



STATE OF WASHINGTON  
DEPARTMENT OF AGRICULTURE

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December 24, 2015

Donna Albert  
DES Energy Program  
1500 Jefferson Street SE, 2-North  
Olympia, WA 98504-1476

**RE: REPORTING UNDER EXECUTIVE ORDER 12-06**

Dear Ms. Albert,

Please accept the attached Executive Order 12-06 Reporting Form for the Department of Agriculture (DOA). DOA leases three facilities that meet the benchmark requirements in the Energy Star Portfolio Manager. Two of the three facilities have been benchmarked since 2009 but do not meet the requirements for an Energy Star rating due to being laboratories. The third facility is owned by DES and not required to report.

The Department keeps the energy use data current and continues to work with the Department of Enterprise Services (DES) and building owners to implement cost-effective energy efficiency improvements when feasible.

Should you have questions, please contact Tracie Lindeblom, Office Services Manager, at 902-1900 or [tlindeblom@agr.wa.gov](mailto:tlindeblom@agr.wa.gov).

Best regards,

Derek I. Sandison, Director  
Washington State Department of Agriculture



# Executive Order 12-06 Report

## ACHIEVING ENERGY EFFICIENCY IN STATE BUILDINGS

December 2015

<b>Agency Name:</b>	Department of Agriculture
<b>Agency Point of Contact:</b>	Tracie Lindeblom
<b>Point of Contact Title:</b>	Office Services Manager
<b>Telephone Number:</b>	360-902-1900
<b>E-mail Address:</b>	<a href="mailto:tlindeblom@agr.wa.gov">tlindeblom@agr.wa.gov</a>

**Describe benchmarking, metering, audits, and energy retrofits completed by the agency in 2015 to meet the requirements of EO 12-06:**

The Department of Agriculture (DOA) leases three facilities with space in excess of 10,000 square feet. Two of the three facilities have been benchmarked in the Energy Star Portfolio Manager since 2009 and the energy use data is kept current. These two facilities are not eligible for Energy Star Certification as they are laboratories. The third facility is owned by DES and is not DOA's responsibility to benchmark.

The Cleveland Avenue Facility was retrofitted with all new lighting units in 2015.

**Describe benchmarking, metering, audits, and energy retrofits that the agency plans to implement in 2016 to meet the requirements of EO 12-06:**

DOA will work with the DES Energy Program and Real Estate Services to determine if EO 12-06 requirements for state leased buildings have been met in 2015 and if plans need to be developed to meet requirements in 2016. DOA will continue to enter energy data into Portfolio Manager.

Executive Order 12-06 Reporting Form

**Describe how the agency used Energy Star Portfolio Manager benchmarking in lease negotiations for new or renewed leases in 2015:**

**As leases are negotiated for renewal or initial occupancy, the landlord completes an energy consumption survey provided by DES.**

**Describe actions that will be taken in 2016 to save energy through operational changes and continuous monitoring using Portfolio Manager:**

**DOA will work with the DES Energy Program and Real Estate Services to determine if EO 12-06 requirements for state leased buildings have been met and if plans need to be developed to meet further requirements.**

**DOA will continue to keep Portfolio Manager updated.**

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**Attachment:**

**A - Agency Progress in Implementing EO 12-06 (by building)**

**Resources:**

**Go to the DES Portfolio Manager webpage for a link to EO 12-06, previous reports, RCWs, EPA resources and training, Step by Step Instructions, and Frequently Asked Questions at <http://www.des.wa.gov/services/facilities/Energy/EnergyStar>**