

Business Diversity Advisory Group Summary

No In-Person Meetings (COVID-19 distancing)

May 18, 2021 · 10:00 AM – 12:00 PM

Members Present:

ACCEL BI, Dr. Sanjay Shirude
Arthur Jackson CTC INC, Arthur Jackson
Emerald, Inc., Victor M. Servin
Inceodia Inc., Kristann Orton
Jones & Associates Contract Services LLC,
Joseph Jones
Kitara Johnson LLC, Kitara Johnson

Demarche Consulting Group, Dr. Linda Paralez
Mobile Electrical Distributors, Inc., Tanya Hallett
Share Farm, Inc., Vincent Peak
Small Business Development Center,
Jenefeness Tucker
Washington PTAC, Trena Payton

DES Staff Present:

Alexander Kenesson, Procurement Supervisor
p: 360.407.8105, Team Line: 360.407.2215
e: Alexander.Kenesson@des.wa.gov

Erin Lopez, Business Diversity Outreach Specialist
p: 360.810.1731, e: erin.lopez@des.wa.gov

Bart Potter, Procurement Strategist
360-407-9431, bart.potter@des.wa.gov

Joe Norwood, Customer Service Specialist
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Christine Warnock, Enterprise Procurement Policy and Compliance Manager
p: 360.407.9398
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Rebecca Linville, Deputy Assistant Director
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Drew Zavatsky, Procurement Risk Assessment Administrator
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e: drew.zavatsky@des.wa.gov

Shana Barehand, Business Diversity & Outreach Manager
p: 360.407.7926
e: Shana.Barehand@des.wa.gov

Guests Present:

State Agency
Sarah Erdmann, Deputy Director, Office of Minority and Women's Business Enterprises
p: 360-664-9771 e: SarahE@omwbe.wa.gov

Past BDAG Member
Sybis LLC, Jeremy Djajadi

Topic
<p>Welcome & Overview</p> <ul style="list-style-type: none"> Members and guests

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Welcome new members!

Team Value Map

How will we deal with conflict as a group?

How do we make decisions?

- Use zoom reactions, use 1 to 5 (enhancement from a past method)
- Use in-meeting zoom polls when possible to avoid group think

Important values

What is important to you?

- Authentic voice
- Impact of DES and government choices
- Accountability for DES and government choices (it's OK to challenge how things happen)
- It's OK to call out discrimination (including dispirit impacts)
- It's OK to talk to community impacts
- Validate others

Enterprise Procurement Policy

Supplier Diversity Policy

- BDAG Policy Recommendations
- Policy workshop
- Policy update and conversation

What's Next

- Updating the direct buy policy

BDAG ACTION ITEMS:

Members offered to help promote the Enterprise Policy workshop.

DES Procurements

- [Forecasting](#)
- Master Contracts
- Agency Contracts

DES ACTION ITEMS:

How the business community can engage through the planning process.

- DES met with Trena Payton on federal models of draft RFPs (on going).

Procurement Inclusion and Equity (PIE) Strategic Plan

How we lead this work

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- Policies and Procedures
- Outreach
- Metrics

Closing & future meetings

Next Month Meeting Topics

- Contracts update (20 minutes)
- Enterprise Policy (30 minutes)
- DES Procurement Inclusion and Equity Strategic Plan
 - Strategic plan (20 minutes)
 - Metrics (20 minutes)
 - Outreach (10 minute)

Arthur Jackson would like to lead a sub-committee for better engaging community members and bringing in the next generation (youth).

DES ACTION:

- Going forward OMWBE will set agency goals per agency and based on their availability. Request for OMWBE to present at a future meeting.

Attachments:

- BDAG PPT
- Meeting Summary April 2021
- Decision methods
- Zero to Five
- BDAG Final policy recommendation 7.31.2021

Next meetings:

3rd Tuesday of the month from 10 AM – 12 PM

- June 15, 2021
- July 20, 2021
- August 17, 2021

Additional Meetings:

- March 22, 2022, 10:00 AM – 11:30 AM – *Other ways to engage for unsuccessful applicants*
- March 29, 2022, 10:00 AM – 12:00 PM – *New member onboarding*
- May 17, 2022, 10:00 AM – 11:30 AM – *BDAG Celebration (replaces May meeting)*

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Alternate Formats:

Historically, we had a fall BDAG meeting in central/eastern Washington and a spring meeting in northwest Washington. (COVID-19 impacts these effort for FY 2021)

- Fall 2021 (October 19, 2021, 10 AM – 12 PM) – **Virtual**
 - BDAG meeting with open community discussion
- Spring 2022 (March 9, 2022, 1 PM – 3 PM) – In-person
 - Western Washington BDAG meeting with the community
 - The day prior to the Alliance Northwest Conference
 - Same location as Alliance (tentatively Puyallup, WA)
- Fall 2022 (TBD) – In-person
 - Central/ Easter Washington BDAG meeting with open community discussion
 - Intend to align with a small business conference in the region