

**CAPITOL CAMPUS DESIGN ADVISORY COMMITTEE
TELEPHONE CONFERENCE CALL
General Administration Building
210 – 11th Avenue SW, Room 207
Olympia, Washington
November 18, 2010
10:00 AM**

Approved Minutes – May 12, 2011

MEMBERS PRESENT

Barbara Swift (via telecon)
Representative Sam Hunt (via telecon)
Senator Karen Fraser (via telecon)
Patrick McDonald (for Secretary of State)
Alex Rolluda (via telecon)
Paul Blanton (via telecon)

MEMBERS ABSENT

Senator (vacant)
Representative Gary Alexander
Dennis Haskell

OTHERS PRESENT

Buccarelli, Kim, GA
Casey, Martin, GA
Gow, Tom, Puget Sound Meeting Services
Gow, Valerie, Puget Sound Meeting Services
Henderson, Tom, GA
Jacobs, Bob, Citizen

Vice Chair Barbara Swift called the Capitol Campus Design Advisory Committee (CCDAC) telephone conference call meeting to order at 10:04 a.m. A meeting quorum was present. Everyone provided self-introductions.

Announcements and Introductions

Ms. Swift reported the notice of the meeting was published in *The Olympian*. Public comments will be accepted after completion of each agenda item. Other public comments will be accepted at the end of all agenda items.

Approval of Agenda

Paul Blanton moved, seconded by Alex Rolluda, to approve the agenda as published. Motion carried.

CCDAC will review three items on the agenda for action: Approval of the May 27, 2010 Minutes; 2011 Meeting Calendar; and Chair and Vice Chair Nominations, and one item for information: Director's Report.

Approval of Minutes – May 27, 2010

The minutes were corrected to reflect the following:

On page 9 within the fourth full paragraph, revise the last sentence to read, "He offered his assistance as an architect and planner on an advisory basis."

Paul Blanton moved, seconded by Senator Fraser, to approve the minutes of May 27, 2010 as amended. Motion carried. Mr. Rolluda abstained.

2011 Meeting Calendar

Department of General Administration (GA) Deputy Director Martin Casey reported Ms. Buccarelli was successful in identifying with members a schedule of 2011 committee meeting dates:

- Thursday, February 10
- Thursday, May 12
- Thursday, September 15
- Thurston, November 10

Paul Blanton moved, seconded by Alex Rolluda, to approve the proposed CCDAC meeting dates for 2011 as presented by staff. Motion carried.

Chair and Vice Chair Nominations

Mr. Casey reported the CCDAC recommends nominations for Chair and Vice Chair to the Governor. The Governor formally appoints the officers. Last year, the Governor appointed Dennis Haskell as Chair for a one-year term and Barbara Swift to a two-year term as Vice Chair that will end next year. Ms. Swift has expressed interest in enabling other members to serve as Vice Chair and is receptive to relinquishing the Vice Chair position at this time. Mr. Haskell is interested in continuing to serve as Chair and has expressed interest in being nominated. Mr. Casey asked for nominations.

Ms. Swift recommended nominating Mr. Rolluda as Vice Chair. She shared that her reasons for stepping down is to assist the committee in transitioning prior to the expiration of her term of service on the committee. Her current term of service ends next year.

Mr. Casey shared that Governor Gregoire encourages diversity of experience on boards and commissions and established protocol for limiting service to two terms depending on the length of the term. She considers the appointment of new members where possible and appropriate after a member has completed two full terms. There are often exceptions dependent upon timing and other factors. Mr. Haskell is an example, as he was appointed to fulfill a vacancy near the end of the term and then served one full term and was recently appointed to serve another term. At the end of his service, his service will be nearly 10 years. The Governor considers reappointment of members but also encourages new appointments after members have served two terms.

Senator Fraser moved, seconded by Alex Rolluda, to recommend the nomination of Dennis Haskell as Chair and Alex Rolluda as Vice Chair as well as encouraging the Governor to reappoint Barbara Swift to serve another term of service on the CCDAC. Motion carried unanimously.

