

**STATE CAPITOL COMMITTEE  
Hybrid/Remote Meeting**

**December 7, 2023  
10:00 a.m.**

**Draft Minutes**

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**SCC MEMBERS PRESENT:**

Amanda Doyle (Chair-Designee for Secretary of State Steve Hobbs)  
Kelly Wicker, Vice Chair & Governor Inslee's Designee  
Lieutenant Governor Denny Heck  
Katy Taylor, (Designee for Commissioner of Public Lands Hilary Franz)

**OTHERS PRESENT:**

Sarah Bannister, Secretary of Senate	Lonnie Johns Brown, Johns Brown Gov. Relations
Cynthia Barrett, Department of Enterprise Services	Linda Kent, Department of Enterprise Services
David Bremer, Legislature	Wesley Kirkman, Department of Enterprise Services
Emilie Brown, Department of Enterprise Services	Nouk Leap, Department of Enterprise Services
George Carter III, Department of Enterprise Services	John Lyons, Department of Enterprise Services
Brent Chapman, Department of Enterprise Services	Jeff MacDonald, Department of Enterprise Services
Brandon Corneliusen, Dep. of Enterprise Services	Patrick McDonald, Office of the Secretary of State
Tamlyn Crain, Legislature	Dan Miles, Bassetti Architecture & CCDAC Members
James Crandall, Legislature	Representative from Olympia Historical Society
Beth Doglio, State Representative	Maurice Perigo, Department of Enterprise Services
Chris Ferguson, Department of Enterprise Services	Brian Pickering, Department of Enterprise Services
Bill Frare, Department of Enterprise Services	Roby Poche, Department of Enterprise Services
Craig Gunn, Department of Enterprise Services	Dallas Roberts, Lieutenant Governor's Office
Sam Hunt, Senator	Sarian Scott, Legislature
Sidney Hunt, Department of Enterprise Services	James Troyer, Legislature

**Call Meeting to Order - Action**

Chair-Designee Amanda Doyle called the State Capitol Committee (SCC) hybrid/remote meeting to order at 10:02 a.m. and welcomed members, staff, and guests to the meeting.

Members and staff provided self-introduction.

Chair-Designee Doyle reviewed the agenda to approve the October 16, 2023 meeting minutes, appoint SCC Chair and Vice Chair for 2024, establish the 2024 SCC regular meeting calendar; receive public comments; act on a proposal to name buildings on Capitol Campus; receive an update on the Landscape Bed Renovation Project; and receive an update on the Legislative Campus Modernization (LCM) Project.

**Approval of Minutes of October 16, 2023 Meeting – Action**

***Kelly Wicker moved, seconded by Lieutenant Governor Heck, to approve the October 16, 2023 meeting minutes as published. A voice vote unanimously approved the motion.***

**Appoint SCC Chair and Vice Chair for 2024 - Action**

Chair-Designee Doyle reported the positions of Chair and Vice Chair are effective from January 1, 2024 through December 31, 2024. She invited nominations for the positions.

*Katy Taylor nominated Lt Governor Heck as Chair and Secretary of State Steve Hobbs as Vice Chair. Kelly Wicker seconded the nominations.*

Lt. Governor Heck commented on his willingness to serve as Chair in the context of his remarks during the October 16, 2023 meeting. He feels strongly about issues and values associated with the campus and plans to advocate strongly and when necessary to convey critical comments about the committee, Department of Enterprise Services (DES), or the Legislature because each entity shares the responsibility for the state and the campus.

***By unanimous confirmation, Lt. Governor Heck was elected to serve as the 2024 Chair, and Secretary of State Steve Hobbs was elected to serve as 2024 Vice Chair.***

**Establish the 2024 SCC Regular Meeting Calendar – Action**

Chair-Designee Doyle reported the committee is required to establish its regular-meeting schedule for the following calendar year to perform the committee's business in accordance with Washington State's Open Public Meetings Act (RCW 42.30.075). Proposed meeting dates were included in the committee's agenda packet:

- March 28, 2024 at 10:00 am (1st Quarter)
- June 27, 2024 at 10:00 am (2nd Quarter)
- September 19, 2024 at 10:00 am (3rd Quarter)
- December 12, 2024 at 10:00 am (4th Quarter)

Ms. Taylor noted a tentative conflict with the March 28, 2024 that she anticipates would be resolved by January 2024.

