



Washington State Department of
Enterprise Services
REAL ESTATE SERVICES

MARKET SEARCH

The State of Washington, acting through the Department of Enterprise Services (DES), and on behalf of the agency referenced below, is seeking to lease space as defined in this document.

Project Information

Project #: 22-10-299
Agency: State Lottery Commission
Location: Kennewick, WA
Square Footage: 2,700 BOMA rentable square feet of office space
Date posted: November 1, 2022
Desired term: 5 Years
Occupancy desired: December 1, 2024 or as soon as possible

DES Real Estate Services (RES) Contact Information

Leasing Agent: Amy Pappajohn
Email: Amy.pappajohn@des.wa.gov
Phone number: 509-222-9553
Mailing Address: 1500 Jefferson Street SE
P.O. Box 41468
Olympia, Washington 98504-1468

Geographical Areas of Consideration:

Properties for consideration shall be located in the following preferred areas: **Please refer to the Catchment area map (Appendix F).**

Attachments: [Appendix A Leased Space Requirements](#)
[Appendix B New Space Addendum](#)
[Appendix C Space Planning Data](#)
[Appendix D Definitions](#)
[Appendix E Lease Standard](#)
[Appendix F Catchment Area Map](#)

General Considerations:

- a. Space should meet the RES definition of “Existing Space.” See Appendix D, “Definitions” for RES definition of “Existing Space,” “Space Under Construction,” or “Planned Space.”
- b. Parking count must meet the requirements established in the municipal code for the intended use, unless otherwise indicated.

- c. Lease will be written on the State of Washington's approved lease documents. See Appendix E, "Lease Standard."

Location Characteristics:

The agency has identified certain key location features for delivery of their services, including but not limited to the following:

- a. Proposed facilities should be in an appropriately zoned area.
- b. Proposed facilities will be preferred if close to major highways and high traffic areas.
- c. Proposed facilities will be preferred in densely populated areas.
- d. Proposed facilities must be in areas with sufficient infrastructure in place to support the agency operational needs. See building characteristics below.

Building Characteristics:

- a. Please refer to Appendix C, "Space Planning Data" for specific program requirements. The program and layout will be adapted to the selected facility during the design process.
- b. Please refer to Appendix A, "Leased Space Requirements" for general performance requirements and specifications, and Appendix B, "New Space Addendum" for specific site, building, and minimum tenant fit-up requirements.
- c. There is a preference for a building with adequate parking for customers and employees.
- d. There is a preference for high brand visibility.