

Project No. 2016-136
SCC Main Building South Wing Renovation
Community Colleges of Spokane

INFORMATIONAL MEETING
March 9, 2016

Note: The information presented below is from the Request for Qualifications (RFQ). See the RFQ including amendments for complete information. The RFQ is the legal document.

SCOPE OF WORK

1. Note: The successful consultant team will NOT be eligible to participate in any Design Build team for this project.
2. The project is on the Spokane Community College campus in Spokane, Washington. The renovation (est. 50,849 SF) is located in the South Wing of Building 1, and the addition of classrooms and offices (est. 6,969 SF) will be located at the west end of the south wing. See attached drawings from the Project Request Report (PRR). PRR has been uploaded to the DES website.
3. Consulting services include but are not limited to the following:
 - Investigation of existing conditions
 - Development of space programming information
 - Development of cost estimate
 - Verification of maximum allowable design and construction cost (MADCC)
 - Development of bridging documents
 - Development of the RFQ and RFP used in the selection of the DB Team
4. Estimated MADCC \$18,000,000

SCHEDULE

1. It is estimated.

SELECTION CRITERIA

1. Selection Criteria for Phase I totals is 100 points and is distributed as listed below. Definitions below are from the DES Administrative Services Policy No. 4.10, A/E Consultant Selection.
 - **Qualifications of Key Personnel** including prime sub-consultants (30 points)

Project No. 2016-136
SCC Main Building South Wing Renovation
Community Colleges of Spokane

Definition: Qualifications of Key Personnel means the selection criterion of the professional qualifications and experience of proposed project team members of a consultant candidate for the specific needs of the project or requested services. This includes major or specialty sub-consultants as applicable.

- **Project Approach** (20 points)

Definition: Project Approach means the selection criterion of the consultant candidate's demonstrated understanding of the RFQ scope of work and design challenges, needed consultant services, and strategies for managing and delivering those services for a specific project, or on-call services for multiple projects.

- **Relevant Experience** (40 points)

Definition: Relevant Experience means the selection criterion of the direct experience of a consultant candidate for the advertised project type, preferably within the last five years.

- **Geographic Proximity of 50 Miles** (5 points)

Definition: Geographic Proximity means the selection criterion of a defined area for a specific project, usually within a particular stated mileage radius as determined by the project manager in consultation with the Client Agency.

- **Diverse Business Inclusion Plan** (5 points)

Definition: Diverse Business Inclusion Plan Criteria means the selection criterion of evaluation of the consultant candidate's Diverse Business Inclusion Plan.

Make sure you are referencing the current Consultant Selection Diverse Business Inclusion Plan Criteria adopted March 26, 2015. See the link in the RFQ.

OTHER INFORMATION

1. Per the RFQ voluntary numerical Diverse Business Inclusion goals have been established for the project.

Project No. 2016-136
SCC Main Building South Wing Renovation
Community Colleges of Spokane

