

Agency Procurement Risk Assessments

Washington State Department of Enterprise Services

FY 2020 Procurement Risk Assessment

- Under state law, DES is authorized to grant purchasing authority to state agencies for goods and services.
- [RCW 39.26.090\(5\)](#) requires DES to base this delegation of authority using a risk assessment process.

Previous Procurement Risk Assessment

- Previous assessments were conducted in 2014 and 2016.
- Issues with previous assessments:
 - Difficult and time-consuming
 - Took too long for DES to process

FY 2020 PRA

- Stakeholder feedback helped us make improvements that should:
 - Reduce time spent to complete tool
 - Speed processing time
 - Help DES be more responsive in “real time” as agencies complete tools

FY 2020 PRA Tool

- Revised Risk Assessment Tool:
 - Will be completed by 47 agencies
 - Clarifies questions
 - Eliminated duplicative questions
 - Will take less time to complete
 - Incorporates new procurement-related legal requirements
 - Includes relevant data “up front” to avoid delays
- Agencies are encouraged to contact DES in real time with any questions

FY 2020 PRA Checklist

- New Checklist for 57 Low Risk Agencies:
 - A streamlined inquiry about procurement risk
 - Questions are focused on compliance

FY 2020 PRA (cont.)

- Updated review cycle:
 - Tools will be sent out in a sequenced fashion; after Tools are released, Checklists will be sent out.
 - Sequencing will improve DES's capacity to offer support.
 - A schedule of when your agency will be sent its Tool will be posted on the DES website

Thank you – Questions?

EPP Staff	Phone/E-mail	Areas of Concentration
Drew Zavatsky Risk Assessment Manager	(360) 407-7915 Drew.Zavatsky@des.wa.gov	Risk Assessments, Delegations of Authority requests, Sole Source/Emergency Filings, Delegation of Authority & Sole Source policies
Christine Warnock Strategic Business Initiatives Manager	(360) 407-9398 Christine.Warnock@des.wa.gov	Enterprise Procurement Policies, Sole Source/Emergency Filings
Zoë Mroz Management Analyst	(360) 407-8502 Zoe.mroz@des.wa.gov	Risk Assessments, Analysis of Policy and Sole Source Filings
Enterprise Procurement Policy	DESmiEnterpriseProcurementPolicy@des.wa.gov	All policies under 36.26