Ms. Swift said she would be happy to serve another term of service if reappointed. However, it's important to shift officer responsibilities among members of the committee.

Paul Blanton commented that the Governor selects members who represent the entire state. Mr. Rolluda added that Ms. Swift fills an important role as a landscape architect and that the profession should always be represented on the committee. Mr. Casey advised that a landscape architect, by law, is a position required on the CCDAC as specified by statute.

Mr. Casey reported staff will prepare a letter for the Director's signature conveying the nominations to the Governor's Office.

Director's Report

Mr. Casey provided an update on the FY 09-11 operating budget. Two major budget events are on the horizon. First, a revenue forecast will be issued later in the day. Projections anticipate an approximate \$4.7 billion shortfall for the 2011-12 budget cycle. Secondly, the Governor is releasing budget proposals in December for the Legislature to start considering in January.

All GA employees received a message from the Director stating that all state agencies, including General Administration, were recently required to submit budget proposals that included 10% reductions in spending. Agencies were asked to look at possible options for contracting certain activities. The Director emphasized that the proposed reductions and potential contracting out options are just proposals. What is included in the budget and how it plays out in the months ahead is difficult to predict. The agency's financial office has been working very hard along with program staff over the last several weeks analyzing the department's budget and responding to countless questions from the Office of Financial Management. There are many complex factors to consider. Legislators face a difficult task. The Director wanted to assure employees that over the course of the next several months, there will be rumors and proposals, and that her commitment is to keep employees informed with accurate information.

Mr. Casey updated members on the following FY09-11 Capital Construction Projects:

- The O'Brien Building renovation project is on schedule for Phase 2 (basement and 1st floor) and will be completed by December 2010 to temporarily support the 2010 committee assembly and the 2011 session. Temporary portables are being installed on the Pritchard parking lot to provide additional capacity while floors 2, 3, and 4 are remodeled during the 2011 session.
- WWII Memorial replacement tiles and drainage project has been completed. Artist Simon Kogan restored the patina and ghost images on the blades. A celebration and rededication is planned at the Memorial site on December 7, the 69th anniversary of Pearl Harbor.
- GA contracted with the Department of Natural Resources for services of an Urban Forrester to manage large trees. GA is working on a procedure to accept donations to support campus monuments, consistent with the Landscape Master Plan.
- A number of infrastructure projects were completed on Capitol Campus to upgrade major sewer lines, chilled water lines, and steam isolation valves that has also allowed GA to repair the landscape in certain affected areas. GA installed nine trees and over 700 plants and shrubs, as well as a sandstone retaining wall (from surplus materials) at the Mansion.
- The Chief William Shelton Story Pole near the GA Building was removed in early November. A conservation assessment in September found the 70-year old cedar carving to be deeply decayed and in danger of collapse. The pole was removed in sections, which are stored temporarily in the Greenhouse for assessment for possible preservation and indoor display. GA's removal plans were coordinated with Native American Tribes. GA is beginning a dialog with Tribal leaders regarding replacement artwork.
- GA is continuing hillside stabilization efforts with installation of monitoring instruments along the crest of the hillside, yielding a total of 8 inclinometers, 10 piezometers, and 24 high definition survey points. Staff is working on repairs to the GA retaining wall, including replacement of about one-third of the face of the wall, which has deteriorated over the past 22 years. GA is developing a vegetation management plan.
- GA removed a number of cedar trees adjacent to the Natural Resources Building that had grown to where they were causing damage to the structure. The trees will be replaced with smaller trees, shrubs, and ground cover.

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Senator Fraser asked about the time of the rededication ceremony on December 7. Mr. Casey indicated he believes the time is 11:00 a.m. but staff will confirm the time with members.

Senator Fraser commented that years ago many trees were cut down from the hillside. She asked whether it might be beneficial to replant some trees. Mr. Henderson said the hillside stabilization efforts involve replacing a portion of the retaining wall. Some erosion control measures were installed along the hillside walkway near the area of the Temple Justice as well as placement of some straw mats for absorption. Mr. Casey said most of the work involves installation of the monitoring probes to help staff monitor issues. The majority of the work is on the GA retaining wall. Mr. Henderson added that in the next biennium, there is a budget request for supporting an area near the powerhouse that includes plantings and hillside stabilization.

