



**Project 253-07-13**  
**DEPARTMENT OF SOCIAL AND HEALTH SERVICES / DEPARTMENT OF ECOLOGY – VANCOUVER**  
**Amendment 1**  
**Sep 13, 2013**

**(This amendment includes questions and answers from the Pre-Proposal Conference conducted Sep 5, 2013 at the Department of Enterprise Services, Olympia, WA)**

1. The Pre-Proposal Conference for the Department of Social and Health Services new leased space project in the Lakewood area was held in the DES Conference room on September 5, 2013 beginning at 10:30 AM.
2. The DES staff provided an overview of the project requirements and noted that proposers should anticipate a summary of the pre-proposal conference to be posted to the web site by way of an amendment to the RFP. The amendment will be posted to the RES website in the coming days.
3. Real Estate Services provided clarification regarding the amount of BOMA Rentable square footage required for this project. The BOMA Rentable square footage required is approximately 21,660 square feet BOMA Rentable.

(Note: Square footage on the RES web site has been changed to reflect the information in the paragraph above.)

4. The following paragraphs summarize the question and answer period:
  - a. **Question:** Is Real Estate Services combining the Request for Qualifying Information and the Request for Proposal phases into one phase?  
**Answer:** Yes.
  - b. **Question:** Is this RFP looking only at existing space?  
**Answer:** At this time, RES is only asking for proposals on existing space. Please refer to the RFP, Exhibit 2, for the definition of existing space.
  - c. **Question:** Will answers to questions be posted to the web site?  
**Answer:** Yes, RES will post questions and answers to the RES web site as soon as possible until Oct 2, 2013, or until RES determines it is no longer practical to do so, while also providing proposers a reasonable time to respond to the answer.
  - d. **Question:** Is RES only asking for a 5 year lease?

AMENDMENT 1, REQUEST FOR PROPOSALS (RFP), PROJECT 253-07-13, DEPARTMENT OF SOCIAL AND HEALTH SERVICES

**Answer:** In order to be considered responsive to this RFP, proposals should include a 5 year lease option. Proposers may, at their discretion, propose other lease terms in addition to a 5 year lease.

3. Point of contact for all questions and comments is Seth Wallace, (360) 407-9291, [seth.wallace@des.wa.gov](mailto:seth.wallace@des.wa.gov) . E-mail is the preferred method of communications for project related questions and comments.