

## **March 28, 2013 PRC Meeting**

### **Washington State University Design Build Certification**

- A public body certification requires a 2/3 approval of the full committee vote with 60% of the committee present to constitute a quorum.
- 22 of the current 30 members of the PRC were in attendance (18 required for a quorum).
- The certification was approved by a vote of 19 members voting yes, 1 member voting no and 2 members recusing themselves from the process (15 votes required for approval).

### **Sound Transit GC/CM Certification**

- A public body certification requires a 2/3 approval of the full committee vote with 60% of the committee present to constitute a quorum.
- 22 of the current 30 members of the PRC were in attendance (18 required for a quorum).
- The certification was approved by a vote of 20 members voting yes and 2 members recusing themselves from the process (15 votes required for approval).

### **Recommended By-Law Changes**

Earlier this year, CPARB had asked that PRC examine its by-laws to determine if public agency recertification could be simplified. A sub-committee of PRC was formed, Chaired by Dan Chandler, to explore the opportunities. The subcommittee met several times via teleconference and brought forward a recommendation the full PRC at this meeting. Following discussion, the full PRC approved the modifications in the attached Application for Recertification of Public Body.

### **Election of Vice Chair for 2013-14Term**

The election of the new Vice Chair was held. Linneth Riley-Hall was nominated and unanimously approved. She will assume the Vice Chair position on July 1, 2013 when current Vice Chair Dan Chandler becomes Chair.

Next planned meeting is April 25, 2013. There are two project applications being considered.

Submitted by,

Rick Benner  
PRC Chair

State of Washington  
Capital Projects Advisory Review Board (CPARB)  
Project Review Committee (PRC)

**APPLICATION FOR RECERTIFICATION OF PUBLIC BODY**  
**RCW 39.10 Alternative Public Works Contracting- GCCM and/or DB**

The CPARB PRC will consider recertification applications based upon agency's experience, capability, and success in undertaking Alternative Public Works Contracting utilizing the General Contractor/Construction Manager (GCCM) and/or Design-Build (DB) project delivery process. **Incomplete applications may delay action on your application.**

**1. Identification of Applicant**

- (a) Legal name of Public Body (your organization):
- (b) Address:
- (c) Contact Person Name:                      Title:
- (d) Phone Number:                              Fax:                      E-mail:
- (e) Effective Date of current Certification: \_\_\_\_\_[GCCM] \_\_\_\_\_[DB]
- (f) This Re-Application is for \_\_\_\_GCCM \_\_\_\_DB [Check one or both as applicable]

**2. Experience and Qualifications for Determining Whether Projects Are Appropriate for GCCM and/or DB under Alternative Contracting Procedure(s) in RCW 39.10 (RCW 39.10.270 (3)(a)) Limit response to two pages or less.**

If there have been any changes to your agency's processes addressing items (a) and (b) below, please submit the revised process chart or list.

- (a) The steps your organization takes to determine that use of GCCM and/or DB is appropriate for a proposed project; and
- (b) The steps your organization takes in approving this determination.

Include and describe any such process *changes* since your original certification (and reasoning for same) to your determination process based upon your experience to date in utilizing the delivery method(s)

**3. Project Delivery Knowledge and Experience (RCW 39.10.270 (3)(b)(i)) Limit response to four pages or less.**

Please describe your organization's experience in delivering projects under Alternative Public Works over the past ~~six years. In particular, provide data on all projects~~

~~undertaken (or in progress) utilizing GCCM and/or DB as qualified under RCW 39.10 determined appropriate under criteria established by your agency per item (2.) above~~ **three years and summarize how these projects met the statutes in RCW 39.10.**

- (a) Include the status of each **alternative delivery** project [planned, underway, or complete, dates, and projected/determined construction cost].
- (b) ~~Provide a short narrative for each project addressing the performance characteristics describing in particular any problems with respect to cost, schedule, and/or quality, disputes, claims, delivery method change in mid-project, team performance, and lessons learned from your experience on each such project.~~ **Have there been any significant disputes, claims or litigation on any Alternative Delivery Project since certification.**

**4. Personnel with Construction Experience Using the Alternative Contracting Procedure(s)**

*[RCW 39.10.270 (3)(b)(ii)]*

Please provide an updated matrix/chart showing **changes in** your agency's ~~current~~ personnel with **management and** construction experience using the alternative contracting procedure(s) ~~and briefly describe this experience (example: type of project, length of time they worked on the project, tasks performed, and the percent of time devoted to each task). Identify only those personnel that you reasonably expect to be with your agency over the next three years.~~ **since certification. Provide a current organizational chart and highlight changes since certification.**

**5. Resolution of Audit Findings on Previous Public Works Projects (RCW 39.10.270 (3)(c).) (Limit Response to one page or less.)**

If your organization had audit findings on any public works project since ~~2005~~ **the original certification application**, please specify the project, briefly state those findings, and describe how your organization is resolving them.

**6. Project Data Collection**

Please provide a matrix listing of all projects with a total value of greater than \$5 million with a design agreement or design-build agreement in place **as of July 1, 2005**. This list shall also include projects within the public body's capital plan **projected** for the next three (3) years.

- Project Title
- Agency's Project Number
- Project Value
- Delivery Method [DBB, DB, or GCCM- either actual or as-planned]
- Whether or not project data has been entered into the CPARB Data Collection System? *(RCW 39.10.,320 and .350)* [Yes or No; if No, why not?]
- Is the project complete [Yes or No]

### Signature of Authorized Representative

In submitting this application, you, as the authorized representative of your organization, understand that the PRC may request additional information about your organization, its construction history, and the experience and qualifications of its construction management personnel in order to adequately evaluate recertification under RCW39.10.270 (6). You agree to submit such information in a timely manner and understand that failure to do so shall render your application incomplete.

*Should the PRC approve your request for recertification you agree to continue to provide data on such projects in accordance with RCW 39.10.270 (7) data collection criteria covering the complete history of each of these construction projects. You understand that this information is being used in a study by the State to evaluate the effectiveness of the alternative contracting procedure(s). Additionally, you understand that should this recertification be approved it is only valid for one additional three year period beyond your current certification expiration and that further certification must be applied for under RCW 39.10.270 (1).*

Name (please print) \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_