



May 27, 2020

re: Steilacoom Historical School District GC/CM Application

To Whom It May Concern,

I have the unique position to be currently working with this Architect and Project Management team on another GC/CM Project along with having completed a handful of other GC/CM projects with these firms and I'd like to lend my support for the approval of the Steilacoom Maintenance Facility Application.

The Steilacoom Historic School District has selected well qualified personnel to help be in charge of this project who are experienced in the details of the delivery method and capable of managing this project without incident. This experience is in evidence from the very beginning of their procurement process through to the end of closeout. They have developed procedures and tools for administering the entire GC/CM process in compliance with applicable statutes and regulations. An inclusive, cooperative atmosphere is expected and encouraged on KWA lead projects.

BCRA and KWA have been strong partners in the GC/CM process and I'd like to lend my perspective to the clarification questions raised by the PRC about project controls - specifically schedule and budget. The working process of this team is not to address schedule and project budget only at key project milestones. This team does a very good job incorporating budget and schedule reporting and feedback on an ongoing basis. Potential impacts are addressed in formal weekly working sessions and then memorialized at the end of each phase in the milestone deliverables. The reporting process is fluid and effective.

Drawing on established processes and previously successful projects, the proposed team is well qualified to manage and execute this project. As a collaborative team member on multiple GC/CM projects with many on this team, FORMA can fully endorse them.

Sincerely,

Drew Phillips, Principal

FORMA Company Construction