# **Training Manager Notification**

# **Notification RE: DES Required Trainings**

* 2 New trainings.
* 1 obsolete training to be inactivated.

# Course #1: WA State Supplier Diversity

* **New or Revised:** New course
* **Proposed Launch Date:** October 1, 2022
* **Required Completion Due Date:** April 1, 2023
* **Communication:** From DES Director to Agency Director
* **Length:** TBD
* **Required Audience:** This course will be required for all those who have the job duties of [Procurement Professionals](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fdes.wa.gov%2Fservices%2Fcontracting-purchasing%2Fpolicies-training%2Fcontracts-procurement-training-development%2Ftraining-program-contract-procurement-professionals&data=05%7C01%7Csundae.delgado%40des.wa.gov%7Cded76aa889274793f58308da9359f39e%7C11d0e217264e400a8ba057dcc127d72d%7C0%7C0%7C637984312010243362%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=SvVxMJYeBEoFMg4Hm%2B9hlV8jVw%2FSPeMm%2F9Pn0FmWeYQ%3D&reserved=0) and [Contract Managers and Monitors](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fdes.wa.gov%2Fservices%2Fcontracting-purchasing%2Fpolicies-training%2Fcontracts-procurement-training-development%2Ftraining-program-contract-monitors-and-managers&data=05%7C01%7Csundae.delgado%40des.wa.gov%7Cded76aa889274793f58308da9359f39e%7C11d0e217264e400a8ba057dcc127d72d%7C0%7C0%7C637984312010243362%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=KpjiXv1TnLbewFbbWfwLI%2BBjUG3GaTP11taPTgi5kck%3D&reserved=0) as defined on our website and the [Training by Job Duties Guide](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fdes.wa.gov%2Fsites%2Fdefault%2Ffiles%2Fpublic%2Fdocuments%2FAbout%2FProcurement_reform%2Ftraining%2FContractManagement%2FResources%2FCM101TrainingbyDuty.pdf%3F%3Dfb135&data=05%7C01%7Csundae.delgado%40des.wa.gov%7Cded76aa889274793f58308da9359f39e%7C11d0e217264e400a8ba057dcc127d72d%7C0%7C0%7C637984312010243362%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=ExkEAMZEom%2F3J%2Fub2EC2J8zzlySwzPfutg5cpyuUdrQ%3D&reserved=0).  If it helps, this will be similar to the same audience who took *WA-State Contract Management 102* *Module 1.*

# Course #2: WA State Contracts and Procurement for Executives

* **New or Revised:** New course
* **Proposed Launch Date:** October 1, 2022
* **Required Completion Due Date:** April 1, 2023
* **Communication:** From DES Director to Agency Director
* **Length:** TBD
* **Required Audience: Required Audience:** This course will be required for all those who have the job duties of Executives as defined on our website and the [Training by Job Duties Guide](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fdes.wa.gov%2Fsites%2Fdefault%2Ffiles%2Fpublic%2Fdocuments%2FAbout%2FProcurement_reform%2Ftraining%2FContractManagement%2FResources%2FCM101TrainingbyDuty.pdf%3F%3Dfb135&data=05%7C01%7Csundae.delgado%40des.wa.gov%7Cded76aa889274793f58308da9359f39e%7C11d0e217264e400a8ba057dcc127d72d%7C0%7C0%7C637984312010243362%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=ExkEAMZEom%2F3J%2Fub2EC2J8zzlySwzPfutg5cpyuUdrQ%3D&reserved=0).

# Course #3: WA-State Executive Management Purchasing and Procurement

* **New or Revised:** Remove [*WA-State Executive Management Purchasing and Procurement*](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fdes.wa.gov%2Fservices%2Fcontracting-purchasing%2Fpolicies-training%2Fcontracts-procurement-training-development%2Ftraining-program-executive-managers&data=05%7C01%7Csundae.delgado%40des.wa.gov%7Cded76aa889274793f58308da9359f39e%7C11d0e217264e400a8ba057dcc127d72d%7C0%7C0%7C637984312010243362%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=1w60O8RrFDwyopBWQ08y2ToxJE%2FYR6B5EWh%2BQe2J5%2FA%3D&reserved=0)
* Remove October 1, 2022

Questions regarding where to find the course or how to navigate through the Learning Center will be answered by WSD: [DESITSupport4U@des.wa.gov](mailto:DESITSupport4U@des.wa.gov)

Questions regarding the course content or those required to take the courses will be answered by my team: [DESmiLMSContractTraining@des.wa.gov](mailto:DESmiLMSContractTraining@des.wa.gov)