

Recruitment Services Finding superior candidates for state programs

DES Recruitment Services provides cost-effective, efficient services that help agencies attract, hire, and retain the best qualified candidates. The team also supports agencies and job seekers in using the state's online job application, and the state's recruitment website.

Careers.wa.gov and the online job application

<u>Careers.wa.gov</u> is the state's inter-agency recruitment website. The site promotes the value and importance of state employment, the state benefit package, and the desirability of living in Washington State. It also provides access to the state job application, which is powered by NEOGOV, a company that specializes in online job sites for public sector employers. All state agencies use the NEOGOV site to list job openings.



Job seekers can request email updates on jobs that fit their personal profile, and visit the site for all-inclusive job searches or to complete applications for specific positions.

Search and apply for jobs: http://agency.governmentjobs.com/washington/default.cfm

Recruitment consulting can shorten time and improve quality of candidates

The team consults with the governor's office and other state agencies on executive recruiting methods and best practices, such as legally defensible screening processes. The team collaborates with agencies on recruiting efforts, conducts workshops and outreach events, and provides assistance in recruiting for hard-to-fill positions.

Job Seeker Support

Customer service staff are available to assist job seekers with the online application system or with general questions about state employment. DES regularly offers employment workshops (http://careers.wa.gov/employment-workshops.html) to help interested job seekers navigate the job search and application process. There's an online resource center with advice on subjects of interest to any motivated job seeker. (http://careers.wa.gov/onlineresources.html)

Layoff Support

Recruitment Services teams with other state agencies to provide support and information to state employees facing layoff. (http://www.hr.wa.gov/more/LayoffSupport/EmployeeLayoffInfo/)

Contact Information

The Service Center is the contact point for job seekers and agency users.

Email: servicecenter@des.wa.gov | Phone: (360) 664-6400 | Fax: (360) 407-9178

Employment Verification: (360) 407-8422 | TTY: WA Relay Service 7-1-1 or 1-800-833-6388