



Washington State Department of Enterprise
Services

Training

www.DES.wa.gov/training

HR
State of Washington

Sept to Dec
2017



Department of Enterprise Services (DES)

Course Schedule

September 2017 to December 2017

Registration

State Agencies

Please contact your Training Representative or Human Resource office.

Public Agencies & Higher Education

Please follow your agency's directive for training registration processing.

Cancellations

If you are unable to attend a class, your agency's Training Representative or Human Resource Office must notify us. No shows and cancels made after the "Cancel Date" will be charged.

Reasonable Accommodations

Request an Accommodation:

Please contact your agency's training office if you require an accommodation.

Disability parking: Persons with disabilities who have a disabled parking permit may park at metered parking for 8 hours free. There are also designated spaces in the visitor parking lot.

HRCI Approved Courses

"The use of this seal is not an endorsement by HR Certification Institute of the quality of the program. It means that this program has met HR Certification Institute's criteria to be pre-approved for recertification credit."



Tips for Traveling

Ride the Intercity Transit system for free with a State Employee *Starpass*. To get a *Starpass*, contact your agency's transportation coordinator.



We're here to help

For questions about training, please stop by or contact us using the information listed below.

Location:

1500 Jefferson
Olympia, WA 98504

Hours: 7:30-5:00 , M-F

E-Mail: Traininginfo@des.wa.gov

Phone: 360-664-1921

[Learning Management System](#)



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Lean Training

Coaching the Washington Way (2 Days) (01-09-GE26)	Olympia	Nov 8-9	8:00 -12:00	\$215	Oct 23	Ariana Woods
Daily Lean Practices the Washington Way (1/2 Day) (01-09-GE29)	Olympia	Oct 4	8:00 -11:00	\$120	Sep 18	Ariana Woods
	Olympia	Nov 7	1:00 -4:00	\$120	Oct 20	Paul Houle
Lean Facilitation Training (5 Days) (01-14-GE19)	Olympia	Dec 5-06, Dec 12-14	8:00 -4:30	\$1,150	Nov 17	Ariana Woods
Problem Solving the Washington Way (1/2 Day) (01-14-GE25)	Olympia	Sep 8	8:00 -12:00	\$120	Aug 23	Eden Teachout
	Olympia	Oct 31	8:00 -12:00	\$120	Oct 13	Ariana Woods
	Olympia	Dec 8	8:00 -12:00	\$120	Nov 22	Paul Houle

Leadership Development

Art of Delivering Positive Feedback (1/2 Day) (01-09-M581)	Olympia	Nov 27	8:00 -12:00	\$120	Nov 9	Marsha Fraser
Budgeting for the Non-Financial Manager (2 Days) (01-09-M091)	Olympia	Oct 5-6	8:00 -4:30	\$420	Sep 19	Sam Knutson
	Olympia	Dec 18-19	8:00 -4:30	\$420	Nov 30	Sam Knutson
Building a Coaching Culture (1 Day) (01-09-M582)	Olympia	Dec 1	8:00 -4:30	\$185	Nov 15	Jane Renville Wood
Building a Team: Managing the Five Dysfunctions (1 Day) (01-09-M599)	Olympia	Nov 13	8:00 -4:30	\$195	Oct 26	Jack Shireman
Coaching for Performance (1 Day) (01-09-M596)	Olympia	Dec 1	8:00 -4:30	\$195	Nov 15	Jevon Powell
Coaching the Washington Way (2 Days) (01-09-GE26)	Olympia	Nov 8-9	8:00 -12:00	\$215	Oct 23	Ariana Woods
Coaching Your Employees to Success (1/2 Day) (01-09-M583)	Olympia	Oct 20	8:00 -12:00	\$120	Oct 4	Jan Dwyer Bang
Creating a Culture of Recognition (1/2 Day) (01-09-M584)	Olympia	Nov 16	8:00 -12:00	\$120	Oct 31	Solomon Uwadiale
Daily Lean Practices the Washington Way (1/2 Day) (01-09-GE29)	Olympia	Oct 4	8:00 -11:00	\$120	Sep 18	Ariana Woods
	Olympia	Nov 7	1:00 -4:00	\$120	Oct 20	Paul Houle
Developing Employees to Their Best Potential (1 Day) (01-09-M585)	Olympia	Oct 18	8:00 -4:30	\$190	Oct 2	Solomon Uwadiale
Eliminating Disrespect in the Workplace (1/2 Day) (01-09-M566)	Olympia	Sep 21	8:00 -12:00	\$120	Sep 5	Mary Dallman
	Olympia	Nov 30	8:00 -12:00	\$120	Nov 14	Mary Dallman