SUBMITTAL REQUIREMENTS

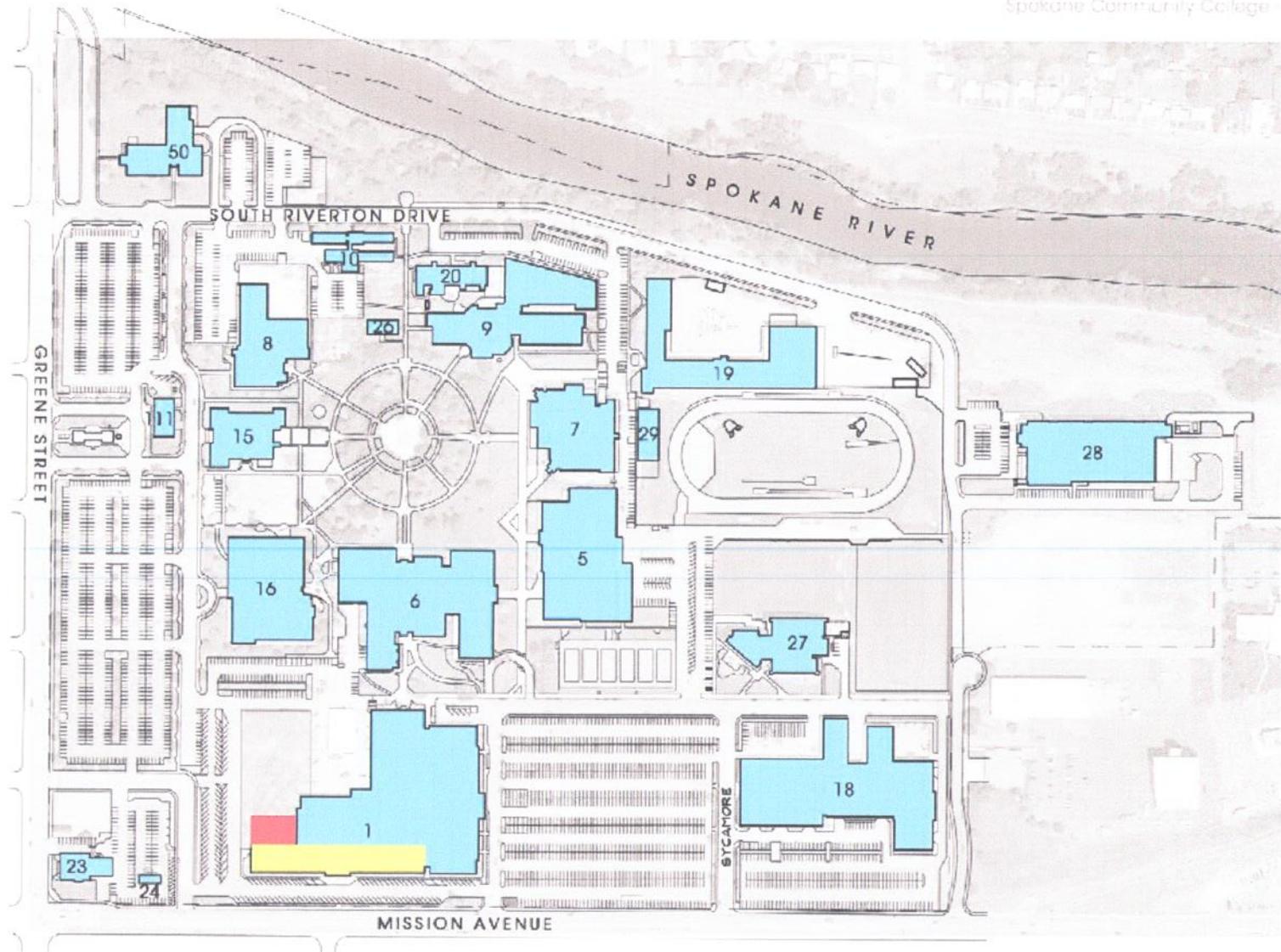
1. Submit two (2) flashdrives with copies of the Statement of Qualifications. Clearly identify each flashdrive with the project number and title.
2. Submittals shall include:
 - Executive Summary
 - Federal form SF330 (Part II only)
 - Pertinent data to address the selection criteria
3. No more than thirty (30) pages total – single sided 8 ½ x 11 size sheets count as (1).
 - Covers, dividers, and tab sheets are not included in page count total.
4. **Flashdrive submittals must be delivered to the address listed in the RFQ no later than Wednesday, March 23, 2016, prior to 2:00 PM (as per date/time stamped by E&AS)**
5. All amendments and related documents will be posted to the DES website ([des.wa.gov/Bidding Opportunities/Facility consultants](http://des.wa.gov/Bidding%20Opportunities/Facility%20consultants))
6. Contacts:
 - Angeline Ernst for selection process questions at 360-407-7965
 - Gloria Miller for project questions at 509-389-5819
 - Clint Brown for site visit coordination at 509-533-8699