***Kelly Wicker moved, seconded by Katy Taylor to approve the 2024 SCC regular meeting dates as presented. A voice vote unanimously approved the motion.***

Chair-Designee Doyle added that additional SCC meetings and work sessions may be called by the SCC Chair outside of the established dates according to the business needs of the SCC, Capitol Campus Design Advisory Committee, or DES. Any additional meetings or work sessions will be properly noticed in advance and publicly posted on the SCC website in accordance with Washington State's Open Public Meetings Act.

**Public Comment – Information**

DES Government Relations Coordinator Chris Ferguson described the process for attendees to sign up to provide public comment. Each person's testimony is limited to two minutes.

**Mauri Shuler** said she just learned the committee is considering a proposal to name a building for Jennifer Belcher. The proposal was somewhat shocking as Jennifer Belcher's name brings to mind some bad memories for some people. It reminds of her of the Cal Anderson situation several months ago that lacked sufficient public outreach and as a result, some mistakes occurred as a result by DES. As a reminder, Jennifer Belcher attempted to remove all floating homes over state waters, which posed as an existential threat in the City of Seattle and caused decades of ill-will that continues to exist today. Some legislators stepped in and saved the

iconic, historic culturally significant houseboats. The result was the Department of Natural Resources, Department of Ecology, and the City of Seattle continuing the animus toward people who live on the water. To many, the name of Jennifer Belcher is not honored. She apologized for that belief as many believe the first woman anything is supposed to be honored. However, in this case, she urged the committee to think twice and solicit more public input. A simple review of the history of Ms. Belcher's relationship with floating homes and the living onboard community might help the committee understand the issue. She objects to naming a building for Jennifer Belcher.

**Representative Beth Doglio** spoke in support of the name change for the Department of the Natural Resources Building. As the former speaker indicated, Jennifer Belcher was the first woman to serve as the Commissioner of Public Lands and while there may have been some controversial decisions by Ms. Belcher, change does not occur nor do great things happen unless issues are addressed that might disturb "a nest." For many women in public service today, she was an inspiration in so many different ways. She stood up for women's rights, growth management, and she dealt with issues surrounding forestry that were difficult to address in terms of the federal government's listing of the spotted owl. Ms. Belcher took those issues on in a way that did occasionally ruffle feathers, which is what leadership is all about. Representative Doglio spoke strongly in favor of naming the building after Jennifer Belcher. She also serves on the Capitol Campus Design Advisory Committee as a legislative member representing House Democrats. The CCDAC voted in support of forwarding the naming proposal after receiving a significant amount of public comment both written and oral. She urged the committee to move forward with the name change.

Mr. Ferguson reported DES received eight public comments during the advance public comment period. One of the comments was in support of the naming proposal for the Newhouse Building and seven public comments addressed the proposal to name the Natural Resources Building as the Jennifer Belcher Building. Of those seven comments, four were in support of the proposal. One comment recommended retaining the existing name of the building or renaming the building with another name, and two comments from tribes requested consultation with the tribes.

Ms. Taylor requested clarification as to whether the last eight public comments were received since the last set of emails forwarded previously to the committee. Mr. Ferguson explained that the comments were received during the initial public comment notice from November 30, 2023 through December 5, 2023.

Ms. Wicker asked whether the public comments were received following the special meeting of the CCDAC. Mr. Ferguson confirmed that the first public comment was received on Friday, December 1, 2023 following CCDAC's special meeting on December 1, 2023.

#### **Naming of Campus Buildings - Action**

Chair-Designee Doyle invited Linda Kent, Chief External Affairs Officer, to provide a summary of the proposal for naming campus buildings.

Ms. Kent presented the proposal for two building naming proposals for consideration. At the November 16, 2023 meeting of the CCDAC, members recommended approving the proposal to name the Newhouse Building Replacement Project as the Irving R. Newhouse Building. At its special meeting on December 1, 2023, CCDAC members recommended approving the second proposal to name the Natural Resources Building as the Jennifer Belcher Building. CCDAC had deferred the proposal at its November 16, 2023 regular meeting to seek additional information about naming eligibility of the building and to consider written public comments received following the comment deadline for the November 16, 2023 meeting. All public comments were forwarded to the committee as well as included in the CCDAC meeting minutes.