Influencer: The New Science of Leading Change (2 Days) (01-09-M602)	Olympia	Sep 12-13	8:00 -4:30	\$450	Aug 25	Amy Leneker
	Olympia	Dec 19-20	8:00 -4:30	\$450	Dec 1	Joe Vansyckle
Language of Leadership Part 1: Enhancing Your Leadership Potential (1 Day) (01-09-M308)	Olympia	Oct 24	8:00 -4:30	\$185	Oct 6	Cheryl Middleton
	Olympia	Dec 7	8:00 -4:30	\$185	Nov 21	Rick Lynch
Leading & Managing for Performance & Accountability (1/2 Day) (01-09-M587)	Olympia	Oct 10	8:00 -12:00	\$120	Sep 22	Jane Renville Wood
Leading at the Speed of Trust (2 Days) (01-09-M603)	Olympia	Nov 2-3	8:00 -4:30	\$495	Oct 17	Jan Dwyer Bang
Leading from the Middle: Influencing without Direct Authority (3 Days) (01-09-M578)	Lacey	Sep 26-28	8:00 -4:30	\$550	Sep 8	Robert Jeffers
Leading Others (3 Days) (01-09-M610)	Olympia	Sep 5-06 & Oct 5	8:00 -5:00	\$500	Aug 18	Multiple Multiple
	Olympia	Sep 18-19 & Oct 20	8:00 -5:00	\$500	Aug 31	Multiple Multiple
	Olympia	Sep 25-26 & Oct 25	8:00 -5:00	\$500	Sep 7	Multiple Multiple
	Olympia	Oct 9-10 & Nov 9	8:00 -5:00	\$500	Sep 21	Multiple Multiple
	Olympia	Oct 23-24 & Nov 13	8:00 -5:00	\$500	Oct 5	Multiple Multiple
	Olympia	Oct 30-31 & Nov 29	8:00 -5:00	\$500	Oct 12	Multiple Multiple
	Olympia	Nov 6-07 & Dec 4	8:00 -5:00	\$500	Oct 19	Multiple Multiple
	Olympia	Nov 20-21 & Dec 15	8:00 -5:00	\$500	Nov 2	Multiple Multiple
	Olympia	Nov 27-28 & Dec 20	8:00 -5:00	\$500	Nov 9	Multiple Multiple
	Olympia	Dec 11-12 & Jan 11	8:00 -4:30	\$500	Nov 23	Multiple Multiple
LLPA: Conducting Effective Investigations Understanding Just Cause (1 Day) (01-09-M561)	Olympia	Oct 30	8:00 -4:30	\$185	Oct 12	Thomas Holt
	Olympia	Nov 21	8:00 -4:30	\$185	Nov 3	Cheryl Middleton
LLPA: Ethics in Leadership and Decision Making in WA State (1 Day) (01-09-M564)	Olympia	Oct 13	8:00 -4:30	\$210	Sep 27	Cheryl Middleton
LLPA: Hiring Practices That are Legal and Effective (1 Day) (01-09-M560)	Olympia	Sep 20	8:00 -4:30	\$210	Sep 4	Vanessa Lee
	Bellingham	Nov 2	8:00 -4:30	\$0	Oct 17	Katherine Cooper Franklin
	Olympia	Dec 4	8:00 -4:30	\$210	Nov 16	Cheryl Middleton

LLPA: Preventing and Managing Workplace Violence (1 Day) (01-09-M559)	Olympia	Nov 20	8:00 -4:30	\$210	Nov 2	Cheryl Middleton
LLPA: Preventing Discrimination, Harassment and Managing Accommodations (1 Day) (01-09-M562)	Olympia	Oct 30	8:00 -4:30	\$210	Oct 12	Joanna Silverstein
Managing Change & Making Great Decisions (3 Days) (01-09-M577)	Lacey	Oct 24-26	8:00 -4:30	\$550	Oct 6	South Puget Sound Commun
Mind of a Manager, Heart of a Leader (3 Days) (01-09-M575)	Lacey	Nov 28-30	8:00 -4:30	\$550	Nov 10	Robert Jeffers
Motivating & Coaching to Build Top Talent (3 Days) (01-09-M576)	Lacey	Nov 6-8	8:00 -4:30	\$550	Oct 19	Robert Jeffers
Performance & Development Plan (PDP) (1/2 Day) (01-09-M325)	Olympia	Sep 29	8:00 -12:00	\$120	Sep 13	Cindy Nakano
	Olympia	Nov 9	8:00 -12:00	\$120	Oct 24	Jane Renville Wood
Positive Corrective Action (1/2 Day) (01-09-M591)	Olympia	Oct 12	8:00 -12:00	\$120	Sep 26	Marsha Fraser
Steps to Becoming a Supervisor (1 Day) (01-09-M598)	Olympia	Oct 19	8:00 -4:30	\$200	Oct 3	Larry Iverson
	Olympia	Nov 30	8:00 -4:30	\$200	Nov 14	Jane Renville Wood
Succession Planning: Developing Leaders Before Its Too Late (2 Days) (01-09-M580)	Lacey	Oct 12-13	8:00 -4:30	\$395	Sep 26	Robert Jeffers
Supervision Essentials-Phase II (2 Days) (01-09-M402)	Olympia	Sep 25-26	8:00 -4:30	\$285	Sep 7	Jan Dwyer Bang
	Olympia	Oct 11-12	8:00 -4:30	\$285	Sep 25	Jane Renville Wood

Professional Development

Customer Service

Customer Service (1 Day) (01-03-E059)	Olympia	Sep 18	8:00 -4:30	\$135	Aug 31	Rick Lynch
	Olympia	Nov 8	8:00 -4:30	\$135	Oct 23	Rick Lynch
Customer Service: Maintaining a Positive Attitude (1 Day) (01-03-E077)	Olympia	Oct 20	8:00 -4:30	\$135	Oct 4	Jane Renville Wood
	Olympia	Dec 20	8:00 -4:30	\$135	Dec 4	Rick Lynch
Helping Difficult Customers (2 Days) (01-03-E083)	Olympia	Oct 18-19	8:00 -4:30	\$180	Oct 2	Jane Renville Wood

Diversity

Diversity and Inclusion (1/2 Day) (01-14-ER08)	Olympia	Oct 6	8:00 -12:00	\$105	Sep 20	Betsy BeMiller
	Olympia	Oct 23	8:00 -12:00	\$105	Oct 5	Chico Patalano

Government to Government

Government to Government Training (1 Day) (01-03-SP14)	Olympia	Sep 26	8:30 -4:30	\$110	Sep 8	Gordon James
	Olympia	Sep 27	8:30 -4:30	\$110	Sep 11	Gordon James
	Olympia	Oct 24	8:30 -4:30	\$110	Oct 6	Gordon James
	Olympia	Nov 28	8:30 -4:30	\$110	Nov 10	Gordon James

