

LOCAL ON-CALL CONSULTANT SELECTION

CLARK COLLEGE CAMPUS ARCHITECT FOR 21-23 BIENNIUM

Pre-Selection Informational Meeting – January 5, 2022

10:00 – 11:00 AM, PST

DES Project No. **2022-831**

Paul Fiedler, Project Manager, Facility Professional Services,
Engineering & Architectural Services

WELCOME!

Thank you for joining us, and thanks for your interest in providing on-call Architectural Services to Clark College during the 21-23 biennium.



PRE-SELECTION INFORMATIONAL MEETING LOGISTICS

DES PROJECT # 2022-831



Please keep your microphone muted except when speaking

Please use the Chat box to **sign in** with your **name**, **company**, and **email** address

Please hold questions until the Q&A session

Presentation and sign-in information will be posted on January 6, 2022



Vision

Clark College inspires learners to excel, transforms lives, and strengthens our increasingly diverse community.

Mission

Clark College, in service to the community, guides individuals to achieve their educational and professional goals.

History and Traditions

Founded in 1933, Clark College is the oldest institution of higher education in Southwest Washington. Founded as a private, two-year, junior college, Clark College received its first accreditation in 1937 and has been accredited by the Northwest Commission on Colleges and Universities since 1948. It was incorporated into the statewide community college system in 1967. Clark has developed a rich history and relationship with both its own community and the community around it. Many of its annual events, like its Jazz Fest and Sakura Festival, are traditions that go back years or even decades.

AGENDA

- Introductions and Project Info
 - College and DES representatives
 - Selection Panel Members
 - 21-23 Biennium possible Projects
- Consultant Selection Process
 - Important Dates
 - Selection Process
 - Diverse Business Inclusion Plan
- Submission Procedure
- Q&A



INTRODUCTIONS AND POTENTIAL PROJECTS

COLLEGE AND DES REPRESENTATIVES

Clark College

- Tim Petta, Facilities Director
- Jim Watkins, Project Manager

Department of Enterprise Services (DES)

- Paul Fiedler, Project Manager
- Glen Gipe, Project Manager (second DES selection panel member)



SELECTION PANEL

- Two College Representatives:
 - Tim Petta, Facilities Director
 - Jim Watkins, Project Manager
- Two DES Construction Project Coordinators:
 - Paul Fiedler
 - Glen Gipe
- One Private Sector Architect: Adam Herrick of KMB Architects

CONFLICT OF INTEREST

- Any known or perceived conflict of interest between any consultant personnel and the Selection Panel shall be disclosed to Paul Fiedler of DES.
- DES will reveal any such conflict of interest to all teams and determine a resolution.



POTENTIAL PROJECTS

2021-2023 Capital Allocation Schedule Clark College - 140

OFM Project	SBCTC Project	Fund	Approp	Description	Approp Reapprop	Unallotted Reserve	Allocations
20082705	M432	147	R10	Local Cap. Contrib. to STEM building Res. 17-01-04 (FM13 reapprop)	\$157,005.02	\$0.00	\$157,005.02
40000171	P093	060	A14	Greenhouse (140-Grh; UFI A05797) - Replace the failed roofing (FCS R03) (BI1921 postponed)	\$48,000.00	\$0.00	\$48,000.00
40000169	P209	060	A13	Haag Parent Education (140-PAR; UFI A03762) - Replace three air handler units (FCS F13) (BI1921 postponed)	\$294,000.00	\$0.00	\$294,000.00
40000112	P321	057	A09	Clark College - Guided Pathways Program Space Improvements (Multiple) (BI2123 reapprop FY21 FM13 final expenses)	\$450,000.00	\$322,911.56	\$127,088.44
40000112	P322	057	A09	Clark College - Classroom and faculty area improvements (BI2123 reapprop FY21 FM13 final expenses)	\$411,371.00	\$268,744.56	\$142,626.44

POTENTIAL PROJECTS (CONTINUED)