Chair-Designee Doyle invited discussion by the committee on the proposal to name the Newhouse Building.

***Chair-Designee Doyle moved, seconded by Lieutenant Governor Heck, to name the Newhouse Building Replacement Project as the Irving R. Newhouse Building.***

Lieutenant Governor Heck affirmed support of the motion. Irving Newhouse richly deserves the continued naming of the second Senate office building in his honor. In lieu of the discussion on diversity, although only one building is named for a woman, no buildings on campus are named for any individuals representing Eastern Washington. Irving Newhouse had the distinct honor to represent portions of Eastern Washington in the State Legislature and it is especially incumbent upon those who live here to be sensitive and aware of the importance of Eastern Washington to the entire state. It is recognition of the diversity within the state to have at least one building named for a person from Eastern Washington. Irving Newhouse was a legislative giant and as a member of the opposite political party, they often disagreed; however, that is not the point.

***A voice vote approved the motion unanimously.***

Chair-Designee Doyle reopened public comment.

**Senator Sam Hunt** commented on CCDAC's discussion on the naming proposal for the Natural Resources Building. The main reason for deferring a decision was to afford additional public comment on the naming process. Most of the non-legislative members of the committee did not personally know Jennifer Belcher and were concerned because of some negative comments. The committee convened a second meeting and forwarded a recommendation to name the building for Jennifer Belcher with one dissenting vote. During the meeting, he offered comments and pointed out that within the political arena there is often disagreement and differences of opinions. Any individual who has served in the Legislature who has not angered anyone likely has not accomplished much. Jennifer Belcher had distractors but she was not responsible for the listing of the spotted owl or caused the battle regarding log exports and imports. She worked through those issues and performed well. In addition to serving as Commissioner of Public Lands, she was a leader in the Legislature, for equal rights for women, equal pay for men and women state employees, and as a leader in establishing the Growth Management Act. As Lieutenant Governor Heck pointed out, Irving Newhouse had his distractors and anybody who has ever worked around or with Helen Sommers knew that she was a very determined individual who also had distractors while accomplishing a great deal. Jennifer Belcher's accomplishments, leadership, and her ability to work with others merit consideration. Senator Hunt recommended the committee approve the proposal to name the building in honor of Jennifer Belcher.

Chair-Designee Doyle invited discussion by members on the naming proposal for the Department of Natural Resources Building.

***Kelly Wicker moved to recommend the Legislature name the Natural Resources Building as the Jennifer Belcher Building.***

Lieutenant Governor Heck noted that the second proposal does not include the issue of incumbency and is not as easy as the prior action in many aspects. During the course of considering the proposal and after reading and considering many of the comments that many individuals took the time and trouble to submit, he considered some of the objections that were addressed. In order to establish a point of legal clarification, he inquired as to whether the SCC has ever formally named the Natural Resources Building.

Ms. Kent responded that the SCC has never formally named the building, which speaks to why CCDAC deferred its decision to enable time to verify information. DES staff consulted with legal counsel, re-examined

past State Capitol Committee meeting records, and discovered that the Natural Resources Building was never officially named nor do any records exist that the name was designated according to its predominant tenant.

Lieutenant Governor Heck asked whether the Department of Natural Resources is the predominant tenant. Ms. Kent replied that the Department is the predominant tenant in many aspects; however, it is changing in terms of how the building space could be allocated in the future. Those actions are still in flux.

