRE|Heery will provide include full project controls, tracking, monitoring, compliance, and reporting relative to established budget and schedule parameters with dedicated integration and coordination with District capital projects accounting system.

Weekly meetings occur between CBRE|Heery team along with the District's Capital team which promotes active dialogue and open communication. In addition to this, there is a monthly meeting that provides updates to the Superintendent on the projects.

Authority for changes related to the project scope and budget is that of the District per school board policy. Michael Swartz has signing authority for the District on all contracts, but all amendments and change orders go to the school district superintendent, Dr. Pfeiffer, for signature.

- A brief description of your planned DB procurement process.

CBRE|Heery will lead the procurement process in close coordination with District capital project staff and legal counsel, Perkins Coie LLP. The procurement process will be based on both qualifications, experience, project approach and cost. The RFQ/P process will be broken into two phases

In phase 1, a Request for Qualifications (RFQ) with a project description, qualification requirements, published scoring and weighted criteria, proposed project budget, proposed project schedule and proposed project site information. RFQ submissions will be evaluated by the Federal Way Public School Capital Project team and CBRE|Heery. The district will shortlist up to three Finalists to move to the RFP phase

The second phase will be to provide the Request for Proposal (RFP) documents to the Finalists. The RFP will include, but may not be limited to: Request for the D/B's approach to project specific criteria, Price Factor Proposal Form, Draft of proposed D/B Contract documents

- Verification that your organization has already developed (or provide your plan to develop) specific DB contract terms.

Graehm C. Wallace, JD, Perkins-Coie, will assist the District with preparation of the contract and terms and conditions. The school district Capital Project Staff members and the CBRE|Heery PM/CM team will work together to prepare and tailor the RFQ and RFP documents to meet the needs of this project.

7. Public Body (your organization) Construction History:

Provide a matrix summary of your organization's construction activity for the past six years outlining project data in content and format per the attached sample provided: *(See Attachment E. The applicant shall use the abbreviations as identified in the example in the attachment.)*

- Project Number, Name, and Description
- Contracting method used
- Planned start and finish dates
- Actual start and finish dates
- Planned and actual budget amounts
- Reasons for budget or schedule overruns

Project Name	Project Description	Contracting Method	Planned Start	Actual Start	Planned Finish	Current Finish	Planned Budget	Current Budget	Reason for Budget or Schedule Overruns
Lake Grove Elementary	Full replacement of existing school.	GC/CM	Mar-18	Mar-18	Aug-20	Dec-20	\$39.6M	\$40.7M	Schedule: Building permit delays. Budget: Building permit delays, weather delays, and COVID 19 impacts.
Wildwood Elementary	Full replacement of existing school.	GC/CM	Mar-18	Mar-18	Aug-20	Dec-20	\$39.5M	\$41.6M	Schedule: Building permit delays. Budget: Building permit delays, weather delays, and COVID 19 impacts.
Mirror Lake Elementary	Full replacement of existing school.	GC/CM	Mar-18	Mar-18	Aug-20	Jun-21	\$40.6M	\$41.8M	Schedule: Building permit delays and change to occupied site. Budget: Building permit delays, weather delays, and COVID 19 impacts.
Thomas Jefferson High School	Full replacement of existing school.	GC/CM	Feb-18	Mar-18	Nov-21	Jul-21	\$137.6 M	\$127.0 M	Schedule: Saved time. Budget: Saved money.
Star Lake Elementary & Totem Middle School	Full replacement of two existing schools.	GC/CM	Jan-18	Sep-18	Aug-22	Aug-22	\$107.0 M	\$107.4 M	Schedule: Saved time. Budget: Holding steady.
Olympic View K-8 School	Full replacement of existing school.	GC/CM	Jan-22	Sep-18	Jan-22	Sep-18	\$47.0M	\$47.0M	Schedule: Holding steady Budget: Holding steady

8. Preliminary Concepts, sketches or plans depicting the project

To assist the PRC with understanding your proposed project, please provide a combination of up to six concepts, drawings, sketches, diagrams, or plan/section documents which best depict your project. In electronic submissions these documents must be provided in a PDF or JPEG format for easy distribution. Some examples are included in attachments E1 thru E6. At a minimum, please try to include the following:

- A overview site plan (*indicating existing structure and new structures*)
- Plan or section views which show existing vs. renovation plans particularly for areas that will remain occupied during construction.