Health & Safety

Community Emergency Response Team (CERT) (3 Days) (01-07-EE57)	Olympia	Sep 12-14	8:00 -4:30	\$95	Aug 25	Multiple Multiple
First Aid Basic (1 Day) (01-07-EE31)	Olympia	Oct 5	8:00 -4:30	\$145	Sep 19	Arthur Jackson
First Aid Plus (1/2 Day) (01-07-EE58)	Olympia	Oct 26	8:00 -12:00	\$115	Oct 10	Chico Patalano
	Olympia	Nov 20	8:00 -12:00	\$115	Nov 2	Chico Patalano
	Olympia	Dec 1	8:00 -12:00	\$115	Nov 15	Arthur Jackson
Managing Job Stress (1 Day) (01-07-EE05)	Olympia	Sep 14	8:00 -4:30	\$135	Aug 29	Paul Figueroa
Violence in the Workplace (1 Day) (01-07-M206)	Olympia	Sep 19	8:00 -4:30	\$140	Sep 1	Betsy BeMiller
	Olympia	Oct 5	8:00 -4:30	\$140	Sep 19	Chico Patalano
	Olympia	Dec 13	8:00 -4:30	\$140	Nov 27	Chico Patalano

Interpersonal Communication

Assertive Communication (2 Days) (01-03-E075)	Olympia	Sep 26-27	8:00 -4:30	\$180	Sep 8	Karen Lane
	Olympia	Oct 2-3	8:00 -4:30	\$180	Sep 14	Jane Renville Wood
	Olympia	Nov 1-2	8:00 -4:30	\$180	Oct 16	Karen Lane
	Olympia	Dec 7-8	8:00 -4:30	\$180	Nov 21	Jane Renville Wood
Collaboration in the Workplace (1 Day) (01-03-EC32)	Olympia	Nov 13	8:00 -4:30	\$145	Oct 26	Donna Vaudrin
Communication Styles & Skills for Employees (2 Days) (01-03-E015)	Olympia	Sep 18-19	8:00 -4:30	\$210	Aug 31	Vicki Legman
	Olympia	Oct 3-4	8:00 -4:30	\$210	Sep 15	Marsha Fraser
	Olympia	Nov 1-2	8:00 -4:30	\$210	Oct 16	Vicki Legman
Crucial Accountability (2 Days) (01-03-EC33)	Olympia	Nov 7-8	8:00 -4:30	\$450	Oct 20	Betsy BeMiller
Crucial Conversations (2 Days) (01-03-EC03)	Olympia	Sep 20-21	8:00 -4:30	\$450	Sep 4	Betsy BeMiller
	Olympia	Oct 18-19	8:00 -4:30	\$450	Oct 2	Betsy BeMiller
	Olympia	Nov 16-17	8:00 -4:30	\$450	Oct 31	Betsy BeMiller
	Olympia	Dec 5-6	8:00 -4:30	\$450	Nov 17	Betsy BeMiller
Emotional Intelligence (1 Day) (01-03-EC24)	Olympia	Sep 28	8:00 -4:30	\$135	Sep 12	Sandra Cohen
	Olympia	Oct 16	8:00 -4:30	\$135	Sep 28	Marsha Fraser

Emotional Intelligence (1 Day) (01-03-EC24)	Olympia	Nov 6	8:00 -4:30	\$135	Oct 19	Marsha Fraser		
	Olympia	Nov 28	8:00 -4:30	\$135	Nov 10	Sandra Cohen		
	Olympia	Dec 4	8:00 -4:30	\$135	Nov 16	Marsha Fraser		
	Olympia	Dec 20	8:00 -4:30	\$135	Dec 4	Sandra Cohen		
Emotional Intelligence Part 2: Using Emotional Intelligence to Manage Workplace Emotions (1 Day) (01-03-EC30)	Olympia	Oct 31	8:00 -4:30	\$135	Oct 13	Marsha Fraser		
	Olympia	Dec 18	8:00 -4:30	\$135	Nov 30	Sandra Cohen		
Interpersonal Communication Skills (2 Days) (01-03-E008)	Olympia	Sep 27-28	8:00 -4:30	\$195	Sep 11	Vicki Legman		
	Olympia	Oct 26-27	8:00 -4:30	\$195	Oct 10	Tena Crosby		
	Olympia	Dec 14-15	8:00 -4:30	\$195	Nov 28	Tena Crosby		
			Olympia	Nov 29-30	8:00 -4:30	\$195	Nov 13	Vicki Legman
Management Framework								
Collecting Meaningful Data (1 Day) (01-14-GE15)	Olympia	Nov 3	8:00 -4:30	\$145	Oct 18	Carol Knight-Wallace		
Daily Lean Practices the Washington Way (1/2 Day) (01-09-GE29)	Olympia	Oct 4	8:00 -11:00	\$120	Sep 18	Ariana Woods		
	Olympia	Nov 7	1:00 -4:00	\$120	Oct 20	Paul Houle		
Lean Facilitation Training (5 Days) (01-14-GE19)	Olympia	Dec 5-06, Dec 12-14	8:00 -4:30	\$1,150	Nov 17	Ariana Woods		
Meetings & Facilitation								
Effective Meeting Management (1 Day) (01-14-M084)	Olympia	Oct 9	8:00 -4:30	\$165	Sep 21	Marsha Fraser		
	Olympia	Dec 5	8:00 -4:30	\$165	Nov 17	Tena Crosby		
Facilitator Skills Training (3 Days) (01-14-EP72)	Olympia	Sep 20-22	8:00 -4:30	\$285	Sep 4	Jane Renville Wood		
	Olympia	Oct 23-25	8:00 -4:30	\$285	Oct 5	Tena Crosby		
	Olympia	Dec 13-15	8:00 -4:30	\$285	Nov 27	Jane Renville Wood		
Personal Development								
7 Habits of Highly Effective People (3 Days) (01-14-PS06)	Olympia	Oct 25-27	8:00 -4:30	\$475	Oct 9	Jan Dwyer Bang		
	Olympia	Dec 13-15	8:00 -4:30	\$475	Nov 27	Patrick Seigler		
Building Confidence, Competence, & Credibility (2 Days) (01-14-EPB6)	Olympia	Sep 14-15	8:00 -4:30	\$165	Aug 29	Larry Iverson		
	Olympia	Oct 25-26	8:00 -4:30	\$195	Oct 9	Paul Figueroa		
	Olympia	Nov 30 & Dec 1	8:00 -4:30	\$195	Nov 14	Larry Iverson		
Diversity and Inclusion (1/2 Day) (01-14-ER08)	Olympia	Oct 6	8:00 -12:00	\$105	Sep 20	Betsy BeMiller		
	Olympia	Oct 23	8:00 -12:00	\$105	Oct 5	Chico Patalano		

