

MEETING AGENDA

WASHINGTON ASSOCIATION OF CONTRACTS SPECIALISTS (WACS)

Thursday, September 3, 2020 • 10:00 AM – 12:00 PM

Facilitator: Shana Barehand, DES

Location: Virtual- Zoom

Join Zoom Meeting

<https://des-wa.zoom.us/j/95156639234?pwd=bVk5eTkxSWprR2JjckdY1dhcJJZz09>

Meeting ID: 951 5663 9234

Password: 345073

Guest Speakers: Please provide presentations to Secretary Shannon Oien (shannon.oien@wsp.wa.gov) as soon as possible so they can be uploaded for the meeting. Please also ensure that all presentations meet accessibility standards so that they can be posted to the website.

TIME	TOPIC	SPEAKER
10:00 am	Welcome and Introductions	Jim Webster, Chairperson (SEC)
10:05 am	Invitation to submit nominations for Vice chairperson and secretary to run 01/01/21 through 12/31/21.	Jim Webster, Chairperson (SEC)
10:15 am	Invitation to be a facilitator – need 4 in 2021	Jim Webster, Chairperson (SEC)
10:25 am	The Procurement Inclusion and Equity Program	Shana Barehand, DES
10:35 am	Review of the PIE Program’s Strategic Plan and Roadmap	Shana Barehand, DES
11:00 am	DES Policy Update	Christine Warnock, DES
11:30 am	OMWBE Update (tentative)	OMWBE
12:00 pm	Adjourn	Jim Webster, Chairperson (SEC)

Meeting Schedule

1 st Thursday	Facilitator(s)	Location
September 3, 2020	Shana Barehand	Virtual- Zoom
December 3, 2020	Elena McGrew	Virtual- Zoom
March 4, 2021	TBD	TBD
June 3, 2021	TBD	TBD
September 2, 2021	TBD	TBD
December 2, 2021	TBD	TBD

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POTENTIAL DISCUSSION TOPIC LIST

- One Washington update
- DES Policy Team – Policy development updates and get us involved
- ECMS Workgroup updates
- Training Advisory Group updates
- SaaS Roundtable (suggestion in follow up from last meeting)
- Legislative Updates (seasonal)
- Contracts Resource Group
- Maintenance Contracts
- Contract warranties and licenses
- Small Works – PENDING
- Construction Contracts
- Service Level Agreements
- Interagency Agreements
- Correctional Industries
- Generic solicitation templates
- Best Practices
- Lessons Learned
- Common Headaches
- Open Discussion
- Business Diversity Update
- Legislative Updates
- TAG Training Updates
- WEBS updates
- ECMS updates
- Procurement Strategists
- Data Sharing Agreements and resources for understanding when they are important vs not necessary