Note: applicant may utilize photos to further depict project issues during their presentation to the PRC

See attached Exhibit A – Memorial Field Concept Site Plan and Reference Images

9. Resolution of Audit Findings On Previous Public Works Projects

If your organization had audit findings on any project identified in your response to Question 7, please specify the project, briefly state those findings, and describe how your organization resolved them.

Audits are currently being performed on all projects by MWL Advisory, LLC. They have performed mid-project audits in order to get ahead of working with FWPS and the auditees to address the audit findings prior to the final audits, but no final audit findings are available yet.

10. Subcontractor Outreach

Please describe your subcontractor outreach and how the public body will encourage small, women and minority-owned business participation.

The Federal Way School District is a very diverse community with 74% of the 23,000 students being classified as non-white. We are committed to the pursuit of equity and equality amongst our staff and students and approach all decisions with this mission being a top consideration.

As the Federal Way Public School bond program progressed, MWESB and DBE participation is growing steadily. At the beginning of the program, Wildwood Elementary School has DBE participation of 1.5%. At Thomas Jefferson High School, MWBE participation rate is 12.7% and SBE participation rate is 19%. At Star Lake Elementary School and Totem Middle School, SBE/DBE participation rate is 25.7%.

On Memorial Field Renovation, Federal Way Public Schools will continue to commit to diverse business practices. The Federal Way Public Schools has an aspirational goal to significantly increase small, women and minority-owned businesses participation by including past performances, the outreach plan and participation goals for this project as an evaluation criteria in the Design-Builder selection process. The Design-Builder will be required to describe their approach to increase small, women and minority-owned subconsultant and subcontractor participation as well as their past performance relating to participation. During the early planning phases of the project, the Design-Build team will be asked to provide and adhere

to a project specific outreach and procurement plan with opportunities to small, women and minority-owned firms.

CAUTION TO APPLICANTS

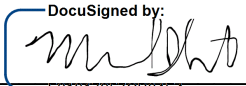
The definition of the project is at the applicant's discretion. The entire project, including all components, must meet the criteria of RCW 39.10.300 to be approved.

SIGNATURE OF AUTHORIZED REPRESENTATIVE

In submitting this application, you, as the authorized representative of your organization, understand that: (1) the PRC may request additional information about your organization, its construction history, and the proposed project; and (2) your organization is required to submit the information requested by the PRC. You agree to submit this information in a timely manner and understand that failure to do so may delay action on your application.

PRC strongly encourages all project team members to read the Design-Build Best Practices Guidelines as developed by CPARB, and attend any relevant applicable training. If the PRC approves your request to use the DB contracting procedure, you also understand that: (1) your organization is required to participate in brief, state-sponsored surveys at the beginning and the end of your approved project; and (2) the data collected in these surveys will be used in a study by the state to evaluate the effectiveness of the DB process. You also agree that your organization will complete these surveys within the time required by CPARB.

I have carefully reviewed the information provided and attest that this is a complete, correct and true application.