2021-2023 Capital Allocation Schedule Clark College - 140

OFM Project	SBCTC Project	Fund	Approp	Description	Approp Reapprop	Unallotted Reserve	Allocations
40000308	Q170	057	C19	Greenhouse (140-Grh; UFI A05797) - Replace the degraded air handling units and associated heating and cooling components. (2019 FCS - Deficiency F05)	\$42,000.00	\$0.00	\$42,000.00
40000308	Q171	057	C19	Multiple Buildings (140A) - Replace half of the obsolete pneumatic HVAC controls in the facility, Gaiser Hall, Central Mechanical, Science, Library and Deisel buildings. Removed components should be retained as spare parts for the remaining systems. (201	\$319,000.00	\$0.00	\$319,000.00
40000308	Q172	057	C19	Multiple Buildings (140A) - Replace the failed plumbing isolation valves in the Bauer, Library, Gailser and Scarpelli buildings. (2019 FCS - Deficiency F03)	\$101,000.00	\$0.00	\$101,000.00
40000308	Q173	057	C19	Multiple Buildings (140A) - Replace the failing HVAC system damper actuators in multiple buildings. (2019 FCS - Deficiency F06)	\$112,000.00	\$0.00	\$112,000.00

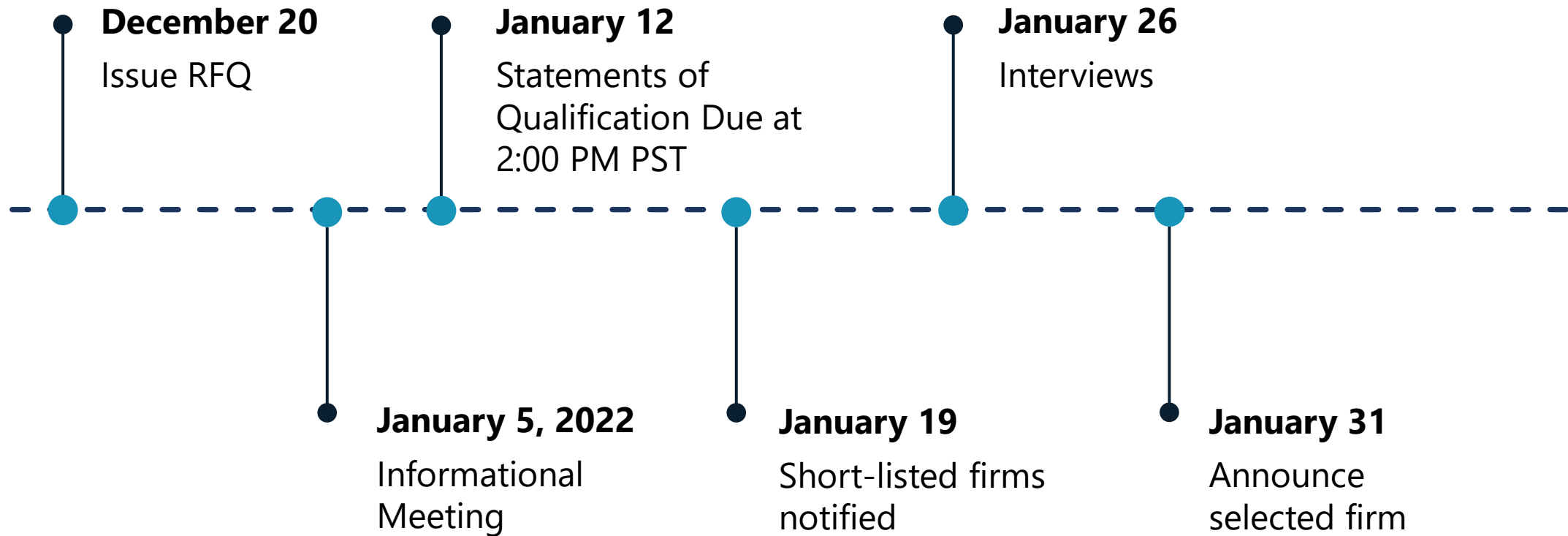
POTENTIAL PROJECTS (CONTINUED)

