

Capital Projects Advisory Review Board
Education Connections Committee

Meeting Notes 3-1-2023

Page 1 of 3

Committee Members: (8 members, 5 = Quorum)

- | | |
|---|--|
| <input checked="" type="checkbox"/> Brian Aske (DBIA) | <input checked="" type="checkbox"/> Josh Klicka (MRSC) |
| <input checked="" type="checkbox"/> Curtis Bennett (OMWBE) | <input checked="" type="checkbox"/> Linneth Riley Hall (Transit) |
| <input checked="" type="checkbox"/> Curt Gimmestad, General Contractors | Robynne Thaxton (Private Industry) |
| <input checked="" type="checkbox"/> Janet Jansen (State) | <input checked="" type="checkbox"/> Olivia Yang (Higher Ed) |

Guests:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Talia Baker, DES | <input checked="" type="checkbox"/> Janice Zahn |
| <input checked="" type="checkbox"/> Nancy Deakins, DES | |

Meeting started at 3:02 pm

The Committee's first agenda:

- identify Committee leadership,
- establish a meeting schedule,
- settle on Committee Responsibilities\Mission Statement, and
- decide if the Committee name adequately reflects the Committee mission.

Discussion:

Committee members shared their ideas of what could be added to an available training calendar. Members agreed that simple is the best way to start moving forward and then the Committee can review and identify where the list is lacking.

The initial discussion focused on issues around RCW 39.10 to include Job Order Contracting (JOC) and looking at the MRSC and AGC training opportunities already established.

An online calendar would be most useful to identify what is currently available and then work to identify where the gaps are. Will need to identify who will maintain the training calendar.

The AGC Education Foundation (AGC) have GC/CM classes and a Design-Build (DB) Class with a 2-day curriculum. Brian Aske is taking over the DB class with the AGC. He is with Lease Crutcher Lewis and the DBI NW. OY suggested updating the BE/DBI section AGC's curriculum

Josh Klicka is a procurement contracting consultant with MRSC. The MRSC work on developing trainings for local government agencies and put together a public works training page as part of their calendar that includes Procurement Technical Assistance Center (PTAC) trainings.

The AGC focus is on Public Owners, Architects, contractors, but subcontractors rarely attend those classes. MRSC has focused on engaging local government entities (city & county), and special purpose districts for training opportunities for public works. PTAC has focused on the business side of how that works by providing overall assistance in understanding how public works contracts work, understanding the requirements, etc. for small and diverse and businesses.

Olivia suggested an informative session with the CPARB Chair and Vice Chair that review and present changes that passed during the last legislative session and what them means to the construction industry.

Dawn Egbert with the Port of Vancouver and Jon Rose from MRSC have put together a mini training for SW WA contractors meeting.

Curt Gimmestad with Absher Construction is involved with AGC. AGC-ED Purpose is to promote the construction needs through various education opportunities K12-Higher Ed interested in the construction industry. The GC/CM class started in 2008 and started the DB classed in 2017. Their foundation is to promote

and educate the construction industry and everything involved with promotion of the classes. Curriculum can expand with focus on small business needs.

The AGD ED revenue helps support the scholarships to some degree, but the scholarships are mostly funded out of the endowments. Most of the revenue goes to promote the classes and the development of CORE Plus Construction that is being introduced in high schools around the state to introduce potential career paths in the construction industry.

Olivia asked about the editorial oversight from the AGC. Content is solely reliant on the instructors and their knowledge.

Janet Jansen is the Engineering Architectural Services Program Manager with DES. She pointed out that most instructors are volunteers and are not staffed by AGC. It would be ideal to subsidize training costs to remove that as a barrier small business.

MRSC training is currently free for small businesses due to funding from the legislature.

Curtis Bennett is the Director of Business Development shared that Lekha has been attending the OMWBE Committee talks about trainings for small businesses. The certification process is still in development, but the hope is there will be trainings available to assist small business in getting certified and on how to gain access to public works projects. The Small Business Certification will be not much different than the current OMWBE Certification.

AGC classes need a core curriculum to get on the calendar however not all classes are appropriate for everyone (*i.e. GC/CM is usually focused on larger contractors and owners, but conversations are occurring on how to break them down to assist smaller contractors*). Once there is a calendar of available training, an inventory can be established which will give perspective on the current target audiences, so the committee knows where focus needs to be, and then the cost of the training needs to be taken into consideration.

A calendar will be most effective if trainings are linked to the sponsoring agency. This may also help CPARB to identify if there are parts of the state that need more training opportunities. Talia currently populates known training links at the bottom of the CPARB & PRC Webpages until a better option becomes available.

Leadership Establishment:

The Committee switched gears to identify a Committee Chair. Talia posted a list of Chair responsibilities in the chat for everyone to consider. Curt Gimmestad, Josh Klicka, Brian Aske and Linneth Riley Hall are willing to help lead the committee. Curt is willing to take the initial role as chair for the time being.

Curt, Linneth, Brian and Josh will have a phone call to discuss the possibilities and what a scope of work could be to start this committee.

Linneth shared that the Project Review Committee promotes stakeholder groups vs personal organizations. This could be one of those ideals to promote.

Next meeting Wednesday 29th @ 7:30 am 1 hour to discuss the committee Mission and Cadence.

Janice Zahn expressed her excitement for this group to get started and wants to know if a small business representative needs to join the committee. The group agreed that once they settle on their direction, a small business rep would be a great idea to make sure their needs can be addressed.

Next Meeting: Wednesday March 29, 2023 @ 7:30 am for 1 hour

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Meeting Notes 3-1-2023

Page 3 of 3

Action items:

1. Curt, Linneth, Brian and Josh will have a phone call to discuss potential scope for the committee and their leadership role.
2. Talia will inquire with her web team to identify a calendar option for the CPARB web page.
3. Meet to discuss the committee Mission and Cadence prior to CPARB on April 13th.
4. Inform CPARB of Committee progress and direction

Meeting adjourned at 4:13 pm

References\Resources:

Committee Chair Responsibilities:

- Set agenda
- Conduct meetings
- Check for quorum of committee but not of CPARB
- Report to CPARB prior to pre-read deadline
- Manage meeting minutes
- Follow committee's purpose and accomplish specific assignment to committee
- Note goal to have co-chairs as opposed to single chair
- Coordinate with CPARB staff and keep CPARB staff informed of progress, agendas, meeting dates, documents, etc.

OMWBE Training Calendar: <https://omwbe.wa.gov/resources/calendar>

For local governments from MRSC: <https://mrsc.org/training/digging-into-public-works>

MRSC - Digging Into Public Works: Training and Technical Assistance

For business from PTAC:

<https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwashingtonptac.org%2FPUBLICWORKS%2F&data=05%7C01%7Ctalia.baker%40des.wa.gov%7Cef273a3e6b02431dad9308db1ab16daa%7C11d0e217264e400a8ba057dcc127d72d%7C0%7C0%7C638133122159422210%7CUnknown%7CTWFpbGZsb3d8eyJWljojMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTil6lk1haWwiLCJXVCi6Mn0%3D%7C2000%7C%7C%7C&data=u%2Fri9NSJfUpqWuUQ4pvHEu3oCIJp3NrglGrFFYw5skg%3D&reserved=0>
Public Works - PTAC - Washington State Procurement Technical Assistance Center (washingtonptac.org)