

Capital Projects Advisory Review Board
Board Development Committee

Meeting Agenda 9/5/2023

Page 1 of 1

Committee focus:

To aid in candidate outreach, recruitment, improve transitioning, and educating new board members on the roles, operating procedures, and the scope of the board.

Lekha Fernandes Co-Chair	OMWBE	CPARB
Robynne Thaxton Co-Chair	Thaxton Parkinson PLLC	CPARB
Bill Dobyns	CBRE Heery	CPARB
Jeff Jurgensen	OAC Services	PRC
Santosh Kuruvilla	Exeltech	CPARB
Irene Reyes	The Glove Lady	CPARB
Linneth Riley Hall	Sound Transit	CPARB
Olivia Yang	WSU	CPARB
Janice Zahn	Port of Seattle	CPARB

AGENDA

Item	Purpose	Presenter	Time
Welcome	Information	LH	3:00 pm
Review and approve agenda	Action	All	3:05 pm
Review/Approve August 1, 2023 minutes	Action	All	3:06 pm
Invitation to public to participate	n/a	RT	3:08 pm
Structure of the PRC	Discussion/Action	All	3:10 pm
- Staggered appointments	Discussion/Action	All	
- Additional positions	Discussion	All	
Ad Hoc Committee Structure	Discussion/Action	All	4:00 pm
New Issues for next meeting	Discussion	All	4:20 pm
Set agenda for next meeting	Discussion	All	4:25 pm
Adjourn	Action	All	4:30 pm

VIRTUAL CONFERENCE ACCESS

The committee meeting will be conducted entirely by TEAMS digital conferencing.

PARKING LOT:

- PRC Job Descriptions
- PRC Term Limit Discussion
- Resources subsection on webpage

Action Items from the last meeting:

1. Co-Chair Thaxton requested getting guidance from the AG or scheduling a conflict-of-interest training and the group think about what the problem is and return to the next meeting with a clear understanding of what should be fixed. (5/2/2023)
2. Brainstorm creative ideas on how to stagger PRC appointments
3. Committee Homework: Look at the PRC list and see if there are positions that are overrepresented or underrepresented.
4. Consider proposing to CPARB to pursue adding to the statute that either a DBE or WMBE can be represented on PRC panels.