

## The Information Technology Professional Services (ITPS) Program two-tier procurement process is changing

The ITPS Program is a two-tiered process designed to refresh a set of categorized, prequalified vendor pools based on their service offerings. Streamlined changes are being made to the program to make it faster and easier for qualified vendors to become part of the vendor pool.

Similar sub-categories will be grouped together, and separate procurements will be performed in a phased approach starting in mid-2013.

New vendors will be able to submit their information for review and scoring throughout the year. An annual review process will be created for existing vendors. A customer advisory team will meet periodically to review existing categories and recommend improvements.

### Tier 1

Evaluations will be done based on:

- High level requirements
  - Objective
  - Specific metrics
- May include “not to exceed” dollar amounts
- Licenses
- Certifications
- Resumes
- General terms and conditions

### Tier 2

Evaluations will be done based on:

- Specific Statement of Work
  - Objective refined metrics
  - Subjective criteria
- Cost/value
- References
- Resumes
- Interviews
- Site visits
- Specific terms and conditions

## How are the categories changing?

<b>Current ITPS Program categories</b>	<b>New Categories and sub-categories</b>
<ol style="list-style-type: none"> <li>1. IT Funding Request, Financial Analysis</li> <li>2. IT Business Analysis</li> <li>3. External IT Quality Assurance (QA) and Independent Verification and Validation (IV&amp;V)</li> <li>4. IT Project Management</li> <li>5. Technology Architecture Planning &amp; Development</li> <li>6. Security Analysis</li> <li>7. Enterprise Content Management</li> <li>8. Contingency &amp; Disaster Recovery Planning</li> <li>9. Systems Analysis</li> <li>10. Network &amp; System Administration</li> <li>11. Software Quality Assurance &amp; Testing</li> <li>12. Desktop Applications Development and Training</li> <li>13. GIS Application Development</li> </ol>	<p><b>Service Strategy Categories</b></p> <ul style="list-style-type: none"> <li>• Funding &amp; Financial Analysis</li> <li>• IT Business Analysis</li> <li>• Business Continuity Planning</li> </ul> <p><b>Project Management, Quality Assurance (QA), and Independent Verification and Validation (IV&amp;V) Category</b></p> <ul style="list-style-type: none"> <li>• Project Management</li> <li>• External IT QA and IV&amp;V</li> <li>• Testing</li> </ul> <p><b>Technical Architecture Design, Systems Analysis, Application Development, Security and Systems Administration for:</b></p> <ul style="list-style-type: none"> <li>• Client/Server</li> <li>• Database</li> <li>• Mainframe</li> </ul>

14. Workstation Installation & Support 15. Client Server, Web & N-Tier Application Development 16. General Mainframe Development 17. General Database Administrator / Database Developer / Data Analyst	<ul style="list-style-type: none"> <li>• GIS</li> <li>• Infrastructure</li> <li>• Mobile</li> <li>• Web</li> </ul>
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## When will the changes take place?

While the current ITPS Program is scheduled to expire on June 30, 2013, a complete transition to the new program is projected to require a longer time frame. To maintain continuity of service, DES reserves the right to propose contract extensions to current ITPS vendors during the transition. The transition is projected to be implemented in three phases. A preliminary draft schedule is listed below.

Phase 1 (occurring mid-2013)	Phase 2 (occurring late-2013)	Phase 3 (occurring late-2014)
<ul style="list-style-type: none"> <li>• Funding &amp; Financial Analysis</li> <li>• IT Business Analysis</li> <li>• Business Continuity Planning</li> </ul>	<ul style="list-style-type: none"> <li>• Project Management</li> <li>• QA IV&amp;V</li> <li>• Testing</li> </ul>	<b>Technical Architecture Design, Systems Analysis, Application Development , Security and Systems Administration for:</b> <ul style="list-style-type: none"> <li>• Client/Server</li> <li>• Database</li> <li>• Mainframe</li> <li>• GIS</li> <li>• Infrastructure</li> <li>• Mobile</li> <li>• Web</li> </ul>

## How can I get more information about the ITPS Program?

Email [itps@des.wa.gov](mailto:itps@des.wa.gov) or visit the ITPS section of our website at:

<http://des.wa.gov/services/IT/ITContracts/ITMasterContract/ITPS/Pages/default.aspx>.