NEXT STEPS

1. Phase II Interviews are scheduled for Thursday, April 14th – 8:00 am to 2:00 pm

QUESTIONS

WALK-THROUGH



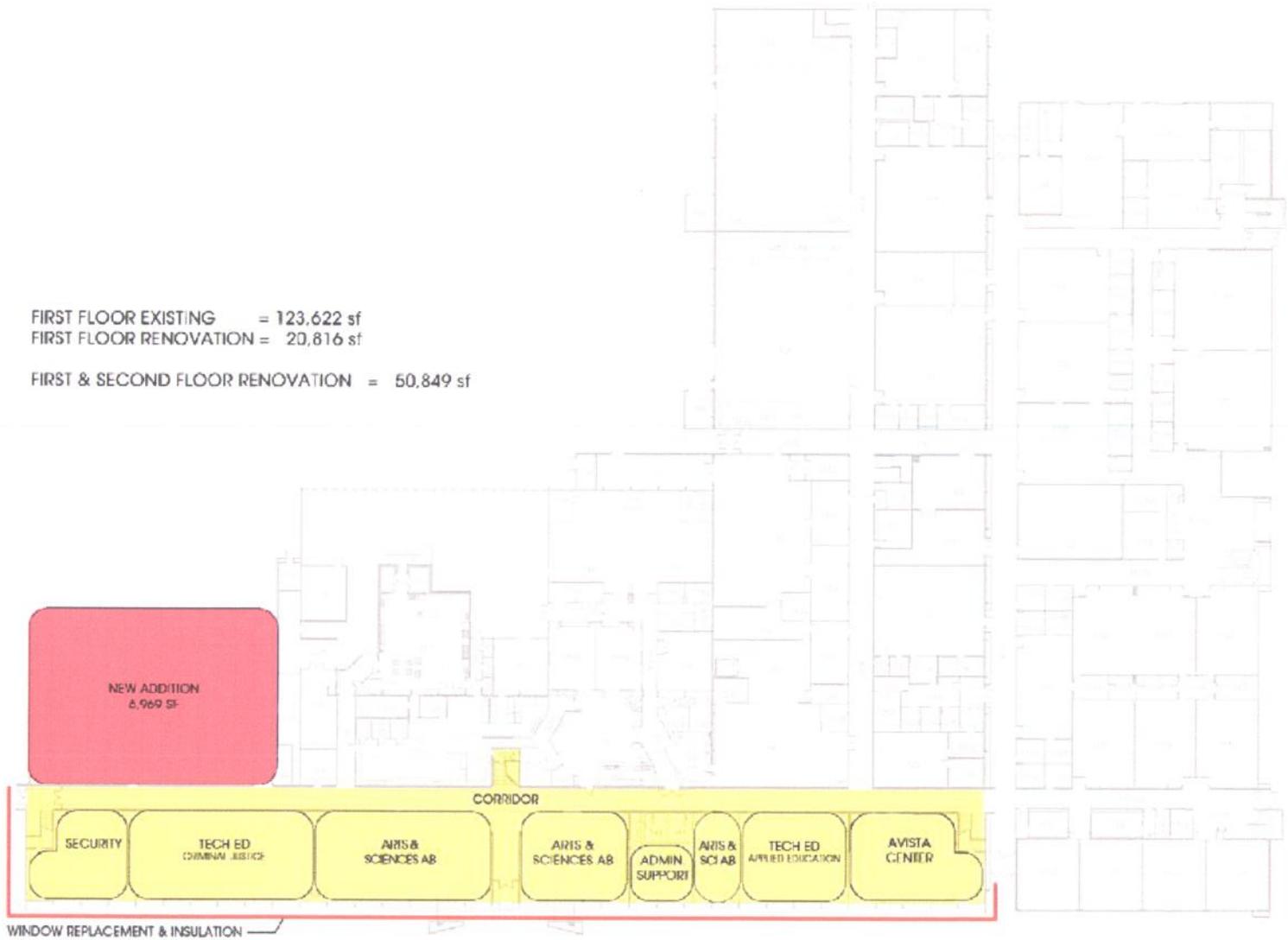
Building List

- | | | |
|----------------------------------|------------------------------|---------------------------------------|
| 1 Main | 10 Greenhouses | 23 Fire Science |
| 5 Walter S Johnson Sports Center | 15 Student Services | 24 Fire Tower |
| 6 Lair - Student Center | 16 Learning Resources Center | 27 Livingston Science and Mathematics |
| 7 Jenkins Wellness Center | 18 Automotive | 28 Stannard Technical Education |
| 8 Environmental Sciences | 19 Heavy Equipment | 50 Max M Snyder |
| 9 Health Science | 20 Bigfoot Childcare Center | 111 Environmental Sciences Annex |