Managing Emotions in the Workplace (1/2 Day) (01-14-PS02)	Olympia	Oct 23	8:00 -12:00	\$100	Oct 5	Jan Dwyer Bang
Managing Priorities (1/2 Day) (01-14-PS03)	Olympia	Nov 3	8:00 -12:00	\$105	Oct 18	Jane Renville Wood
Success Habits (1 Day) (01-14-EP04)	Olympia	Sep 12	8:00 -4:30	\$135	Aug 25	Rick Lynch
	Olympia	Nov 8	8:00 -4:30	\$135	Oct 23	Larry Iverson
Time Management (1 Day) (01-14-M094)	Olympia	Sep 8	8:00 -4:30	\$135	Aug 23	Jane Renville Wood
	Olympia	Nov 6	8:00 -4:30	\$135	Oct 19	Rick Lynch
Presentation & Training Design & Delivery						
Adult Learning Styles (1 Day) (01-03-EC23)	Olympia	Sep 7	8:00 -4:30	\$135	Aug 22	Karen Lane
	Olympia	Nov 16	8:00 -4:30	\$135	Oct 31	Jan Dwyer Bang
Presentation Skills (2 Days) (01-03-E002)	Olympia	Oct 16-17	8:00 -4:30	\$205	Sep 28	Jane Renville Wood
Train the Trainer Part 1: Designing Effective Training Programs (2 Days) (01-03-EC20)	Olympia	Oct 9-10	8:00 -4:30	\$210	Sep 21	Tena Crosby
	Olympia	Dec 6-7	8:00 -4:30	\$210	Nov 20	Jan Dwyer Bang
Written Communications						
Editing & Proofreading Skills (2 Days) (01-03-EW39)	Olympia	Sep 11-12	8:00 -4:30	\$185	Aug 24	Virginia Given
	Olympia	Nov 6-7	8:00 -4:30	\$185	Oct 19	Virginia Given
Grammar Review - Part 1 (1 Day) (01-03-EW53)	Olympia	Oct 24	8:00 -4:30	\$145	Oct 6	Virginia Given
Grammar Review - Part 2 (1 Day) (01-03-EW54)	Olympia	Nov 28	8:00 -4:30	\$145	Nov 10	Virginia Given
Proofreading Skills Review (1 Day) (01-03-EW56)	Olympia	Nov 21	8:00 -4:30	\$145	Nov 3	Virginia Given
Technical Writing: Tricks of the Trade (2 Days) (01-03-EW37)	Olympia	Sep 14-15	8:00 -4:30	\$185	Aug 29	Virginia Given
	Olympia	Nov 1-2	8:00 -4:30	\$185	Oct 16	Virginia Given
Writing Documents in Plain Talk (1 Day) (01-03-EW50)	Olympia	Oct 2	8:00 -4:30	\$145	Sep 14	Jordan Peabody
	Olympia	Oct 27	8:00 -4:30	\$145	Oct 11	Virginia Given
	Olympia	Nov 27	8:00 -4:30	\$145	Nov 9	Jordan Peabody
Writing Emails (1 Day) (01-03-EW64)	Olympia	Dec 18	8:00 -4:30	\$145	Nov 30	Jordan Peabody
Writing for the Web (1 Day) (01-03-EW44)	Olympia	Oct 11	8:00 -4:30	\$300	Sep 25	Anthro Tech, Inc.
	Olympia	Dec 7	8:00 -4:30	\$300	Nov 21	Anthro Tech, Inc.