Senator Fraser asked about some construction activity occurring at the corner of the Legislative Building. Mr. Henderson advised that the project involves removal of sidewalk that has failed as well as replacing a failed sewer line. The project is an emergency repair and will be backfilled by December 1. The area will be repaved prior to the session.

Patrick McDonald noted that the state's official tree is the Western Hemlock. He suggested future plantings on the campus should include Western Hemlock, as there are currently no hemlocks located on campus.

Representative Hunt asked whether staff contacted David Nicandri with the Washington State Historical Society about any interest in housing the story pole. Mr. Henderson said there have been discussions. However, the biggest concern is restoration of the pole as the interior has rotted.

Senator Fraser offered the suggestion of planting hemlocks on the hillside and renaming the trail as "Hemlock Trail" to provide more visibility for the state tree.

Mr. Rolluda referred to the reference during the last meeting of a \$3.5 million reduction in buildings and grounds programs and initiatives to provide a better system for determining facility condition and documenting capital repair backlogs to better position GA for future biennial capital requests. He asked if that work has been initiated. Mr. Henderson reported staff has not begun work on the conditions survey of buildings other than through the work of contractors for more critical repairs. The survey work will likely begin in July 2011, and will include utilization of a program from the Department of Social and Health Services for facilities survey work. Staff is working with the IS group to add the program to GA's computer servers for availability when staff begins the work.

Mr. Casey reported GA submitted its 10-year capital plan to OFM on September 13, which included a request for \$57.4 million in FY11-13 capital funds. However, the combined capital requests of state government, higher education, and the K-12 systems totaled over \$3.2 billion, while it's estimated that only \$1.2 billion in general obligation bonds will be available.

GA's 10-year capital plan focuses on life safety, stewardship, and sustainability. The budget is presented in priority order for only the most critical and essential work. Foremost is a pre-design to replace the GA Building. In addition, a pre-design is also included to replace the Newhouse Building.

Senator Fraser asked about the extent of the scope for a pre-design of the GA Building. Mr. Henderson said that at this point, many studies and pre-designs have been completed and the intent is to update the data to reflect today's market, costs, and codes to understand the true cost of new construction. Ms. Swift asked if intent is to replace the existing GA Building with a new building. Mr. Henderson replied that it

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would entail a new structure. Mr. McDonald added that the Secretary of State's issue is replacing the GA Building at another location and using the existing site for a Heritage Center.

Mr. Blanton commented that the GA site is a critical site and from the visual standpoint it commands excellent views. There should be concerns about what is planned for the site.

Senator Fraser said the committee spent several years working on a planning and design process for a combination Heritage Center and Executive Office Building. Several financial issues arose with the advent of the downturn in the economy and the higher expense of the EOB component of the project. All that work needs to be considered for the GA site. There was also the expectation that the budget would also include the cost of demolishing GA, which increased the overall cost of the project. Because of the condition of the GA Building, a separate capital budget item should be submitted to demolish the building. Mr. Casey said the capital budget includes that direction.

Ms. Swift suggested the CCDAC should step back and review its Design Opportunity Recommendations to determine what's important so that the CCDAC can influence future direction for the site.

Mr. Casey reported the State Capitol Committee received an update on Capitol Lake detailing the historic context for creating Capitol Lake and its relationship with Capitol Campus. The extensive studies of alternative management strategies (lake, estuary, or dual basin), as well as the significant economic, environmental, design and permitting uncertainties still associated with any of the options were reviewed with the SCC. Information on the larger context of Capitol Lake within the Deschutes River watershed and Budd Inlet, and the concurrent activities (such as the TMDL study and Puget Sound cleanup) to develop strategies to address environmental degradation of these important ecosystems was also shared.

