

All Interested Parties
CPARB - PROJECT REVIEW COMMITTEE (PRC) VACANCIES
Recruitment Review Date: *December 9, 2021*

The Capital Projects Advisory Review Board ([CPARB](#)) is **seeking Letters of Interest** from individuals knowledgeable in the use of alternative public works contracting procedures to serve a three year term on the Project Review Committee (PRC).

CPARB's [Project Review Committee](#) (PRC) reviews and approves projects proposing to use the General Contractor/Construction Manager (GC/CM) and Design-Build (DB) contracting methods on their projects. The PRC also certifies public bodies for three years to use these procedures without having to submit project applications to the PRC. The PRC is comprised of members from a balance between public and private entities with a wide variety of construction background, expertise and experience.

The PRC currently has bi-monthly open public meetings to review Project or Certification applications. Each member chosen will be asked to review the applications prior to each meeting and submit questions to the Admin Staff by a set deadline. Members will attend for review, discussion and declaration of approval or denial of the application. For Certification applications, a full committee is called to review, discuss, and declare. Committee members can be compensated for reasonable travel expenses.

If you are interested in serving, and/or reapplying for your current seat, please prepare a short letter of interest **asap** and it will be posted on the [CPARB website](#). Please include:

- *Your name, title, and company or public agency name*
- *Name of seat applying for in subject line*
- *Work address, email address and best contact phone number*
- *Short paragraph which highlights your skills, background or special knowledge in alternative public works methods as detailed in RCW 39.10.*
- *Three references with contact information*

Email your letter of interest to: PRC@des.wa.gov **Attn: Talia Baker, CPARB Administrative Staff.** Please direct questions and inquiries to Talia Baker via e-mail to PRC@des.wa.gov or phone at 360.407.8260.

CPARB plans to review Letters of Interest and interview the applicants during the [December 9th](#) CPARB meeting, and will continue at subsequent meetings until all the positions are filled.

CPARB Meeting Dates for 2021:

- December 9th

POSITIONS

Construction Trades Labor: (1 vacant position) Applicant must be employed by a private firm registered in the state of Washington; have experience working on non-residential construction projects; possess the ability to represent advocacy for adherence to prevailing wage, apprenticeship utilization, safety and health and all other applicable labor standards; and act as a resource for jurisdictional, trade assignments, work rules, or any other questions related to construction trade labor and working conditions on construction sites.

Design Industry – Architect: (1 position) Applicant must be a Licensed architect in the state of Washington; be employed by a private architectural design firm; have professional experience designing or managing the design of non-residential projects; possess experience with school district and municipal projects; have a working knowledge of alternative capital projects delivery methodologies as defined in RCW 39.10; and must have worked on at least one alternative delivery method project within the last five (5) years

Owner – Transportation: (1 vacant position) *(the following is a draft of position expectations which will be finalized by CPARB's Board Development Committee)* Applicant must have the ability to represent the fundamental facility design and construction interests and concerns of Public Transportation; be an employee of a public transportation body in the state of Washington; possess experience in a senior level Capital Asset delivery-related role; have a working knowledge and experience with alternative capital projects delivery methodologies as defined in RCW 39.10; and have experience with determining the appropriate delivery method for the proposed project: Design-Bid-Build, Design-Build, and GC/CM.

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Disadvantaged Business Enterprises: (2 vacant positions) *(the following is a draft of position expectations which will be finalized by CPARB's Board Development Committee)* Applicant must have the ability to represent the fundamental facility design and construction inclusion interests and concerns of disadvantaged business enterprises; have a primary residence in the state of Washington; own a disadvantaged business certified by OMWBE in the state of Washington; possess a fundamental understanding of facility design and construction practices and processes; and have a working knowledge of alternative capital projects delivery methodologies as defined in RCW 39.10.

Owner – Cities: (1 position) Applicant must have the ability to represent the fundamental facility design and construction interests and concerns of Cities; be an employee of a City or Town in Washington as defined by RCW Chapter 35; possess experience in a Capital Asset delivery-related role; have a working knowledge and experience with alternative capital projects delivery methodologies as defined in RCW 39.10.

Private Sector: (1 position) Applicant must have the ability to represent the fundamental facility design and construction interests and concerns of the private sector; own or manages a private business in the state of Washington; possess a fundamental understanding of facility design and construction practices and processes; have experience in a senior level Capital Asset delivery-related role; and have a working knowledge and experience with alternative capital projects delivery methodologies as defined in RCW 39.10

For more information on CPARB or the PRC, please go to the website at:

<https://des.wa.gov/about/boards-committees/capital-projects-advisory-review-board>