



Training courses now available in the Learning Management System (LMS)

WA-State Purchasing and Procurement Ethics: This interactive eLearning course covers scenarios designed to assist in identifying real or perceived ethical procurement violations. In addition, the course provides instruction on how to access resources and think critically in order to make ethical procurement decisions. This training is required for all who are taking any of the courses mentioned below and is a one hour course in LMS.

WA-State Contract Management 101: This training generally applies to employees who manage, monitor, or serve as subject matter experts on contracts. All four modules are available as eLearning sessions in LMS.

WA-State Executive Management Purchasing and Procurement: This training generally applies to managers with organization or agency authority including ensuring compliance with RCW39.26.110, authorizing organization procurements, management of procurement risk and delegating procurement authority. This course is available as a 35-minute eLearning session in LMS.

Available soon

WA-State Purchasing and Procurement 101: This course generally applies to employees who support their agency as a professional in procurement including: policy, strategy, analysis, negotiation, coordination and procurement management duties. This course will be available as four one-hour eLearning modules in April.

WA-State Small Purchases: This training generally applies to employees who make routine, small purchases and those who use agency purchasing cards. This course will be available April 24, 2015, as a one-hour eLearning course.

Advantages of the eLearning experience include:

- Easy access from anywhere, anytime
- All-in-one delivery of the Course Content + Learning Assessment + Learner Survey
- Ability to print your certificate of completion

If you have questions about the state procurement training program, please don't hesitate to contact DES Contract and Legal Services training manager Cheryl Shaw at cheryl.shaw@des.wa.gov, or (360) 407-9376

For more information: <http://des.wa.gov/about/pi/ProcurementReform/Pages/PRTraining.aspx>
