

Capital Projects Advisory Review Board
Board Development Committee

Meeting Notes 4/4/2023

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Committee focus:

To aid in candidate outreach, recruitment, improve transitioning, and educating new board members on the roles, operating procedures, and the scope of the board.

Lekha Fernandes Co-Chair	OMWBE	CPARB
Robynne Thaxton Co-Chair	Thaxton Parkinson PLLC	CPARB
Bill Dobyys	CBRE	CPARB
Jeff Jurgensen	OAC Services	PRC
Santosh Kuruvilla	Exeltech	CPARB
Irene Reyes	The Glove Lady	CPARB
Linneth Riley Hall	Sound Transit	CPARB
Olivia Yang	WSU	CPARB
Janice Zahn	Port of Seattle	CPARB

AGENDA

Item	Purpose	Presenter	Time
Welcome	Information	LH	3:00 pm
Review and approve agenda	Action	All	3:05 pm
Review/Approve February minutes	Action	All	3:05 pm
Invitation to public to participate	n/a	RT	3:10 pm
Finalize CPARB Onboarding and Mentoring and Job Descriptions	Discussion/Action	All	3:15 pm
Conflict of Interest	Discussion	All	3:30 pm
PRC Job Descriptions	Discussion/Action	Jeff	3:45 pm
- Increase WMBE seats for PRC	Discussion	All	4:00 pm
Stipends	Discussion	All	4: 15 pm
New Issues for next meeting	Discussion	All	4:20 pm
Set agenda for next meeting	Discussion	All	4:25 pm
Adjourn	Action	All	4:30 pm

VIRTUAL CONFERENCE ACCESS

The committee meeting will be conducted entirely by TEAMS digital conferencing.

PARKING LOT:

PRC Job Descriptions

Resources subsection on webpage