Lieutenant Governor Heck thanked staff for the clarification as he suspected as such. In terms of those who, in good faith, raised the objection that the building was not eligible for naming, it appears not to be the case. Legally, the building has never been named despite common references to the building as the Natural Resources Building in appropriations bills and other actions. The law provides for a process for CCDAC and the SCC to recommend a name for referral to the Legislature to determine a name. In terms of other well-intended objections based on controversial positions, he knew Jennifer Belcher, served with her in the Legislature, and was her friend while also acknowledging that Jennifer Belcher could be controversial. That controversy did not begin when she assumed the role of Commissioner of Public Lands, it started when she served in the Legislature when she stood up and spoke out on behalf of difficult changes that she believed needed to be made that very often were controversial. Other concerns spoke to the lack of opportunity for a process and public input. However, he does not believe it pertains to this particular case because a bill was introduced to name the building for Jennifer Belcher, as well as, CCDAC previously considered naming the building. The current process is adhering to the two meeting requirement that was established. Other objections spoke to other alternative names. Although there are many other individuals who undoubtedly deserve to be honored and recognized in a permanent way, he is confident there are a sufficient number of unnamed buildings and places that the idea can and should be considered. He recalled that when he and Stan Marshburn first proposed TVW nearly 30 years ago, it was amazing as to the number of people who had the same idea four weeks later or for those who joined together to propose a Billy Frank Jr. statute placed in Statuary Hall in Washington, D.C. others came forward with the same idea weeks later. Anybody could have offered a recommendation at any point to rename the Natural Resource Building for a specific individual, which speaks to future opportunities to deliberate on those suggestions. However, the current proposal was forwarded predicated on a body of work by one individual, of which will not be embraced by everyone. The proposal is heavily influenced by a woman of courage who took on challenges. As attributed to Albert Einstein, "The two most powerful forces on the face of the earth are compound interest and the status quo." Jennifer Belcher took on the status quo and sometimes it was difficult to be a party to that process. The fact that it was controversial is not disqualifying. For those reasons he supports the motion.

Ms. Taylor offered that her input concerns the process. Based on the RCW as discussed, the building can be named or renamed when it is new or significantly renovated. The Natural Resources Building does not meet that criteria; however, she understands that during the CCDAC review process, DES requested guidance and determined that since the building was not formally named, and its name was not documented when it was built, it is eligible to be named. As a result, a special meeting of the CCDAC was convened on December 1, 2023 to vote on the proposal, which was approved and forwarded to the SCC for consideration. The committee's process, which was recently approved for naming or renaming campus buildings, states that it must undertake a robust public engagement process and that the agenda will be published two weeks prior to the SCC meeting with instructions on how to submit comments. Since it has only been recently determined that renaming the Natural Resources Building was an option, it seems reasonable to have a thorough process. Although she is not opposed to naming the building, the expedited process appears to be inadequate as the input she has received specifically surrounds the timing and the process for proposals since it was unclear that the building was eligible for naming. During her review of recent comments received earlier in the week, she highlighted the request by the tribes to be part of the process as the tribes were unaware the proposal was advancing. She plans to abstain from the vote as she was hoping to table the proposal. She encouraged the

committee to engage in a more thorough and inclusive process based on the CCDAC and SCC process for naming and renaming buildings and the lack of timing between the recommendation by the CCDAC to the SCC and the recent determination that the proposal was eligible for consideration.

Ms. Wicker thanked members for their comments. Although she did not personally know Jennifer Belcher, she spent the last several weeks reading all public comments, talking with individuals who knew or worked for Jennifer Belcher, as well as with individuals currently working in the Natural Resources Building. Throughout that process, she learned much about Jennifer Belcher both as a legislator and as the Commissioner of Public Lands. Some of the highlights include her accomplishments of focusing on the environment and land use issues. Ms. Belcher created the first habitat conservation plan, which is still in existence today, as well as being the first woman in her position that paved the way for many to follow. She was an intentional leader who consistently brought outside voices, which is a goal the committee strives to achieve as well. For those reasons, that is why she offered the motion to approve the proposal.

***Lieutenant Governor Heck seconded the motion.***

***A roll call vote of each member approved the motion by a majority. Katy Taylor abstained.***

**Eastern Washington Cultural Landscape Feature Project - Informational**

Chair-Designee Doyle invited Dr. Brent Chapman, Horticulturist and Grounds Property Manager, to provide the update.

Dr. Chapman reported the proposal is for renovation of an historic landscape bed located east of the Legislative Building. Project team members include Chris Brownell, DES Grounds Shop Supervisor; Kailee Moulton, DES Landscape Planner; Dan Kirschner, DES West Campus Grounds Lead; John Lyons: DES Campus Master Planner; Dr. Jeff MacDonald, DES Historic & Cultural Resource Planner; and Dr. Chapman.

