

Nov 13 MPS Rulemaking Work Session Summary

SCOPE

Review near final proposed Rule and proposed Guideline structure

AT A GLANCE

- Proposed guideline structure and format discussed;
- No additional strategies identified;
- Confirmed DES's commitment to stakeholders:
 - Guidelines would be adopted in advance of filing CR-102;
 - Stakeholders would see "final" proposed rules and guidelines in advance of filing or adoption
- Determined that while some rule definitions are not found in the rule, they are necessary for consistency between rule and guidelines;
- Stakeholders recommended that we review the rule language to make sure that we do not lock ourselves into outdated technology;
- Stakeholders repeated concern that DES contracts do not provide sufficient options/flexibility and limit agency choice;
- Discussed definition of MPS. Some stakeholders proposed using the Managed Print Services Association definition. Others suggested using the Gartner, Inc. definition;
- Stakeholders sought clarification:
 - Does the current MPS Contract scope include equipment?
 - Does the current MFD contract scope include MPS services?
- Confirmed that we would meet again on Nov 18

AGREED RULE UPDATES

- Align titles of rules and guidelines with statute;
- Add "quick copy" to definitions;
- Make sure that the rule list only those definitions necessary to understand and apply rule and guideline;
- Make sure that rule language does not lock us into outdated technology and practices. Use the word "current" where possible to achieve this;
- Clarify MPS and print management;
- Make sure that the definition of "broker" speaks to agency needs.

AGREED GUIDELINE UPDATES

- Rephrase major sections and do not characterize as "Stages" because some strategies are applied during more than one "stage";
- Continue to populate draft with strategies;
- Make it is clear that the Guideline is a resource document and agencies have discretion which strategies to use.

PARKING LOT

- Legislative changes – turned over to DES Government Relations Manager;
- Fast track/Streamline acquisition processes;
- WSCA contracts impact on Washington small businesses;
- Print management vs managed print services – What did the legislation mean?

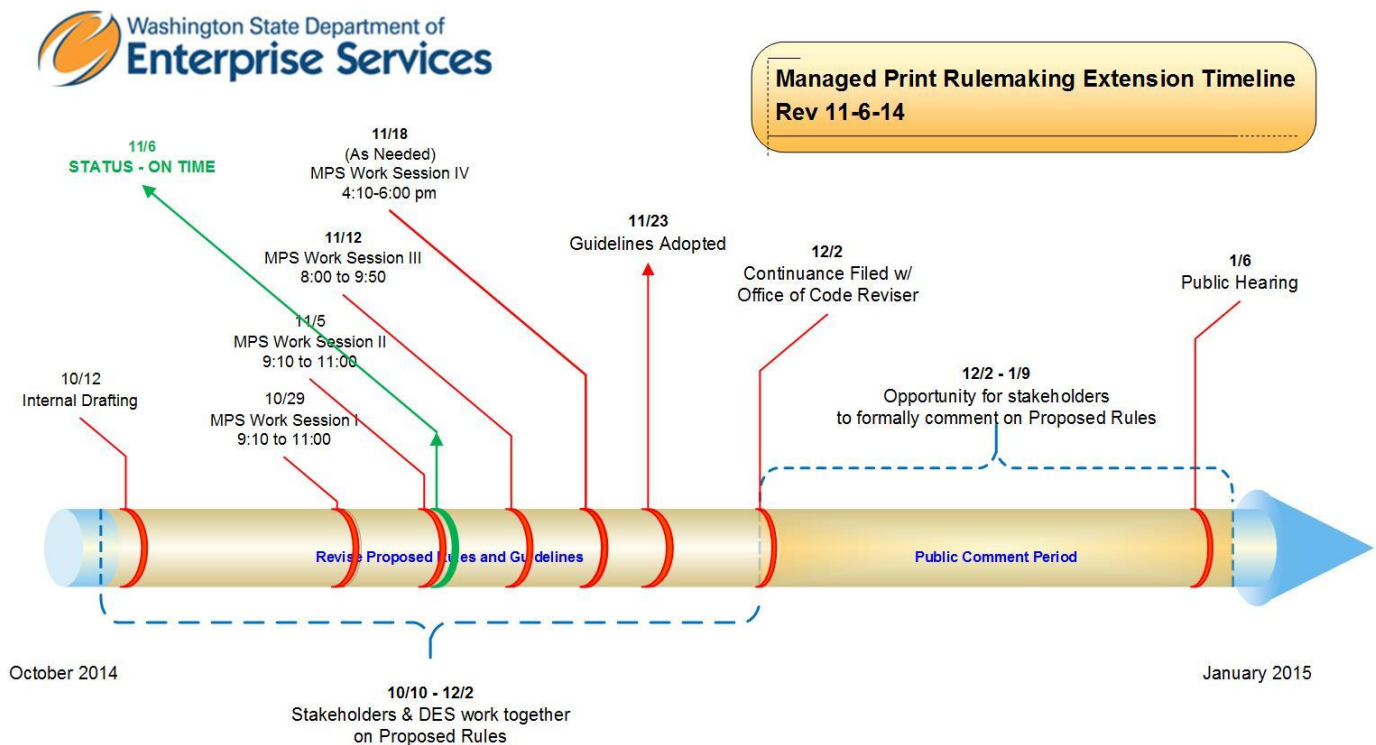
DELIVERABLE COMMITMENTS

- Provide Meeting Summary to stakeholders;
- Provide near final rules and guidelines using information learned from our work sessions
- Clarify:
 - Does the current MPS Contract scope include equipment?; and
 - Does the current MFD contract scope include MPS services?

CHALLENGES

Short time frame between work sessions needed to get to finished product by Dec 2:

- Max time between work sessions limited to 1 week (see timeline below)
- Prior commitments by DES Team and Stakeholders alike presents challenges for all to actively participate in work sessions
- Resource limitations creates a barrier to timely deliverable commitments to stakeholders
- Discovering and addressing rule topics that would create a potential deal breaker (opposition during formal comment period.



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