Writing Minutes & Meeting Notes (1 Day) (01-03-EW19)	Olympia	Nov 13	8:00 -4:30	\$145	Oct 26	Jordan Peabody
	Olympia	Dec 11	8:00 -4:30	\$145	Nov 23	Jordan Peabody
Writing Policies & Procedures (2 Days) (01-03-EW10)	Olympia	Oct 30-31	8:00 -4:30	\$195	Oct 12	Jordan Peabody
	Olympia	Nov 20-21	8:00 -4:30	\$195	Nov 2	Jordan Peabody
Writing Skills (1 Day) (01-03-EW04)	Olympia	Oct 10	8:00 -4:30	\$145	Sep 22	Jordan Peabody
	Olympia	Dec 19	8:00 -4:30	\$145	Dec 1	Jordan Peabody
Government Efficiency						
Coaching the Washington Way (2 Days) (01-09-GE26)	Olympia	Nov 8-9	8:00 -12:00	\$215	Oct 23	Ariana Woods
Collecting Meaningful Data (1 Day) (01-14-GE15)	Olympia	Nov 3	8:00 -4:30	\$145	Oct 18	Carol Knight-Wallace
Daily Lean Practices the Washington Way (1/2 Day) (01-09-GE29)	Olympia	Oct 4	8:00 -11:00	\$120	Sep 18	Ariana Woods
	Olympia	Nov 7	1:00 -4:00	\$120	Oct 20	Paul Houle
Lean Facilitation Training (5 Days) (01-14-GE19)	Olympia	Dec 5-06, Dec 12-14	8:00 -4:30	\$1,150	Nov 17	Ariana Woods
Problem Solving the Washington Way (1/2 Day) (01-14-GE25)	Olympia	Sep 8	8:00 -12:00	\$120	Aug 23	Eden Teachout
	Olympia	Oct 31	8:00 -12:00	\$120	Oct 13	Ariana Woods
	Olympia	Dec 8	8:00 -12:00	\$120	Nov 22	Paul Houle

Information Technology

Database Administration & Management

PowerShell: Active Directory (1 Day) (01-04-T802)	Lacey	Sep 11	8:00 -4:30	\$369	Aug 24	Jim Parshall
SQL Level 2: Stored Procedures and More (2 Days) (01-04-T830)	Lacey	Dec 7-8	8:00 -4:30	\$595	Nov 21	Jim Parshall
SQL Server Database Development (2 Days) (01-04-T835)	Lacey	Nov 28-29	8:00 -4:30	\$595	Nov 10	Jillian Bates
SQL Server Fundamentals (2 Days) (01-04-T807)	Lacey	Sep 11-12	8:00 -4:30	\$595	Aug 24	Jillian Bates
	Lacey	Oct 16-17	8:00 -4:30	\$595	Sep 28	Jillian Bates
	Lacey	Dec 13-14	8:00 -4:30	\$595	Nov 27	Jillian Bates
SQL Server Performance Tuning and Monitoring (3 Days) (01-04-T827)	Lacey	Sep 18-20	8:00 -4:30	\$995	Aug 31	Jim Parshall
	Lacey	Dec 13-15	8:00 -4:30	\$995	Nov 27	Jim Parshall
SQL Server Reporting Services (3 Days) (01-04-T834)	Lacey	Oct 24-26	8:00 -4:30	\$595	Oct 6	Bernie Benson
	Lacey	Dec 5-7	8:00 -4:30	\$595	Nov 17	Bernie Benson

SQL Structured Query Language Level 1 (2 Days) (01-04-T808)	Lacey	Sep 13-14	8:00 -4:30	\$595	Aug 28	Jillian Bates
	Lacey	Oct 25-26	8:00 -4:30	\$595	Oct 9	Jillian Bates
SQL Structured Query Language Level 1 (2 Days) (01-04-T808)	Lacey	Nov 15-16	8:00 -4:30	\$595	Oct 30	Jillian Bates
	Lacey	Dec 19-20	8:00 -4:30	\$595	Dec 1	Jillian Bates
Developer Software						
Acrobat XI (2 Days) (01-04-D708)	Lacey	Nov 27-28	8:00 -4:30	\$455	Nov 9	Bernie Benson
	Lacey	Dec 18-19	8:00 -4:30	\$455	Nov 30	Bernie Benson
C# Level 1 (3 Days) (01-04-T699)	Lacey	Dec 4-6	8:00 -4:30	\$990	Nov 16	Jim Parshall
Javascript Level 2: Jquery (2 Days) (01-04-800)	Lacey	Nov 15-16	8:00 -4:30	\$549	Oct 30	Jim Parshall
Geographic Information Systems						
Document Your Data Mastering Metadata (1/2 Day) (01-04-T786)	Seattle	Oct 27	1:00 -5:00	\$350	Oct 11	King County
Effective Analysis: A Tour of GIS Tools (1/2 Day) (01-04-T783)	Seattle	Oct 27	8:30 -5:00	\$350	Oct 11	King County
Efficient Geoprocessing with ModelBuilder (1 Day) (01-04-T782)	Seattle	Oct 26	8:30 -5:00	\$695	Oct 10	King County
GIS: Analyzing Geographic Information Systems (2 Days) (01-04-T867)	Lacey	Oct 23-24	8:00 -4:30	\$775	Oct 5	SPSCC Staff
GIS: ArcGIS Pro Quick-Start for the GIS Professional (2 Days) - King Co. (01-04-T895)	Seattle	Nov 16-17	8:30 -5:00	\$1,050	Oct 31	Mary Ullrich
GIS: Collaboration and Analysis with Online Maps (1 Day) (01-04-T892)	Lacey	Oct 16	8:00 -4:30	\$395	Sep 28	South Puget Sound Commun
GIS: Data Management in the Geodatabase (2 Days) (01-04-T857)	Seattle	Oct 23-24	8:30 -5:00	\$1,050	Oct 5	Mary Ullrich
GIS: Designing Maps and Visualizing Data (1 Day) (01-04-T870)	Lacey	Nov 6	8:00 -4:30	\$395	Oct 19	SPSCC Staff
GIS: Fundamentals of ArcGIS for ArcGIS 10x (2 Days) (01-04-T877)	Seattle	Sep 11-12	8:30 -5:00	\$1,050	Aug 24	Mary Ullrich
	Seattle	Nov 13-14	8:30 -5:00	\$1,050	Oct 26	King County
	Seattle	Dec 4-5	8:30 -5:00	\$1,050	Nov 16	Mary Ullrich
GIS: Intermediate GIS Concepts for ArcGIS 10.x (3 Days) King Co. (01-04-T896)	Seattle	Sep 13-15	8:30 -5:00	\$1,405	Aug 28	Mary Ullrich

