

# Capital Projects Advisory Review Board

## Virtual Meeting Via Teams

Meeting ID: 255 203 148 369 PC: UHWqHZ

### MEETING AGENDA

February 20, 2024 3:30-5:00pm – **SPECIAL MEETING**

### CPARB Mission:

To provide an evaluation of public capital projects construction processes, including the impact of contracting methods on project outcomes, and to advise the legislature on policies related to public works delivery methods and alternative public works contracting procedures.

### MEMBERS

Total = 25 Members: 21 Voting, 11 = Quorum

Janice Zahn (Chair)	Ports	Mark Riker	Construction Trades Labor
Keith Michel (Vice-Chair)	General Contractors	Linneth Riley Hall	Transportation
Corey Fedie	Public Hospital Districts	Steven Russo – New!	Specialty Subcontractors
Lekha Fernandes	OMWBE	John Salinas II	Specialty Subcontractors
Bobby Forch, Jr.	Disadvantaged Businesses	Kara Skinner	Insurance/Surety Industry
Sen. Bob Hasegawa	Senate (D)	Rep. Mike Steele	House of Representatives (R)
Bruce Hayashi	Architects	Robin Strom	General Contractors
Janet Jansen	Dept. of Enterprise Services	Josh Swanson	Construction Trades Labor
Santosh Kuruvilla	Engineers	Rep. Steve Tharinger	House of Representatives (D)
Karen Mooseker	School Districts	Robynne Thaxton	Private Industry
Mark Nakagawara	Cities	Sen. Judy Warnick	Senate (R)
Matt Rasmussen	Counties	Olivia Yang	Higher Education
Irene Reyes	Private Industry		

AGENDA ITEMS	Purpose	Time	Presenter
Board Members and Public joining call	Gathering	3:15	Teams
Call to Order & Roll Call for Quorum	Information	3:30 pm	Janice Zahn\CPARB Staff
Board Member Opening Thoughts/ Shared Commitments	Discussion	3:32	Janice Zahn
<b>APPEAL HEARING FOR SPOKANE PUBLIC FACILITIES DISTRICT</b>			
<b>APPEAL PROCESS – RCW 39.10.290</b>		3:34	Janice Zahn
a. Under RCW 39.10.290 the Board will limit its review to facts and arguments presented to the Project Review Committee. The Board shall consider the whole record or such portions of it as may be cited by the parties.	Information		
b. Rollcall vote based on majority – must have 11 affirmative votes.			
<b>STATEMENT OF PURPOSE/SUMMARY OF APPLICATION &amp; APPEAL</b>	Information	3:37	Janice Zahn
<b>REVIEW VIDEO PRESENTATION &amp; Q&amp;A FROM 1/26/2024 PRC MEETING</b>	Information	3:40	CPARB Staff
<b>APPELLANT PRESENT THEIR APPEAL</b>	Information	4:15	SPFD
<b>CPARB DELIBERATION W/SCORE SHEET</b>	Discussion	4:25	Janice Zahn\CPARB Staff
<b>VOTE TO UPHOLD OR OVERTURN THE PRC DECISION BY ROLLCALL VOTE</b>	Action	4:50	Janice Zahn
<b>CLOSING THOUGHTS OF BOARD MEMBERS</b>	Information	4:57	Keith Michel
<b>ADJOURNMENT</b>	Action	5:00 pm	Janice Zahn

### Notes:

CPARB Decision Letter will be sent by March 18, 2024

Meeting documentation and resources can be found on the [CPARB Special Meeting February 20, 2024](#) event page.

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### CPARB Member Shared Commitments:

We will embody the commitment of **Respect** by:

Listening first before speaking; Speaking respectfully with candor while being mindful of impacts and remaining open and honest; Respectfully embracing others' thoughts and opinions; Sharing your own thoughts and opinions without taking things personally; Being honest with one another; Being respectful to one another while acknowledging it's okay to disagree.

We will embody the commitment of **Purpose** by:

Staying focused on the purpose of CPARB by using agendas and engaging in board matters with a professional approach recognizing each member's personal life experiences; Ensuring meaningful, results oriented meetings; Showing up as open as possible ready to listen and learn; Coming prepared and with due diligence on meetings; Ensuring alternative delivery processes are efficient.

We will embody the commitment of **Listening to Understand** by:

Using active listening, without dominating and without judgment; Seeking to wholly understand others point of view; Listening and being considerate without negativity; Committing to exploring and understanding different viewpoints; Appreciating candor; Providing leverage for voices not being heard; Making time for conversations even if they are outside of the meeting.

We will embody the commitment of **Accountability** by:

Actively participating with clear expectations and clear responsibilities (within our statutory authority) while being unafraid to address problems; Coming to meetings, participating, following through on the work and commitments you make; Creating problem statements prior to discussions that summarize issues; Making solutions better with positive intent; Correcting factual inaccuracies with respect; Speaking with empathy and a focus on shared understanding instead of shame.

We will embody the commitment of **Inclusion** by:

Ensuring appropriate team members are included balancing the interests of different groups by seeking multiple perspectives to ensure inclusive participation; Ensuring active, early engagement for all participants; Balancing the interests of different groups; Being open to all feedback, everyone should be heard and held accountable; Acknowledging imbalances in relationships; Being comfortable with being uncomfortable.