The project site is located east of the Legislative Building between the building and Cherry Lane. The bed is of a rectangle configuration. Existing plantings (rhododendrons) are from the original Olmsted Brothers plantings from the 1930s. Because of the adaptability of the plants, the plants continued growing and began obscuring some of the architectural features of the building. Several years ago, some failure in the plants was discovered with half of the existing plantings failing and eventually removed. The current state of the landscape bed is not acceptable for meeting campus landscape standards.

The proposal is a complete renovation of the planting bed. To maintain the original intent of the Olmsted Brothers, one or two rows of dwarf rhododendrons are proposed near the back of the bed to soften the building foundation visually. The dwarf plants enable views of the beautiful balustrades of the Legislative Building mezzanine. Three stewartia (upright ornamental flowering trees) would be evenly spaced in the bed for a vertical visual component. The front half of the bed would be planted with a mix of hardy, herbaceous perennials to create a combination pollinator/sensory garden to meet the new law requiring a minimum 25% of new plantings to be designed for pollinator habitat. The proposal adds interpretive signage for the pollinator/sensory garden element. Essentially, the proposal satisfies the three components of the Olmsted Plan by adding dwarf plants to soften the building foundation, three upright ornamental trees to complement the building columns and provide a vertical component, and a landscape bed of herbaceous perennials for pollinator habitat and a sensory garden.

Lieutenant Governor Heck inquired about the possibility of receiving a side elevation of the planting area. Dr. Chapman offered to provide a side elevational view to the committee. Lieutenant Governor Heck noted the landscape bed is located outside his office window. He asked whether the proposal replaces any existing trees.

Dr. Chapman advised that no trees would be removed as only the remaining rhododendrons would be removed and replaced with dwarf rhododendrons. He offered to prune the magnolia tree located near his office to maintain the integrity and health of the tree.

Dr. Chapman shared photographs of dwarf rhododendrons, stewartia, and perennials for pollinators, and examples of project signage & interpretation similar to the signage at the pollinator garden on East Campus located above the plaza. Staff collaborated with the graphics department at Woodland Park Zoo in Seattle to produce interpretative signs. The signs include QR codes to enable individuals to scan the codes with phones to access state websites to obtain specific information about the plants and pollinator habitats.

Dr. Chapman reported the schedule may be revised to accommodate some work to mitigate water infiltration problems. The installation of the new garden will occur following completion of the mitigation project due to excavation for exploratory purposes and remediation to solve water infiltration into the building. It is likely, the landscape renovation will not be completed prior to summer 2024 because of the infiltration project.

Chair-Designee Doyle thanked Dr. Chapman for briefing the committee on the project.

**Legislative Campus Modernization (LCM) Project Update – Informational**

Chair-Designee Bolerjack invited LCM Project Director Wesley Kirkman to provide the update.

Mr. Kirkman reported on progress since the last update to the committee. All subprojects are underway as planned with the Newhouse replacement building under construction. The third floor of the replacement project has been completed with the fourth floor under construction. By the end of winter, the new building will be substantially completed with efforts beginning on the building skin.

Construction documentation is underway for the Pritchard project with the permitting process initiated. By spring 2024, demolition activities will commence.

Mr. Kirkman advised that he assumed the LCM Project Director position in October. Additionally, Ariel Birtley, Newhouse Project Manager, recently accepted a promotion to another position in DES. DES is recruiting to fill the position. In the interim, Brian Pickering is serving as the Newhouse Project Manager. Mr. Pickering has been a member of the LCM team since the first of the year and has supported all LCM subprojects.

Mr. Pickering updated members on the status of the Newhouse Building Replacement project. The new four-story building totals 59,300 square feet. The building features mass timber as part of the construction with steel columns and mass timber floor decks. The team is targeting LEED Gold certification for the all-electric building with 81 kilowatts of solar generation from the roof. The building is scheduled for completion by November 2024.

Work completed or scheduled for completion between October and January 2024 includes:

- Basement and foundation - completed
- Concrete slab on grade install - in progress
- Auger cast piles, level 1
- Grade beam level 1 and foundation - completed
- Steel erection level 3
- Dowel Laminated Timber level 3

Mr. Pickering shared some recent photographs of the construction site depicting the status of construction of the new building.

