

Contracting Management and Services

Enterprise Services oversees about \$1.3 billion in goods, services and information technology purchases annually through about 1,200 [contracts](#). These contracts with private vendors serve state agencies, higher education, city and county government, school districts, tribes and qualified not-for-profit organizations.

Diversity in contracting: The department offers more than 21,000 diverse vendors and contractors access to competitive business opportunities through a free online bid and notification system known as [WEBS](#).

Procurement reform: With the passage of Second Substitute House Bill 2452, Enterprise Services is revamping the way state government manages spending on contracts. The legislation the department initiated combines three chapters of purchasing laws into just one. This will enable a common approach to contracting and improve accessibility, competition and transparency throughout the process. The reforms took effect January 2013 and will be phased in throughout the year.

Electronic procurement: This project is one of several activities for the state's transition to modern financial systems. This solution will apply automation to the procurement process, enhance transparency and allow for better tracking and reporting of spending data.

Public works projects: Enterprise Services manages more than \$760 million a biennium in [public design and construction projects](#) statewide. We typically have more than 600 active contracts in place with almost 1,600 contractors ranging from minor works to major projects.

Energy efficiency: The Enterprise Services [Energy Program](#) is currently managing more than 200 energy-efficiency projects statewide. These total \$170 million in construction each biennium. The program works with state agencies, higher education institutions, K-12 public schools, local governments and 14 energy-service companies. Since its inception in 1984, the program has saved state government \$90 million in overall energy costs.

Other contracting with private vendors:

Facilities Management

- Electrical testing, high-voltage service, repair, installation and testing
- Concrete flat work repair
- Historic building exterior cleaning
- Seismic studies/upgrades to buildings and structures
- Heating, ventilation and air-conditioning controls, installation and upgrades
- Chiller oil sample testing
- Chiller bearing repair/oil analysis
- Major irrigation repairs and installation
- Sewer repairs and sidewalk construction

Environmental Efforts

- Noxious weed control at Capitol Lake
 - Lab analysis for asbestos, water, soil and materials samples
 - Air quality testing samples
 - Tree removal
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- Tree spraying
- Major tree pruning

Services

- Public and historic artwork repairs and preservation
- Window washing
- Auto maintenance and repair
- Accident management
- Towing
- Windshield repair
- Disposal of state real property

HR-related contracts

- 8,700+ elearning courses (Element K, and Mind Leaders)
- Learning Management System - vendor-maintained application for training registration and data management
- Online Recruitment System – vendor-maintained all-agency job site (recruitment, assessment, and certification)
- Human Resource Management System – Enterprise payroll and HR application (SAP is contracted to provide annual updates like taxes, etc.)
- Contracts with trainers for several instructor-led specialty courses that are offered in its catalog or provided on agency request
- Several IT contractors are retained to provide support in specialty areas that are hard to fill through state recruitment

Printing and Imaging

- Orders printed on plastic or vinyl
- Newsprint orders
- Perfect binding
- Select documents and envelopes

Printing and Imaging contracted 40 percent of its orders to private vendors in fiscal year 2011-2012

Information Technology

- Software/hardware purchases
- Business analysis
- Project management
- Development/programming
- Data and database administration
- Integration services
- Software testing
- Performance testing
- Accessibility (ADA) evaluation
- Technical support/training for specific hardware and software
- Software/Tool configuration
- External quality assurance consultant services
- Temporary clerical services (scanning documents) – to transition paper documents to an electronic document management system

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