



STATE OF WASHINGTON
DEPARTMENT OF LICENSING
PO Box 9020 Olympia, Washington 98507-9020

November 25, 2015

Ms. Donna Albert
Department of Enterprise Services
1500 Jefferson St E
Olympia, WA 98507

Dear Ms. Albert:

Enclosed is the Department of Licensing's 2015 benchmark reporting form for Executive Order 12-06, Achieving Energy Efficiency in State Buildings.

We are pleased to report the following energy saving items completed in 2015:

- Completed automatic Energy Star download registration with Puget Sound Energy
- Created on-line accounts for all other energy utilities that service DOL facilities, except one that does not have online data
- Upgraded to LED exterior lighting at our leased Black Lake complex
- Installed energy efficient water heaters in our owned facility in Morton

Our planned agency goals for 2016 are as follows:

- Request and complete an energy audit for the Union Gap licensing office to see if it identifies additional ways to save energy and reduce costs.
- Have DOL Facilities continue to monitor energy usage at all facilities (owned and leased).
- Have DOL Facilities work with agency landlords and supervisors to ensure that set points for all thermostats are in accordance with state guidelines, no space heaters are in use, and the most energy efficient heating and cooling systems are in place.

We look forward to reporting our progress in 2016. If you have any questions on the report, please contact Evelyne Lloyd, Chief Administrative Officer, at (360) 902-3961 or at elloyd@dol.wa.gov.

Sincerely,

A handwritten signature in black ink that reads "Pat Kohler".

Pat Kohler
Director

Enclosure

cc: Tami Dohrman, Assistant Director, Administrative Services
Evelyne Lloyd, Chief Administrative Officer, Support Services
John Wilson, Assistant Administrator, Contracts and Facilities Services
File

Executive Order 12-06 Report

ACHIEVING ENERGY EFFICIENCY IN STATE BUILDINGS

December 2015

Agency Name:	Licensing
Agency Point of Contact:	Pam Parsons
Point of Contact Title:	Facilities Services Coordinator 2
Telephone Number:	(360) 292-4524
E-mail Address:	pparsons@dol.wa.gov

Describe benchmarking, metering, audits, and energy retrofits completed by the agency in 2015 to meet the requirements of EO 12-06:

- DOL completed automatic download registration with Puget Sound Energy, and on-line account for all other energy utilities, but one that does not have online data.
- Upgraded to LED exterior lighting at our Black Lake leased buildings.
- Installed energy efficient water heaters in an owned facility (Morton.)

Describe benchmarking, metering, audits, and energy retrofits that the agency plans to implement in 2016 to meet the requirements of EO 12-06:

DOL will complete an energy audit of the Union Gap Licensing Services Office. This facility is the only DOL owned facility that meets the identified criteria in the Executive Order. DOL will develop an action plan to resolve any issues identified in the audit results.

Describe how the agency used Energy Star Portfolio Manager benchmarking in lease negotiations for new or renewed leases in 2015:

DOL completed and provided all energy audits to DES. This information is used by DES Real Estate Services during lease negotiations.

Executive Order 12-06 Reporting Form

Describe actions that will be taken in 2016 to save energy through operational changes and continuous monitoring using Portfolio Manager:

DOL continues to monitor the usage at all facilities (both owned and leased.) DOL Facility Services will work with landlords and supervisors to ensure that set points for all thermostats are per state guidelines, no space heaters are in use, and the most energy efficient heating/cooling systems are in place.

Attachment:

A - Agency Progress in Implementing EO 12-06 (by building)

Resources:

Go to the DES Portfolio Manager webpage for a link to EO 12-06, previous reports, RCWs, EPA resources and training, Step by Step Instructions, and Frequently Asked Questions at <http://www.des.wa.gov/services/facilities/Energy/EnergyStar>