	Seattle	Dec 6-8	8:30 -5:00	\$1,405	Nov 20	Mary Ullrich
GIS: Learning Geographic Information Systems (2 Days) (01-04-T865)	Lacey	Sep 11-12	8:00 -4:30	\$775	Aug 24	SPSCC Staff
GIS: Share Stories with Online Maps (1 Day) (01-04-T891)	Lacey	Nov 12	8:00 -4:30	\$395	Oct 26	SPSCC Staff
	Lacey	Dec 4	8:00 -4:30	\$395	Nov 16	SPSCC Staff
GIS: Spatial Analyst - Working with Rasters (2 Days) - King Co. (01-04-T894)	Seattle	Oct 17-18	8:00 -4:30	\$1,050	Sep 29	King County
King County GIS Academy (3 Days) (01-04-T885)	Seattle	Oct 25-27	8:30 -5:00	\$1,795	Oct 9	King County
Topics in Advanced GIS Editing (1 Day) (01-04-T784)	Seattle	Oct 25	8:30 -5:00	\$695	Oct 9	King County

Hardware & Networks

Cisco-Interconnecting Network Devices Level 2 (ICND2) (5 Days) (01-04-T872)	Olympia	Dec 11-15	8:00 -4:30	\$1,750	Nov 23	Andy Filer
Networking Essentials & IP Addressing (4 Days) (01-04-T552)	Lacey	Sep 5-8	8:00 -4:30	\$950	Aug 18	Andrew Leiren

Security

Digital Forensics (3 Days) (01-04-T851)	Lacey	Oct 17-19	8:00 -4:30	\$975	Sep 29	Jim Parshall
Network Security and Access Control (3 Days) (01-04-T849)	Lacey	Oct 2-4	8:00 -4:30	\$975	Sep 14	Jim Parshall
Penetration Testing (4 Days) (01-04-T852)	Lacey	Nov 27-30	8:00 -4:30	\$1,300	Nov 9	Jim Parshall
Security Certificates, Risks and Disaster Recovery (3 Days) (01-04-T850)	Lacey	Oct 11-13	8:00 -4:30	\$975	Sep 25	Jim Parshall
Web & Internet Security (3 Days) (01-04-T853)	Lacey	Nov 6-8	8:00 -4:30	\$975	Oct 19	Jim Parshall

Web Design

Beginning Web Design (2 Days) (01-04-T831)	Lacey	Nov 1-2	8:00 -4:30	\$395	Oct 16	Valerie Champagne
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Developing Software, Web Sites, Web Pages

ASP.Net MVC (4 Days) (01-04-T833)	Lacey	Sep 12-15	8:00 -4:30	\$1,625	Aug 25	Jim Parshall
Beginning Web Design (2 Days) (01-04-T831)	Lacey	Nov 1-2	8:00 -4:30	\$395	Oct 16	Valerie Champagne
SharePoint 2013 for Site Owners (2 Days) (01-04-T843)	Lacey	Sep 11-12	8:00 -4:30	\$455	Aug 24	Darin Murphy

	Lacey	Sep 20-21	8:00 -4:30	\$455	Sep 4	Darin Murphy
	Lacey	Nov 6-7	8:00 -4:30	\$455	Oct 19	Jillian Bates
	Lacey	Dec 5-6	8:00 -4:30	\$455	Nov 17	Jillian Bates
SharePoint 2013 for Site Users (2 Days) (01-04-T837)	Lacey	Sep 13-14	8:00 -4:30	\$455	Aug 28	Darin Murphy
	Lacey	Nov 14-15	8:00 -4:30	\$455	Oct 27	Darin Murphy
	Lacey	Dec 11-12	8:00 -4:30	\$455	Nov 23	Jillian Bates

PC End User

Databases

Access 2010 Level 1 (2 Days) (01-04-T779)	Lacey	Oct 2-3	8:00 -4:30	\$279	Sep 14	Shawn Ritter
	Lacey	Dec 11-12	8:00 -4:30	\$279	Nov 23	Shawn Ritter
Access 2010 Level 2 (2 Days) (01-04-T780)	Lacey	Oct 9-10	8:00 -4:30	\$279	Sep 21	Shawn Ritter
	Lacey	Dec 18-19	8:00 -4:30	\$279	Nov 30	Shawn Ritter
Access 2010 Level 3 (2 Days) (01-04-T781)	Lacey	Oct 16-17	8:00 -4:30	\$279	Sep 28	Shawn Ritter
Access 2013 Level 1 (2 Days) (01-04-D703)	Lacey	Dec 4-5	8:00 -4:30	\$289	Nov 16	Shawn Ritter
Access 2013 Level 3 (2 Days) (01-04-D705)	Lacey	Oct 23-24	8:00 -4:30	\$289	Oct 5	Shawn Ritter

Desktop Publishing

Creating Newsletters and Multi-page Designs using InDesign, Photoshop &	Lacey	Dec 5- 6	8:00 -4:30 8:00 -12:00	\$295	Nov 17	SPSCC Staff
Producing Brochures using InDesign, Photoshop & Acrobat (1.5 Days) (01-04-D709)	Lacey	Nov 6- 7	8:00 -4:30 8:00 -12:00	\$295	Oct 19	Valerie Champagne
Visio 2010 Level 1 (2 Days) (01-04-T768)	Lacey	Nov 6-7	8:00 -4:30	\$325	Oct 19	Darin Murphy

