

Capital Projects Advisory Review Board

Hybrid Meeting Via Teams & SeaTac Airport Conf. Ctr.

Meeting ID: 294 373 544 753 PC: yX7TjX

MEETING AGENDA

May 11, 2023

MEMBERS

Total = 25 Members: 21 Voting, 11 = Quorum

Janice Zahn (Chair)	Ports	Mark Riker	Construction Trades Labor
Bill Dobyms (Vice-Chair)	General Contractors	Linneth Riley Hall	Transportation
Corey Fedie	Public Hospital Districts	John Salinas II	Specialty Contractors
Lekha Fernandes	OMWBE	Mike Shinn	Specialty Contractors
Bobby Forch, Jr.	Disadvantaged Businesses	Kara Skinner	Insurance/Surety Industry
Sen. Bob Hasegawa	Senate (D)	Rep. Mike Steele	House of Representatives (R)
Bruce Hayashi	Architects	Josh Swanson	Construction Trades Labor
Janet Jansen	Dept. of Enterprise Services	Rep. Steve Tharinger	House of Representatives (D)
Santosh Kuruvilla	Engineers	Robynne Thaxton	Private Industry
Keith Michel	General Contractors	Sen. Judy Warnick	Senate (R)
Karen Mooseker	School Districts	Olivia Yang	Higher Education
Mark Nakagawara	Cities		
Irene Reyes	Private Industry		Vacant Counties

AGENDA ITEMS	Purpose	Time	Presenter
Board Members and Public joining call	Gathering	8:45 am	Teams
Call to Order & Roll Call for Quorum	Information	9:12	Janice Zahn\Talia Baker
Welcome Board Members & Introductions	Information	9:15	Janice Zahn
Approve Agenda	Action	9:18	Bill Dobyms
Approve Meeting Minutes 4/13/2023	Action	9:20	Bill Dobyms
Invitation for Public Comments	Information	9:25	Bill Dobyms
Chair Report - Verbal	Information\Action	9:27	Janice Zahn
BOARD ENGAGEMENT			
Board Member Opening Thoughts/ Shared Commitments	Discussion	9:30	Janice Zahn
LEGISLATIVE SESSION CONCLUSIONS	Information\ Discussion	9:35	Nancy Deakins\Talia Baker
VICE CHAIR ELECTIONS	Action	9:45	Janice Zahn
PRC APPOINTMENTS (12 POSITIONS)	Action	10:00	Janice Zahn
LUNCH	25 MINUTE BREAK	12:10	ALL
COMMITTEE & WORKGROUP REPORTS			
Board Development Committee	Information\Action	12:35	Robynne T.\Lekha F.
Education Connections Committee	Information	12:45	Linneth Riley Hall
GC/CM Committee	Information	12:50	Nick Datz
JOC Evaluation Committee	Information	1:00	Quinn Dolan\Linda Shilley
Subcontractor Bid Listing Policy Evaluation Committee	Information	1:05	Bill Dobyms
BE/DBI Committee	Information	1:10	Santosh\Olivia
SHB 1621 Review Committee	Information	1:20	TBD
Small Works Comm. & SB 5268 implementation plan/status/road show	Information	1:30	Bill Frare\Irene Reyes
Project Feedback Process Workgroup	Information	1:45	Lekha Fernandes
CELEBRATE CPARB SUCCESSES WITH CAKE	10 MINUTE BREAK	2:10	ALL
NEW BUSINESS			
5088 Implementation	Information\Discussion	2:20	Nancy Deakins
ADMINISTRATIVE			
September 14, 2023 Draft Agenda	Discussion	2:40	Bill Dobyms
CLOSING THOUGHTS OF BOARD MEMBERS	Information	2:50	Janice Zahn
ADJOURNMENT	Action	3:00	Janice Zahn

CPARB Members agree to uphold the following commitments at all meetings: Respect, Purpose, Listen to Understand, Accountability, and Inclusion

2023 Dates: 9/14, 10/12, 12/14

DES Support: Nancy Deakins (360) 280-6236, Talia Baker (360) 790-8322

CPARB Mission:

To provide an evaluation of public capital projects construction processes, including the impact of contracting methods on project outcomes, and to advise the legislature on policies related to public works delivery methods and alternative public works contracting procedures.

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Board Parking Lot Items:

- How to address Core Values as identified 2/11/2021
- other Legal interpretations

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IMPORTANT DEADLINES

- ✓ All meeting Pre-Reads due 1 week prior to the next Board Meeting
- ✓ **CPARB position expirations 6/30/2023:** General Contractors, Architects, Engineers, Private Industry, Specialty Contractors & Construction Trades Labor
- ✓ Review of SHB 1621 12/31/2023

CPARB Member Shared Commitments:

We will embody the commitment of **Respect** by:

Listening first before speaking; Speaking respectfully with candor while being mindful of impacts and remaining open and honest; Respectfully embracing others' thoughts and opinions; Sharing your own thoughts and opinions without taking things personally; Being honest with one another; Being respectful to one another while acknowledging it's okay to disagree.

We will embody the commitment of **Purpose** by:

Staying focused on the purpose of CPARB by using agendas and engaging in board matters with a professional approach recognizing each member's personal life experiences; Ensuring meaningful, results oriented meetings; Showing up as open as possible ready to listen and learn; Coming prepared and with due diligence on meetings; Ensuring alternative delivery processes are efficient.

We will embody the commitment of **Listening to Understand** by:

Using active listening, without dominating and without judgment; Seeking to wholly understand others point of view; Listening and being considerate without negativity; Committing to exploring and understanding different viewpoints; Appreciating candor; Providing leverage for voices not being heard; Making time for conversations even if they are outside of the meeting.

We will embody the commitment of **Accountability** by:

Actively participating with clear expectations and clear responsibilities (within our statutory authority) while being unafraid to address problems; Coming to meetings, participating, following through on the work and commitments you make; Creating problem statements prior to discussions that summarize issues; Making solutions better with positive intent; Correcting factual inaccuracies with respect; Speaking with empathy and a focus on shared understanding instead of shame.

We will embody the commitment of **Inclusion** by:

Ensuring appropriate team members are included balancing the interests of different groups by seeking multiple perspectives to ensure inclusive participation; Ensuring active, early engagement for all participants; Balancing the interests of different groups; Being open to all feedback, everyone should be heard and held accountable; Acknowledging imbalances in relationships; Being comfortable with being uncomfortable.

September 14th Meeting:

- Minutes 5/11/2023
- PRC Appointments - Higher Ed
- Committee/Workgroup Reports:
 - Board Development
 - Education Connections
 - GC/CM Best Practices
 - JOC Evaluation
 - BE/DBI
 - PRC
 - SHB 1621 Review Committee
 - Project Feedback Process Workgroup
 - Small Works Committee & SB 5268 implementation plan/status/road show
- Updates to the Bidder Responsibility Guidelines (SB 5088)
- Project Highlights
- Final Report out of WSU Pilot small DB projects
- New Business
- Budget Report
- Meeting Dates for 2024

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