

Capitol Campus Design Advisory Committee

November 10, 2016

Revised 11/8/16

Library-Archives Building

Purpose: Action

The purpose of this agenda item is to present to the Capitol Campus Design Advisory Committee (CCDAC) the Office of the Secretary of State's (OSOS) proposal for a Library-Archives facility in Tumwater. Mark Neary, Assistant Secretary of State, and Patrick McDonald, OSOS Facility Manager will present the agenda item.

Background

In the [2015-17 Capital Budget Bill SEHB 1115](#), Section 1002, the Legislature directed the Office of the Secretary of State to complete a predesign to find a new location to accommodate the growing collections at the State Archives and to improve access to the unique collection of the State Library.

Status

The predesign for the Library-Archives Building was completed in August 2016 by SRG Partnership in Seattle. The predesign addressed the opportunity to consolidate uses and leverage state owned facilities to reduce costs, better serve customers and solve the pressing need for archival storage space.

The study found that business customers will benefit by relocating the OSOS Corporations Division much closer to the partner agencies they must work with, Labor and Industries and Revenue. The Election Division is also included in the consolidation.

The consolidation and relocation of OSOS functions will:

- Eliminate costs associated with running and staffing multiple locations;
- Preserve the state's historical documents to modern archival standards;
- Provide flexibility to adapt storage needs as state agencies progress with electronic records storage;
- Reduce the use of leased and satellite facilities;
- 70% of the cost can be paid for with existing lease costs and revenue streams. Currently pay close to \$2.9 million per year in annual lease costs.
- Result in a more energy efficient facility;
- Significantly improve public and legislative access to historical documents, records and government publications.

Three potential sites were thoroughly evaluated: the General Administration site on the Capitol Campus, a site adjacent to the Department of Ecology at the Lacey Satellite Campus, and the Tumwater site next to the OSOS Records Center that is currently occupied by DES' Production Services and Printing and Imaging programs. Based on the analysis, the recommended site is Tumwater as it offers some key advantages:

- Lower development costs;
- Potential for future growth;
- Public transportation access, and meets adequate parking needs
- Lower long term operational costs;
- Ability to consolidate separate divisions of OSOS into a single location alongside the OSOS Isabella Bush Records Center; and
- Only site to allow for secure storage and growth without the need for major excavation.

The project proposal:

- embraces sustainable LEED® based design/construction guidelines;
- is specifically designed for the unique storage requirements that are necessary when preserving paper/film documents with state of the art energy efficient HVAC systems; and
- provides a facility that increase(s) the quality of life for customers and staff while decreasing the new building's carbon footprint.

The project will require relocating Production Services and Printing and Imaging from the Tumwater site to a new location.

In September, 2016, the OSOS submitted to the Office of Financial Management a capital project request to design and construct the Library-Archives Building at the Tumwater site in the 2017-2019 biennium.

The OSOS seeks CCDAC's advice on the project proposal and a CCDAC action to recommend that the State Capitol Committee supports the proposal for a new Library-Archive Building in Tumwater.

Next Steps

The future of the Library-Archives Building proposal requires the project to be included in the Governor's 2017-19 Capital Budget Request and the inclusion of the project in the 2017-19 Capital Budget authorized by the Legislature in the 2017 legislative session.