



STATE OF WASHINGTON

DEPARTMENT OF EARLY LEARNING
P.O. Box 40970, Olympia, Washington 98504-0970
(360) 725-4914 • FAX (360) 407-1437

December 27, 2012

Donna Albert
Department of Enterprise Services
DES Energy
PO Box 41015
Olympia, WA 98504-1015

REFERENCE: Executive Order 12-06 Report

Dear Donna Albert:

Enclosed is a copy of our Executive Order 12-06 Report for 2012.

The Department of Early Learning (DEL) is leasing a building on Jefferson Street here in Olympia and just moved here last spring. Since moving here we have been making an effort to educate employees about recycling and trying to offer more recycling options. We are currently working with the City of Olympia to see if composting would be an efficient option for our staff and save garbage wastes and costs. We have recently added large recycling bins that allow for more recycling objects like plastic and metal containers.

DEL is planning education for staff around the amount of paper, electrical, and water use. Additionally we want to show staff the monthly costs in a graph format so staff can see trends. We will also advise staff techniques/options to use less energy, water and garbage and increase recycling in the building. Our Facilities office will be tracking the costs of the electricity, garbage, and water monthly and to track trends in both the use of energy and water, as well as garbage levels.

We also plan to work with the building owners to attempt to reduce electric use and costs like lowering the temperature of the hot water, and other options available.

Sincerely,

Elizabeth Hyde, Ph.D.
Department of Early Learning

Enclosure

Executive Order 12-06 Report

ACHIEVING ENERGY EFFICIENCY IN STATE BUILDINGS

December 2012

Agency Name:	Department of Early Learning
Agency Point of Contact:	Deborah Carr
Point of Contact Title:	Contracts & Procurement Administrator
Telephone Number:	360-725-4914
E-mail Address:	Debby.carr@del.wa.gov

Describe benchmarking, metering, audits, and energy retrofits completed by the agency in 2012 to meet the requirements of EO 12-06:

X

Describe benchmarking, metering, audits, and energy retrofits that the agency plans to implement in 2013 to meet the requirements of EO 12-06:

X

Describe how the agency used Energy Star Portfolio Manager benchmarking in lease negotiations for new or renewed leases in 2012:

X

Executive Order 12-06 Reporting Form

Describe actions that will be taken to save energy through operational changes and continuous monitoring using Portfolio Manager:

X

Attachment:

A - Agency Progress in Implementing EO 12-06 (by building) [Attachment A - Agency Progress Worksheet.xlsx](#)

Resources:

Go to the DES Portfolio Manager webpage for a link to EO 12-06, RCWs, EPA resources and training, Step by Step Instructions, and Frequently Asked Questions at <http://www.ga.wa.gov/energy/EnergyStar.htm>