

**NOTICE TO CONSULTANTS
REQUEST FOR QUALIFICATIONS**

Submittal Date: 8 October 2015

SERVICES REQUIRED for Agreement No. 2016-313 A; Bathroom Renovations; Department of Corrections; Monroe Correctional Complex, Monroe, WA.

Scope of Work

Investigate existing conditions, which may not conform to record documents. Evaluate alternative methods of delivering the desired changes listed below. Design selected alternatives, and prepare construction documents that will deliver the project within the Maximum Allowed Construction Costs of \$1,000,000 for Minimum Security Unit and \$645,000 for Washington Security Reformatory Unit. Assist Department of Corrections during advertisement and bidding of the construction projects. A separate agreement for Services during Construction will be negotiated after bids have been received.

Architectural Changes: Modify entry to shower stalls to provide undressing privacy and a protection of clothing from water; Modify shower stalls to protect substrates from water damage.

Mechanical Changes: Provide water heating unit in each building in MSU (to replace heat exchangers); Add ventilation to the bathroom spaces; Add isolation valves for each bathroom (minimally) or for each fixture (optimally); Provide pipe chases with access panels so that plumbing can be easily maintained and repaired; Install hands-free controls for toilets, urinals, and sinks to improve sanitary practices

Electrical Changes: Arc Fault breakers or outlets to reduce the opportunity to create flames; Security Light fixtures to help control contraband

Projects should be advertised not later than June 2016 to allow construction completion by 30 May 2017.

For additional information, contact Anna Crickmer, PE, Project Manager, at (360) 725-8368 or Anna.Crickmer@doc.wa.gov.

Phase I Selection Criteria

Firms will be considered for interviews based upon the following criteria, as indicated, for a total of 100 possible points: Qualifications of Key Personnel including subconsultants (30 points); Experience with bathroom/kitchen renovation projects (40 points); Experience with correctional fixtures and issues (10 points); General Project Approach (10 points); Diverse Business Inclusion Plan (10 points).

Voluntary numerical Diverse Business Inclusion goals have been established for the project as: 10% MBE and 6% WBE, and 5% Washington Small Business and 5% Veterans have been established for this project. Achievement of the goals is encouraged. However, no minimum

level of Diverse Business participation is required as a condition of A/E selection. Proposals will not be rejected or considered non-responsive if they do not include diverse business participation. Firms may contact the following resources to obtain information on certified and registered diverse business firms for potential sub-consultants:

- The Office of Minority and Women's Business Enterprises: 866.208.1064 or www.omwbe.wa.gov,
- For small business information: Servando Patlan, Business Diversity and Outreach Manager at the Washington State Department of Enterprise Services: 360.407.9390 or servando.patlan@des.wa.gov,
- The Department of Veterans' Affairs: 360.725.2169 or www.dva.wa.gov.

Submittal Requirements

Submit Statements of Qualifications on two discs, each labeled with the project number and title. Each of the submittals should include data that addresses the selection criteria, and standard form SF330 (Part II only). Submittals may be printed out and should not produce more than twenty (20) 8 ½ by 11 sheets (not including SF330 sheets).

Address submittals to:

Department of Corrections, Office of Capital Programs Attn: Joshua Dye
7345 Linderson Way, MS 41112, Tumwater, WA 98512 (If Delivered)
PO Box 41112, Olympia, WA 98504-1112 (If Mailed)

NO FAXED OR E-MAILED COPIES WILL BE ACCEPTED

All submittals must be received no later than 8 October 2015, prior to 2:00 PM, (as per date/time stamped by Office of Capital Programs.)

Phase 2 selection criteria will be provided to firms selected for interviews and will include project approach and previous performance (references). The Project Manager will conduct an informational meeting at the facility for selected firms on 21 October. Interviews are tentatively scheduled for 28 October at Monroe Correctional Complex.

The State of Washington is an affirmative action employer. This is not a request for a fee proposal. All submittals become the property of the State.