In the current economic and budgetary climate, GA is not moving forward with any long-term management recommendations. Implementing a long-term strategy will require significant engineering and design work, which will entail substantial advisory input from CCDAC.

While those deliberations are continuing, GA has also submitted a capital project request to begin the process of seeking a permit to conduct a limited dredge of the lake for flood risk mitigation purposes. Permitting is anticipated to take four to five years. The dredge will not constrain consideration of any of the long-term management strategies currently under evaluation.

Senator Fraser commented on the disposal of sediment from a previous dredge that was used to fill in the shoreline and the southwest corner of the middle basin for a possible park. However, there was insufficient sediment to complete that work. An option is to continue with that plan and construct a park. There also could be some objection because it's a riparian area today. Mr. Casey said that most of the historic dredging involved relocation rather than removal of lake sediment. At that time, permitting of the Heritage Park was moving forward and one of the environmental mitigations included establishing the interpretative wetlands along the Deschutes Parkway. There is a requirement to maintain the area as wetlands. Future consideration for disposal of dredge spoils will need to be factored and explored.

Mr. Casey updated members on the status of the Wheeler site. The construction project for the Data Center and Office Building is ahead of schedule. The majority of the work left will occur indoors. The roundabout at Jefferson Street SE and 14th Avenue SE has opened. Jefferson Street south of 14th Avenue remains closed. Improvements on Jefferson Street between 14th and 16th and at the intersections of Jefferson Street with 16th Avenue and Maple Park Drive are continuing. Traffic calming devices (speed cushions) are being installed at various points on Jefferson and Franklin Streets as a part of the City of Olympia Neighborhood Traffic Management Program. Development of the triangle park between 14th

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Avenue and North 14 Avenue east of Jefferson Street continues. Work is expected to last five months, weather permitting.

Ms. Swift reported on her and Mr. Haskell's attendance to a meeting on the status of landscaping for the project. Representatives from Wright and Runstad presented information on a signage program that could be presented as a potential comprehensive campus signage strategy. She said she appreciates the generosity of the offer but expressed concerns about the corporate character of the signage and suggested the CCDAC should be involved in a campus-wide signage effort. Mr. Casey agreed and noted that GA hasn't received any formal recommendations from the consultants. GA will consider any future campus signage program in the context of larger campus issues and with full engagement and advice from the CCDAC. At this time, GA is not revisiting signage standards.

Senator Fraser reported the local bicycle community has expressed interest in an advisory role to the CCDAC and GA on signage for bicyclists. A future meeting of local neighborhoods is planning to discuss an advisory group to CCDAC and GA as well on the interface between the neighborhoods and the campus.

Mr. McDonald offered that the CCDAC and GA should begin considering a location of a memorial for the Iraq and Afghanistan wars. As the nation exits from those areas, that issue will need to be addressed. Ms. Swift commented about taking a proactive stance, as more opportunities are available rather than taking a reactive approach. Mr. McDonald acknowledged that it may be decades until it occurs but it should be considered.

Mr. McDonald shared that within the library community, there is a request for the removal of "Library" from the Pritchard Building as it still creates confusion among the public. Several times a week, citizens arrive at the Pritchard Building expecting to find a library. The request is not renaming the building but removing "library" from the building.

Mr. McDonald congratulated Senator Fraser, who is slated to become chairwoman of the Senate Democratic Caucus next month, making her the highest-ranking Democratic lawmaker from Thurston County in three decades. He asked whether Senator Derek Kilmer will serve on the Ways and Means Committee as the Capital Budget Committee Chair. Senator Fraser said the proposal is moving forward at this point and will be voted on in early December.

Ms. Swift thanked members for participating and staff for coordinating the conference call.

Next Meeting

The next meeting is scheduled on Thursday, February 10, 2011, at 10:00 at GA in Room 207.

Adjournment

**Paul Blanton moved, seconded by Representative Hunt, to adjourn the meeting at 11:01 a.m.
Motion carried.**

Prepared by Valerie Gow, Recording Secretary/President
Puget Sound Meeting Services