Signature:  _____
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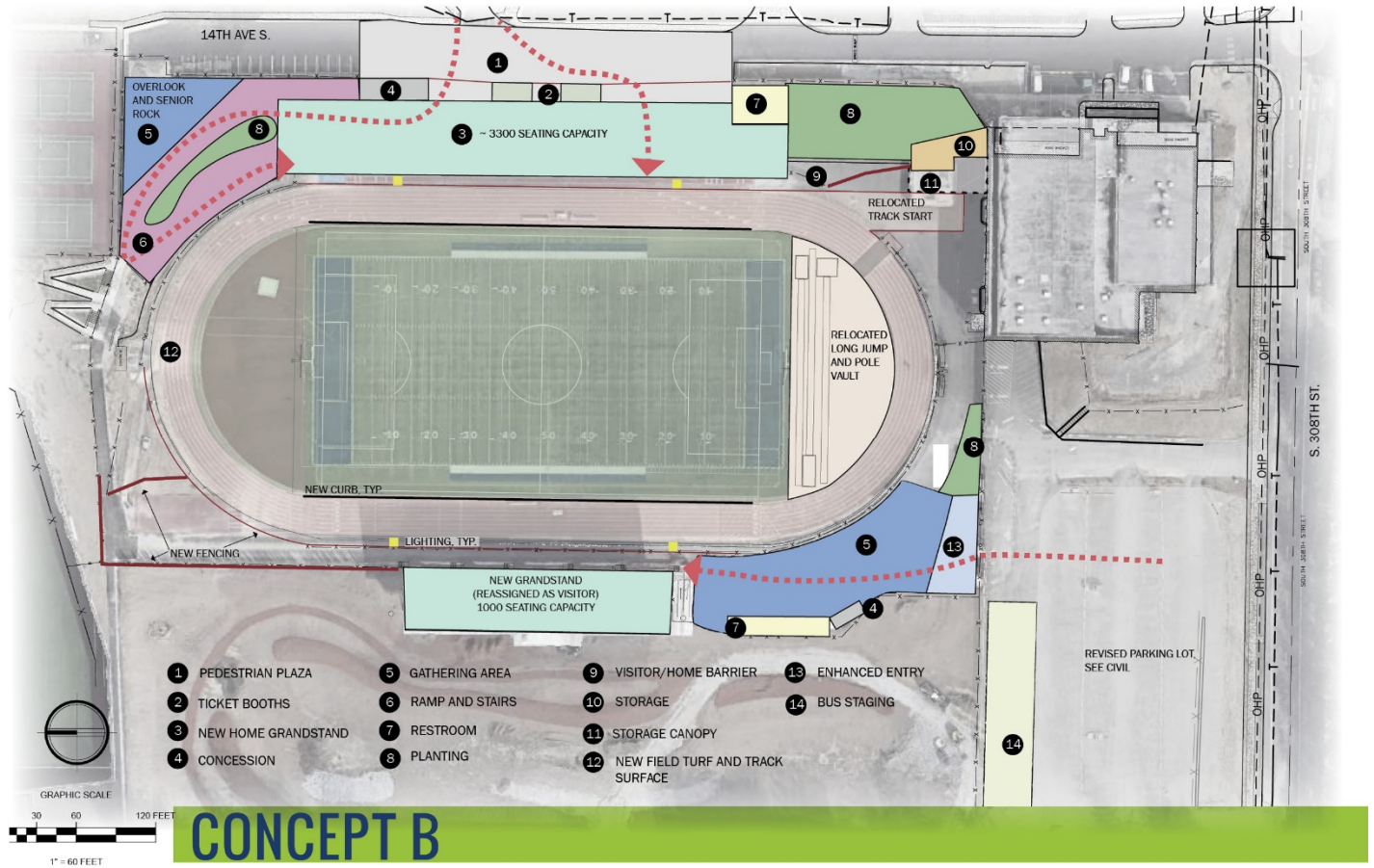
Name: *(please print)* Michael Swartz *(public body personnel)*

Title: Executive Director of Capital Project

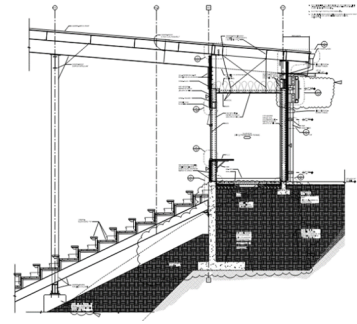
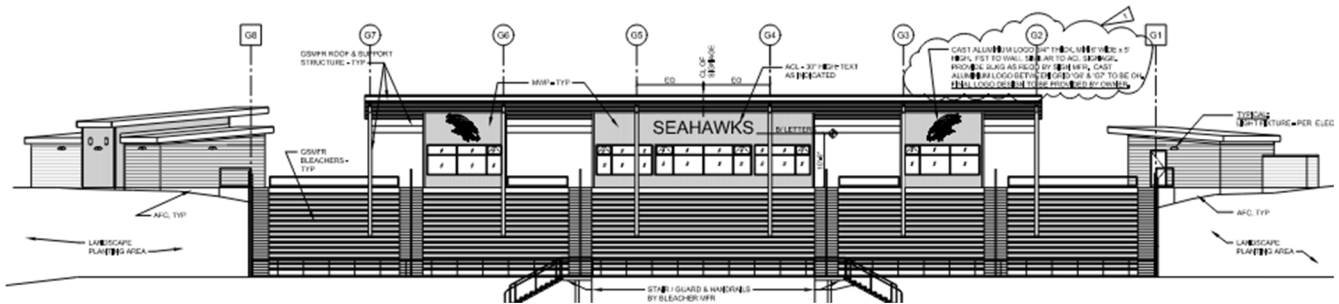
Date: 8/19/2021

EXHIBIT A – SITE PLAN

CONCEPTUAL SITE PLAN:



Project Reference Photos



Existing Site Plan and Photos

