

Meeting Flow:

Define Barriers
Current Practice
Possible Solutions
Test Solutions & Outcome
Create Good/Better/Best Practices Document

Prompt Pay Categories within 39.10:

1. Owner → Prime

- Base work
- Change work
 - Undisputed change work
 - Disputed change work
- Retention release
- Requirements for payment (application monthly)
 - Sub → Sub
- Money available for small diverse to be paid within 30 days
 - (By first tier subs/contracting financing)
- Making payments out of cycle
- Payment tracking tool/system
- Use of electronic payments
- Requirement of sub payment affidavit
- Incentive payments use for prompt pay to all sub tiers
- Social equity plan requirements (talk about programs for opportunities, training, and access capital for small diverse firms)
 - Experience and track record for prompt pay to all sub tiers in evaluation of RFP/RFQ
- Payment accuracy
- Performance evaluation criteria on project for slow/no payment

2. Owner → Small Diverse Prime Contractor

- Money available for small diverse to be paid within 30 days
- Mobilization available for small diverse
- Use of electronic payments

3. Prime → Sub

- Requirements for payment (application monthly)
 - Sub → Sub
- Mobilization available for small diverse
- Use of electronic payments
- Retention release
- Prime professional contractors
- Prime construction contractors

4. Agency Internal Processes

- Approval process after invoice
- Payment frequency (more than monthly)
- Confirmation of delegated authority
- Enforcement strategies