

All Interested Parties
PROJECT REVIEW COMMITTEE VACANCIES
Recruitment Review Date: *May 11, 2023*

The Capital Projects Advisory Review Board ([CPARB](#)) is **seeking Letters of Interest** from individuals knowledgeable in the use of alternative public works contracting procedures to serve a three year term on the Project Review Committee (PRC).

The Project Review Committee ([PRC](#)) reviews and approves projects proposing to use the General Contractor/Construction Manager (GC/CM) and Design-Build (DB) contracting methods on their projects. The PRC also certifies public bodies for three years to use these procedures without having to submit project applications to the PRC. The PRC is comprised of members from a balance between public and private entities with a wide variety of construction background, expertise, and experience.

The PRC currently has bi-monthly open public meetings to review Project or Certification applications. Each member chosen will be asked to review the applications prior to each meeting and submit questions by a set deadline. Members will attend meetings to review a presentation from the applicants, participate in discussions and then make a declaration of approval or denial of the application. For Certification applications, a full committee is called to review, discuss, and declare. Committee members can be compensated for reasonable travel expenses.

If you are interested in serving, and/or reapplying for your current seat, please prepare a short letter of interest and it will be posted on the [CPARB Homepage](#). Please include:

- *Your name, title, and company or public agency name*
- *Name of seat applying for in subject line*
- *Work address, email address and best contact phone number*
- *Short paragraph which highlights your skills, background or special knowledge in alternative public works methods as detailed in RCW 39.10.*
- *Three references with contact information*

Email your letter of interest to: PRC@des.wa.gov Attn: Talia Baker, CPARB Administrative Staff.

Please direct questions and inquiries to Talia Baker via e-mail to PRC@des.wa.gov or phone at 360.790.8322.

CPARB plans to review Letters of Interest and interview the applicants during the **May 11, 2023**, CPARB meeting and will continue at subsequent meetings until all the positions are filled.

POSITIONS TO BE REVIEWED IN MAY 2023:

Construction Manager: (3 positions) Applicant must be employed by a private construction management firm in the state of Washington; be certified with Construction Management Association of America; have experience providing professional services to owners for programming, planning, design, construction and close out of non-residential projects; be experienced with school district, municipal projects, and transit; possess a working knowledge of alternative capital projects delivery methodologies as defined in RCW 39.10; and must have worked on at least one alternative delivery method project within the last five years.

Design Industry-Architect: (1 position) Applicant must be a licensed architect in the state of Washington; be employed by a private architectural design firm; have professional experience designing or managing the design of non-residential projects; have experience with school district and municipal projects; possess a working knowledge of alternative capital projects delivery methodologies as defined in RCW 39.10; and must have worked on at least one alternative delivery method project within the last five years.

Design Industry-Engineer: (2 positions) Applicant must be a licensed professional engineer in the state of Washington; must be employed by a private engineering design firm; have professional experience designing or managing the design of non-residential projects; have experience with school district and municipal projects; possess a working knowledge of alternative capital projects delivery methodologies as defined in RCW 39.10; and must have worked on at least one alternative delivery method project within the last five years.

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Owner - Higher Education: *(1 position)* Applicant must have the ability to represent the fundamental facility design and construction interests and concerns of Institutions of Higher Education; be an employee of an Institution of Higher Education in the state of Washington; have experience in managing capital programs for higher education facilities, including planning capital improvements, submitting state requests, and managing the portfolios of capital improvements, including budgets, schedules, funding, risks, O&M, safety, business diversity; possess a working knowledge and experience with alternative capital projects delivery methodologies as defined in RCW 39.10; and must have worked on at least one alternative delivery method project within the last five years.

Owner – State: *(1 position)* Applicant must have the ability to represent the fundamental facility design and construction interests and concerns of the State; have knowledge of the state laws and regulations, state contracting process, and state and federal funding processes and requirements; be an employee of a public body in the state of Washington; possess a working knowledge and experience with alternative capital projects delivery methodologies as defined in RCW 39.10; have experience with determining the appropriate delivery method for the proposed project: Design-Bid-Build, Design-Build, GC/CM; have an understanding and experience with RFQ/ RFP process; and must have worked on at least one alternative delivery method project within the last five years.

Specialty Subcontractors: *(2 positions)* Applicant must be employed by a private specialty subcontracting construction firm registered in the state of Washington; have experience working on non-residential construction projects; have experience with school district and municipal projects; be experienced in developing and managing project budgets, schedules, contracts, and fair and equitable labor practices; possess a working knowledge of alternative capital projects delivery methodologies as defined in RCW 39.10; and must have worked on at least one alternative delivery method project within the last five years.

Women/Minority Business Enterprises: *(2 positions)* Applicant must have the ability to represent the fundamental facility design and construction inclusion interests and concerns of women and minority owned businesses; be an ethnic minority or woman; must have a primary residence is in the state of Washington; Owns a small business (as defined by OMWBE) in the state of Washington, and possess a fundamental understanding of facility design and construction practices and processes; and possess a working knowledge of alternative capital projects delivery methodologies as defined in RCW 39.10.