

**BE/DBI Committee**

Meeting Agenda

**November 15, 2023**

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**Location:** via Teams

**Meeting ID:** 286 966 538 619 **Passcode:** 528oxQ

**Committee Members:** (17 members, 8 = Quorum)

Lekha Fernandes, OMWBE, Chair  
 Santosh Kuruvilla, Exeltech (Engineers), Co-Chair  
 Irene Reyes, Excel Supply Company, Co-Chair  
 Jackie Bayne, WSDOT OEO  
 Stephanie Caldwell, Absher Construction  
 Brenda Nnambi, Sound Transit  
 Shelly Henderson, Mukilteo School Dist. (K-12 Schools)  
 Aleanna Kondelis, Hill International  
 Keith Michel, Forma Construction (GC)

Cathy Robinson, University of WA (was City Rep)  
 Young Sang Song, Song Consulting  
 Cheryl Stewart, Inland Northwest AGC  
 Chip Tull, Hoffman Construction  
 Charles Wilson, DES  
 Linda Womack, MBDA  
 Olivia Yang, WA State University  
 Janice Zahn, Port of Seattle

*Stakeholder list on the bottom of page*

**Agenda**

1:30 pm	Welcome & Introductions	Information
1:35	Approve Agenda & Minutes from 10/18/2023	Action
1:40	Prompt Pay Discussion	Discussion\Action
2:00	Discuss RCWs impacting Prompt Pay	Discussion\Action
2:55	Next Meeting Agenda (12/20)	Action
3:00 pm	Adjourn	Action

**Action items:**

1. Chair Fernandes and Aleanna meet to discuss Prompt Pay issues.
2. Committee members will find RCW and statutes that hinder Prompt Pay.
3. Chair Fernandes will meet with Monique to consolidate the topics that have been discussed.
4. Chair Fernandes will begin thinking about the best practices document.

**References:**

- [BE/DBI Legislative Report June 2023](#)

**Stakeholders:**

Timolin Abrom, OMWBE	Curt Gimmestad, Absher Construction	Jon Rose, MRSC
Eric Alozie, NEW Construction	Hans Hansen, Bailey Construction	Kara Skinner, Integrity Surety
Bob Armstead, Armstead Consulting	Maja Huff, WA State University	Jolene Skinner, L&I
Greg Bell, Pierce County	Josh Kilka, MRSC	Amy Stenvall, Mukilteo School Dist.
Van Collins, ACEC WA	Edwina Martin-Arnold, City of Seattle	Robynne Thaxton, Thaxton Parkinson LLC
Bill Dobyms, CBRE Heery	Cindy Magruder, University of WA	Jerry Vanderwood, AGC of WA
Sarah Erdman, OMWBE	Scott Middleton, MCAWW	Melissa Van Gorkom, Senate Comm. Svcs
Erin Frasier, WA Building Trades	Mark Nakagawara, City of Seattle	Carrie Whitton, Forma Construction
Bobby Forch Jr, Forch Consulting	Andrea Ornelas, Union	Michele Willms, AGC
Bill Frare, DES	Laura Preftes	Monica Acevedo-Soto
Andrew Greene, Perkins Coie	Cathy Ridley, Exeltech	