

## OMWBE Diverse Participation Report Detail

The OMWBE Diverse Participation Report is the results of a collaborative effort between the Office of Minority and Women’s Business Enterprises (OMWBE), Department of Enterprise Services (DES), and Department of Veterans Affairs (DVA)

The impetus for the report began when DES reached out to OWMBE and DVA for assistance in establishing a common base for Procurement Reform reporting. During that process it was recognized the reporting needs of all agencies were similar and with a little more effort, a new report could be developed to replace the out-of-date ORS report.

During the collaborative process, some barriers to gathering a complete data set were encountered:

- Purchase card (p-card) data is reported at a summary level under the TIN number of the p-card vendor, thus not capturing small and diverse business at a transaction level.
- Most payments made to contractors are at the main contract level, thus not capturing possible small and diverse sub-contract data.
- There is not a single unique universal identifier used by all agencies, higher education and vendor communities that can be used to match state spend to a particular business. Several unique identifiers exist: Tax Identification Number (TIN), State-wide Vendor Number, Universal Business Identification (UBI) and agency generated unique numbers. Sole proprietorship business and individuals may also use a social security number. The largest data set was chosen - Tax Identification Numbers (TINs).

The report is available to registered users of [Enterprise Reporting Services](#). If you do not have a user id, one can be obtained by contacting DES Solutions Center at [solutionscenter@des.wa.gov](mailto:solutionscenter@des.wa.gov) or (360) 407-9100. The report can be found under Public Folders>Diversity Compliance>Diversity Participation.

- When AFRS is noted below, it represents spend from General Ledger accounts 7120 and 7130, excluding accounts 035 and 715.
- The [Agreed Sub-Object Base for Diverse Spend and Diversity Reports](#) describes sub-objects used for this report.

Page	Data Heading	Explanation
1	Total Spend	For the time period chosen, this represents spend in AFRS for the agreed sub-objects.
1	Total Spend with Tax ID Number (TIN) w/o Purchase Card payments	For the time period chosen, this represents spend in AFRS for the agreed sub-objects AND has an identifying TIN number. Purchase card data is NOT included.
1	Percentage	For the time period chosen, this represents the resulting percentage of Total Spend with Tax ID Numbers without Purchase Card Data of the Total Spend. This represents the base data the participation will be calculated from.
1	Certified MWBE Businesses – Total	This represents the total spend in AFRS for Small, Mini, Micro, Minority, Woman, Minority Women and Combined Business Enterprise that can be match by TIN. Sub-object GB and GG include 12% of each transaction per updated calculation. Purchase card data is NOT included.
1	Certified MWBE Businesses – Percentage	This represents the percentage of MWBE spend for the Total Spend with TIN, without purchase card payments.
<ul style="list-style-type: none"> <li>• The below metrics have a drill-down ability to see transaction level information. To access this feature, hover the mouse pointer over the metric (TIN Number, Type, Total or Percentage) and click when the drill-down symbol appears. Data in the report will be as current as the previous business day’s financial transaction posting.</li> </ul>		
1	Number of TINs	For each business type, this represents the count of unique TINs where spend can be matched. One business can have

		multiple TINs and one TIN can represent multiple businesses.  This metric has a drill-
1	Business Type	A business may be included under more than one business type. All OMWBE businesses meet the definition of Small Businesses per RCW 39.26.101. Certified businesses may include out-of-state vendors.
1	Business Type - Total	This represents the total spend in AFRS for an individual Business Types. Businesses may be certified or meet more than one Business Type, therefore the same spend may be represented in more than one Business Type, i.e., the totals of all Business Types may add up to more than the amount represented in the Certified MWBE Business Total. Purchase card data is NOT included.
1	Business Type - Percentage	This represents an individual Business Type's percentage of spend for Total Spend with TIN, without purchase card payments.