2021-2023 Capital Allocation Schedule Clark College - 140

OFM Project	SBCTC Project	Fund	Approp	Description	Approp Reapprop	Unallotted Reserve	Allocations
40000308	Q174	057	C19	Multiple Buildings (140A) - Replace ten of the fire alarm control panels and associated sensors in multiple buildings that are in the worst condition and are no longer supported by the equipment vendor. (2019 FCS - Deficiency F10)	\$369,000.00	\$0.00	\$369,000.00
40000320	Q320	060	C20	Preventive Facility Maintenance and Building System Repairs	\$929,000.00	\$0.00	\$929,000.00
40000321	Q350	060	C21	Clark College URF	\$974,000.00	\$0.00	\$974,000.00
40000409	Q441	057	C24	Site (140A) - Replace cracked and heaved sidewalks near Pechanic Hall, Baird and and Bauer Hall buildings. (2019 FCS - Deficiency S01)	\$60,000.00	\$0.00	\$60,000.00
92000035	Q488	057	C26	Prog - Student Support Space Modernization(UFI: Multiple) Main Campus (140)	\$1,299,000.00	\$0.00	\$1,299,000.00

SELECTION PROCESS

SELECTION SCHEDULE



EVALUATION CRITERIA

Phase 1 – Statements of Qualification Evaluation, using weighted criteria:

- Qualifications of Key Personnel – 20 percent
- General Project Approach – 30 percent
- Relevant Experience – 40 percent
- Geographical Proximity – 10 percent possible, awarded as follows:
 - 100% within a 15-mile radius of Clark College main campus
 - 50% within a 50-mile radius
 - 0% outside a 50-mile radius
- SOQs shall describe strategies to include opportunities for diverse business participation (not scored)

EVALUATION CRITERIA

Phase 2 – Submission of Diverse Business Inclusion Plans by short-listed firms, followed by interviews scored on weighted criteria:

- Key Personnel & Workload Management Plan– 20 percent
- Relevant Experience – 20 percent
- Collaboration and Communication – 10 percent
- Project Management & Approach – 50 percent
- Diverse Business Inclusion Plan – mandatory submission required only of the short-listed firms
 - not scored but the Plan will be reviewed by DES' Public Works Diversity Program Manager

SOQ SUBMISSION

SOQ FORMAT



Each Submittal shall include:

- Optional cover letter
- RFQ Attachment 1, identifying a single point of contact
- Optional Table of Contents
- Federal Form 330 (Part II only)
- Any other pertinent data to assist the Selection Panel in evaluating qualifications

Note: SOQ's are limited to fifteen (15) 8.5"x11" single-sided numbered pages. Font size shall be no less than 10 point. 11"x17" can be included as one page if used only for schedules, charts or pictures. Any with text will be counted as two pages. Submit in electronic version text searchable PDF.

The page count does include:

- Cover letter
- Response to selection criteria
- Resumes and references

The page count does not include:

- Standard Form 330, Part 2
- Tabs (unless they contain more information than category name)
- Cover Page (unless it has more information than project number, project title, firm name and address block)
- Attachment 1
- Acknowledge any Addenda issued by DES

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- Attachment 1

Acknowledge any Addenda issued by DES



ELECTRONIC SUBMISSION

- All submissions are electronic and DES uses the Box platform
- Angel Ernst of DES will provide electronic submission instructions
 - Any questions, contact angeline.ernst@des.wa.gov
- Complete the upload instructions for electronic submittals at least three days prior to SOQ submittal due date



DIVERSE BUSINESS INCLUSION PLAN

- There are Diverse Business Participation Goals for this project
- The inclusion plan is required only of the Finalists
 - Cannot have zero as a Goal in the inclusion plan
- Contact Charles Wilson, DES Public Works Diverse Business Manager, with any questions





Q&A

THANK YOU



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(360) 790-8199



des.wa.gov