

Informational Meeting Minutes

Project: 2017-065 Master Plan and SS/Instruction Bldg Predesign
Location: Grays Harbor College, Bldg 4000, Room 4331
Date/Time: October 4, 2016 2:00pm
DES PM: Stacy Simpson

Sign in Sheet

Introduction:

Stacy Simpson- DES Project Manager
Keith Penner- Chief of Campus Operations
Nicholas Lutes- VP for Administrative Services
Aaron Tuttle- Student Services

Reviewed Agenda Items

Questions:

1. How large is the Student Services Center?
 - a. Approximately 70,000 sf to include instructional space, student services, financial aid, counseling, administration, book store, food services, culinary Arts Program, work source training, testing, advising, and tutor are the services and programs that will be incorporated into the new building.
2. A request to send out the PRR program of the Student Services Center and the existing Mater Plan.
 - a. All in formation will be distributed and posted on the DES website. Including Sign in Sheet.
Link to Grays Harbor College Facilities Master Plan from 2007:
<http://www.ghc.edu/sites/default/files/imce/images/ierp/facts/mpexcerpts.pdf>
3. For the RFQ Do we want the full team provided?
 - a. Yes list your team of consultants that will be working on the projects.
4. There is a max of 20 individual pages in PDF format on 2 thumb drives.
5. Will there be a way-finding plan?
 - a. This may be incorporated into the master plan with emphasis on Accessibility.
6. Who will be on the Interview panel
 - a. Stacy Simpson- DES Project Manager
 - b. Keith Penner- Chief of Campus Operations
 - c. Nick Lutes- VP for Administrative Services
 - d. Doug McCudden-DES Project Manager Architect
 - e. Rino Balatbat- Architect

Informational Meeting Minutes Continued

[Project Information, Continued]

7. Is there any expected expansion of enrolment to need more classroom space?
 - a. Enrolment is flat with no enrolment boom in the foreseeable future. The average age of students is 22-25 with an increase of high school students in the running start program.

Keith Penner wants the the Master plan to include an accessibility emphasis to improve the hilly walking problem getting to the classrooms from the parking areas. They also have a problem with deteriorating parking lots. The 10 year master plan is to address the accessibility problems with little funds available.

College has acquired additional land adjacent to college to include in master plan.

The buildings #200 and #300 that is planned to be demolished will be vacated in 6 weeks.

During the predesign process of the Student Services Bldg there will be community and faculty involvement.

During the predesign of the Student Services an analysis will be done for the best delivery method for Design and construction; Design-Bid-Build, Design-Build or GCCM.

College has a wish list that they don't have funding for. The Gym was built around 1963 with the ceiling too low for volleyball. They would like to build a new facility or remodel existing someday. Students would like a weight room fitness center. There is also a possibility to partner with others like YMCA or K-12 schools off campus for gym space. The College would also like to expand their Welding shop canopy that is not big enough to keep the rain out, but has no funding for it.