E-Mail & Internet Skills

Outlook 2010 Level 1 (1 Day) (01-04-T709)	Lacey	Oct 10	8:00 -4:30	\$159	Sep 22	Al Hedstrom
Outlook 2010 Level 2 (1 Day) (01-04-T739)	Lacey	Nov 28	8:00 -4:30	\$159	Nov 10	Al Hedstrom
Outlook 2013 Level 1 (1 Day) (01-04-D698)	Lacey	Sep 14	8:00 -4:30	\$159	Aug 29	Al Hedstrom
	Lacey	Dec 4	8:00 -4:30	\$159	Nov 16	Al Hedstrom
Outlook 2013 Level 2 (1 Day) (01-04-D699)	Lacey	Dec 20	8:00 -4:30	\$159	Dec 4	Al Hedstrom

Presentation Software

PowerPoint 2010 Level 1 (1 Day) (01-04-D691)	Lacey	Dec 14	8:00 -4:30	\$159	Nov 28	Al Hedstrom
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PowerPoint 2013 Level 1 (1 Day) (01-04-D696)	Lacey	Oct 19	8:00 -4:30	\$159	Oct 3	Al Hedstrom
PowerPoint 2013 Level 1 (1 Day) (01-04-D696)	Lacey	Nov 21	8:00 -4:30	\$159	Nov 3	Al Hedstrom
PowerPoint 2013 Level 2 (1 Day) (01-04-D697)	Lacey	Oct 24	8:00 -4:30	\$159	Oct 6	Al Hedstrom
	Lacey	Nov 29	8:00 -4:30	\$159	Nov 13	Al Hedstrom

Project Management Software

Project 2013 (3 Days) (01-04-T826)	Lacey	Oct 9-11	8:00 -4:30	\$475	Sep 21	Darin Murphy
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Spreadsheets

Excel 2010 Level 1 (1 Day) (01-04-D676)	Lacey	Oct 2	8:00 -4:30	\$159	Sep 14	Judy Allen
	Lacey	Nov 6	8:00 -4:30	\$159	Oct 19	Judy Allen
	Lacey	Dec 15	8:00 -4:30	\$159	Nov 29	Judy Allen
Excel 2010 Level 2 (2 Days) (01-04-D677)	Lacey	Oct 4-5	8:00 -4:30	\$255	Sep 18	Al Hedstrom
	Lacey	Nov 1-2	8:00 -4:30	\$255	Oct 16	Al Hedstrom
	Lacey	Nov 16-17	8:00 -4:30	\$255	Oct 31	Debbie Lonborg
	Lacey	Dec 6-7	8:00 -4:30	\$255	Nov 20	Al Hedstrom
Excel 2013 Level 2 (2 Days) (01-04-D694)	Lacey	Sep 18-19	8:00 -4:30	\$255	Aug 31	Darin Murphy
	Lacey	Oct 11-12	8:00 -4:30	\$255	Sep 25	Debbie Lonborg
	Lacey	Nov 7-8	8:00 -4:30	\$255	Oct 20	Debbie Lonborg
	Lacey	Dec 7-8	8:00 -4:30	\$255	Nov 21	Debbie Lonborg



Web Pages

HTML Level 1 (2 Days) (01-04-T791)	Lacey	Oct 5-6	8:00 -4:30	\$345	Sep 19	Valerie Champagne
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Word Processing

Word 2010 Level 1 (1 Day) (01-04-D673)	Lacey	Dec 8	8:00 -4:30	\$159	Nov 22	Al Hedstrom
Word 2010 Level 2 (1 Day) (01-04-D674)	Lacey	Oct 20	8:00 -4:30	\$159	Oct 4	Al Hedstrom
Word 2010 Level 3 (1 Day) (01-04-D675)	Lacey	Oct 25	8:00 -4:30	\$159	Oct 9	Al Hedstrom
Word 2013 Level 1 (1 Day) (01-04-D700)	Lacey	Oct 27	8:00 -4:30	\$159	Oct 11	Al Hedstrom

Human Resource Development

Employee and Labor Relations (2 Days) (01-09-HR56)	 Lacey	Dec 11-12	8:00 -4:30	\$345	Nov 23	Cindy Nakano
HR Case Studies (1 Day) (01-09-HR58)	 Lacey	Nov 16	8:00 -4:30	\$210	Oct 31	Dalene Sprick

HR Risk Management (1 Day) (01-09-HR57)		Lacey	Dec 15	8:00 -4:30	\$210	Nov 29	Dalene Sprick
Human Resource Development (2 Days) (01-09-HR54)		Lacey	Nov 13-14	8:00 -4:30	\$345	Oct 26	Dalene Sprick
Human Resource Essentials (2 Days) (01-09-HR51)		Lacey	Sep 27-28	8:00 -4:30	\$345	Sep 11	Dalene Sprick
LLPA: Conducting Effective Investigations Understanding Just Cause (1 Day) (01-09-M561)		Olympia	Oct 30	8:00 -4:30	\$185	Oct 12	Thomas Holt
		Olympia	Nov 21	8:00 -4:30	\$185	Nov 3	Cheryl Middleton
LLPA: Ethics in Leadership and Decision Making in WA State (1 Day) (01-09-M564)		Olympia	Oct 13	8:00 -4:30	\$210	Sep 27	Cheryl Middleton
LLPA: Hiring Practices That are Legal and Effective (1 Day) (01-09-M560)		Olympia	Sep 20	8:00 -4:30	\$210	Sep 4	Vanessa Lee
		Bellingham	Nov 2	8:00 -4:30	\$0	Oct 17	Katherine Cooper Franklin
		Olympia	Dec 4	8:00 -4:30	\$210	Nov 16	Cheryl Middleton
LLPA: Preventing and Managing Workplace Violence (1 Day) (01-09-M559)		Olympia	Nov 20	8:00 -4:30	\$210	Nov 2	Cheryl Middleton
LLPA: Preventing Discrimination, Harassment and Managing Accommodations (1 Day) (01-09-M562)		Olympia	Oct 30	8:00 -4:30	\$210	Oct 12	Joanna Silverstein
Workforce Planning and Employment (3 Days) (01-09-HR53)		Lacey	Sep 13-15	8:00 -4:30	\$495	Aug 28	Dalene Sprick

