

Location: via Teams

Meeting ID: 282 212 577 17 **Passcode:** dBRiBU

Committee Members: (8 filled positions, 5 = Quorum)

Curt Gimmestad (GC & AGC)
Brian Aske (DBIA NW)
Curtis Bennett (OMWBE)
Janet Jansen (State - DES)
Josh Klika (MRSC)

Linneth Riley Hall (Transit)
Robynne Thaxton (Private Industry)
Olivia Yang (Higher Ed)
Vacant (MWBE Business)
Vacant (Trades\Labor)

Agenda

7:45 am	Welcome & Introductions	All
	Approve Agenda	Action
	Approve Minutes from 9/27/2023	Action
	Update on possible webinar training	Information
	Review Training Resources Directory	Discussion\Action
	Consider how to identify what is missing from current content.	Discussion
	Identify Next Steps	Discussion
	Establish Next meeting agenda	Action
8:45 am	Adjourn	Action

Action items from September meeting: (No quorum in October)

- Talia will work on developing the Best Practices documentation.
- Agency representatives have offered to provide primary education opportunities category topics (Curt for AGC, Brian for DBIA, Josh for MRSC) and will send to Talia within 2 weeks. They should be generic enough that they won't need to be updated often.
- Robynne will let the EC committee know if DBIA is willing to host webinar and host it for free.
- Robynne will connect with Lekha Fernandes regarding identifying individuals who may be willing to work with DBIA to put together some content for a webinar. (Inclusion Plans)
- Chair Gimmestad has a community member who may be interested in filling the MBE position. He will reach out to them.

References\Resources:

See [Training Resources Document](#) on the CPARB website