Key

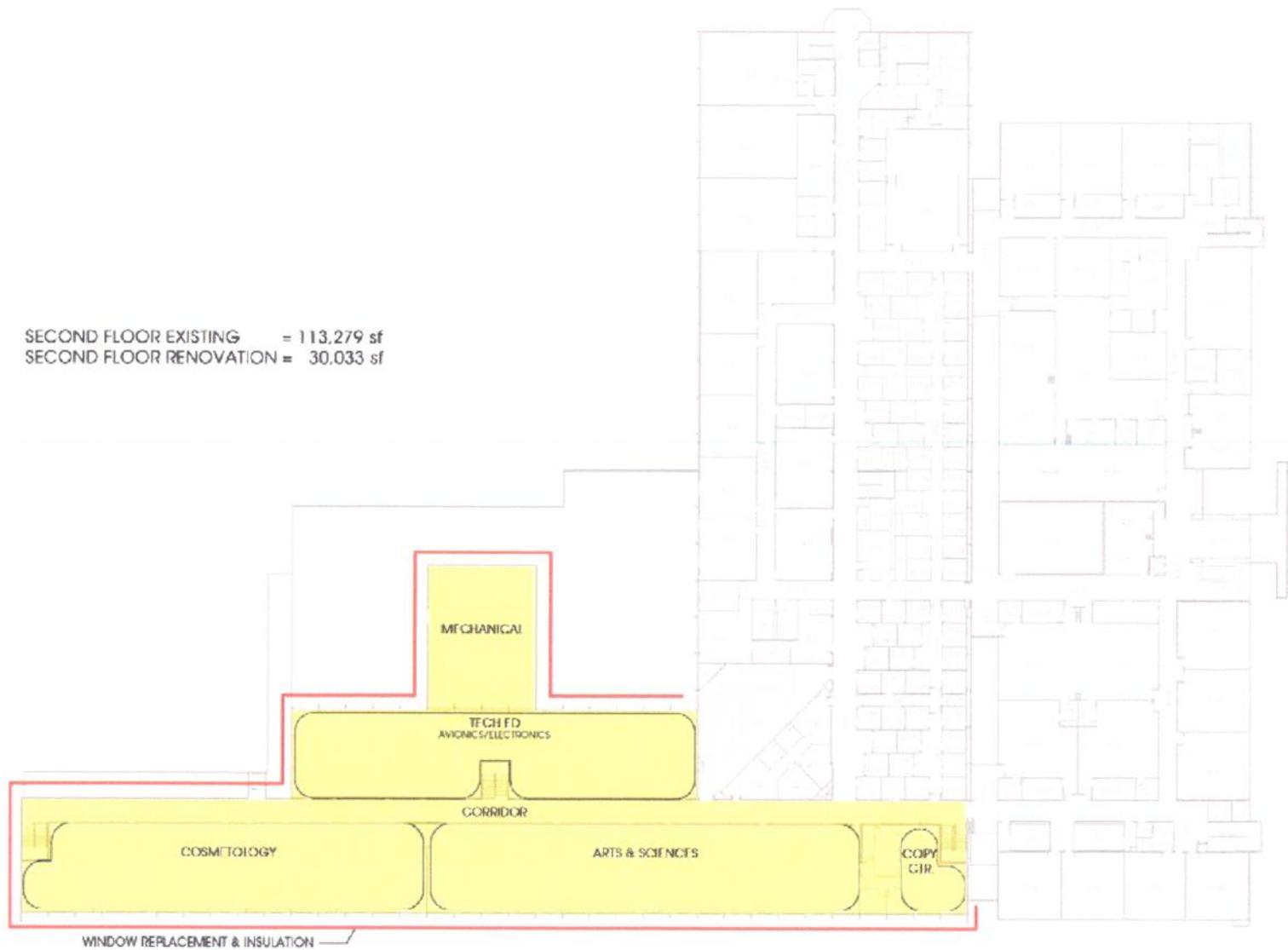
- Existing Building
- Proposed Building Renovation
- Proposed New Addition

FIRST FLOOR EXISTING = 123,622 sf
FIRST FLOOR RENOVATION = 20,816 sf
FIRST & SECOND FLOOR RENOVATION = 50,849 sf



First Floor Diagram

SECOND FLOOR EXISTING = 113,279 sf
SECOND FLOOR RENOVATION = 30,033 sf



Second Floor Diagram