Investigator Training

Investigator Training Advanced (1 Day) (01-14-IV02)		Olympia	Oct 6	8:00 -4:30	\$195	Sep 20	Cheryl Middleton
		Olympia	Nov 3	8:00 -4:30	\$195	Oct 18	Cheryl Middleton
		Olympia	Dec 8	8:00 -4:30	\$195	Nov 22	Cheryl Middleton
Investigator Training Core (2 Days) (01-14-IV01)		Olympia	Sep 7-8	8:00 -4:30	\$310	Aug 22	Cheryl Middleton
		Olympia	Oct 16-17	8:00 -4:30	\$310	Sep 28	Cheryl Middleton
		Olympia	Nov 16-17	8:00 -4:30	\$310	Oct 31	Cheryl Middleton
		Olympia	Dec 11-12	8:00 -4:30	\$310	Nov 23	Cheryl Middleton

Project Management Training

Project Management Electives

Business Analysis Fundamentals: Framework and Competencies (2 Days) (01-14-P039)		Lacey	Nov 16-17	8:00 -4:30	\$395	Oct 31	Sharon Sikes
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Business Analysis Planning and Monitoring (2 Days) (01-14-P042)	Lacey	Oct 5-6	8:00 -4:30	\$395	Sep 19	Sharon Sikes
Business Analysis Techniques (2 Days) (01-14-P045)	Lacey	Dec 13-14	8:00 -4:30	\$395	Nov 27	Sharon Sikes
Project 2013 (3 Days) (01-04-T826)	Lacey	Oct 9-11	8:00 -4:30	\$475	Sep 21	Darin Murphy

Project Management Certificate Program

Project Communications Management (2 Days) (01-14-P019)	Lacey	Nov 7-8	8:00 -4:30	\$395	Oct 20	Dave Pratt
Project Execution, Control & Closure (2 Days) (01-14-P017)	Lacey	Oct 30-31	8:00 -4:30	\$395	Oct 12	Sharon Sikes
Project Initiation & Planning (2 Days) (01-14-P015)	Lacey	Oct 17-18	8:00 -4:30	\$395	Sep 29	Dave Pratt
	Lacey	Dec 18-19	8:00 -4:30	\$395	Nov 30	Dave Pratt
Project Leadership and Team Management (2 Days) (01-14-P018)	Lacey	Sep 21-22	8:00 -4:30	\$395	Sep 5	Dalene Sprick
Project Management Essentials (2 Days) (01-14-P007)	Lacey	Sep 7-8	8:00 -4:30	\$395	Aug 22	Dave Pratt
	Lacey	Oct 2-3	8:00 -4:30	\$395	Sep 14	Dave Pratt
	Lacey	Nov 14-15	8:00 -4:30	\$395	Oct 27	Dave Pratt
	Lacey	Dec 11-12	8:00 -4:30	\$395	Nov 23	Dave Pratt
Project Quality and Performance Management (2 Days) (01-14-P035)	Lacey	Nov 2-3	8:00 -4:30	\$395	Oct 17	SPSCC Staff
Project Risk Management (2 Days) (01-14-P020)	Lacey	Sep 18-19	8:00 -4:30	\$395	Aug 31	Dave Pratt

Risk Management

Community Emergency Response Team (CERT) (3 Days) (01-07-EE57)	Olympia	Sep 12-14	8:00 -4:30	\$95	Aug 25	Multiple Multiple
Ethics in State Government (3 hours) (01-14-EPF2)	Olympia	Nov 1	8:00 -11:00	\$100	Oct 16	Wally Vlasak
First Aid Basic (1 Day) (01-07-EE31)	Olympia	Oct 5	8:00 -4:30	\$145	Sep 19	Arthur Jackson
Investigator Training Advanced (1 Day) (01-14-IV02)	Olympia	Oct 6	8:00 -4:30	\$195	Sep 20	Cheryl Middleton
	Olympia	Nov 3	8:00 -4:30	\$195	Oct 18	Cheryl Middleton
	Olympia	Dec 8	8:00 -4:30	\$195	Nov 22	Cheryl Middleton

Investigator Training Core (2 Days) (01-14-IV01)	Olympia	Sep 7-8	8:00 -4:30	\$310	Aug 22	Cheryl Middleton
	Olympia	Oct 16-17	8:00 -4:30	\$310	Sep 28	Cheryl Middleton
	Olympia	Nov 16-17	8:00 -4:30	\$310	Oct 31	Cheryl Middleton
Investigator Training Core (2 Days) (01-14-IV01)	Olympia	Dec 11-12	8:00 -4:30	\$310	Nov 23	Cheryl Middleton
	Sexual Harassment Awareness & Prevention (1/2 Day) (01-14-ER03)	Olympia	Oct 3	8:00 -12:00	\$95	Sep 15
Violence in the Workplace (1 Day) (01-07-M206)	Olympia	Sep 19	8:00 -4:30	\$140	Sep 1	Betsy BeMiller
	Olympia	Oct 5	8:00 -4:30	\$140	Sep 19	Chico Patalano
	Olympia	Dec 13	8:00 -4:30	\$140	Nov 27	Chico Patalano