Site work for the East Block and Columbia Street from October-January 2024 includes:

- North portion of East parking lot: within the next two weeks, work includes asphalt, curbs, and underground retention system
- Columbia Street upgrades: work is scheduled to begin in spring 2024 for asphalt, sidewalks, driveways and curbs, new storm drains and catch basins
- Capitol Way sidewalk upgrades

Sidney Hunt, Project Manager for the Pritchard Building project, updated members on the status of the Pritchard Building project. Schematic design has been completed. Underway are design development, environmental reviews, and completion of construction documents scheduled by mid-January 2024. The next step is the General Contractor/Construction Manager (GC/CM) construction contracts. Construction is scheduled to begin in spring 2024 and end in August 2026. The project team has been working with the DLR Group on the design and the costs. An evaluation is scheduled in February using 50% construction documents for costing. Bid packages have been released on an accelerated schedule. The bidding process for GFRC, a glass-fiber reinforce concrete exterior cladding system, was initiated with bids scheduled to be received within the next week. Another bid package for the exterior curtain wall glazing system will be released in January 2024 as part of the acceleration process to control costs, gauge current market rates, and inform the budget matrix. Demolition and hillside construction documents are in progress and on schedule.

The art component of the project includes five separate art pieces. Evergreen Architectural Arts of New York completed the removal of the Kenneth Callahan mural in the Washington Room. The room will be rehabilitated and restored to its natural state in 1958 as designed by Paul Thiry. Evergreen Architectural Arts is a nationwide conservator that has worked on other projects on the campus. The company is storing the mural in a climate-controlled location. The company will restore and reinstall the mural. The company is also restoring the FitzGerald Mosaic, which will remain in place, as well as preserving, upgrading, and enhancing the Du Pen Fountain. Overall, Evergreen Architectural Arts will remove, site protect, restore, and reinstall works of art after completion of the building. Additionally, one-half percent of the construction cost is dedicated to public art. DES selected public artists, Metz/Chew from Vancouver, British Columbia. The company presented an art concept and is scheduled to forward detailed diagrams of the concept for presentation at the next SCC meeting.

Mr. Hunt reviewed milestones for the Pritchard project. The glass fiber reinforced concrete bid was released for pricing on November 3, 2023 with a goal to contract for a guaranteed maximum price by mid-January 2024 to keep the accelerated schedule on track. A new additional package is the exterior glazing window curtain system with bids scheduled for release in January 2024 with pricing anticipated by February 2024. The demolition permit for the stacks was submitted to the City of Olympia on November 3, 2023. Hillside stabilization and site work permit package #2 was submitted to the City of Olympia on November 17, 2023. The packages are not completed but are sufficient for the City of Olympia to begin its permitting reviews. In early January, completion of 50% construction documents is scheduled for submission to the City of Olympia. Construction costs will be priced by BNBuilders. Final construction documents are scheduled for completion by May 1, 2024.

Mr. Hunt displayed a site/hillside graphic depicting several hundred auger cast piles drilled to a depth of 65 feet with a four-foot thick concrete cap holding all piles in place to stabilize the hill for seismic activity as required by law. A three dimensional site diagram depicted a view from the northwest with the stacks



highlighted in red. Existing stacks will be removed in April with the exiting historic portion of the lobby and reading room to be rehabilitated and secured in place while the stacks are removed from the structure. The construction and demolition process enables the creation of a ramp system to rebuild the hillside during construction sequencing Phase 2. The ramps will be used for auger cast pile drilling equipment to set the piles. The predominant exterior cladding of the building is GFRC supplied by three vendors in California that are capable of handling the complexity of the building.

Lieutenant Governor Heck asked whether the project includes windows on the south side of the western wing of the building. Mr. Hunt replied that all windows will be upgraded from the original windows installed in 1958. It will be possible to view across and through the building. The proposal restores the historic ambiance of the building. Some vertical walls are necessary for a new community room.

Ms. Taylor asked whether the purpose of contracting with California contractors was because of the lack of in-state contractors. Mr. Hunt affirmed that after much research to include site visits of plants in the state, none had the capacity or the intricacy to manufacture the GFRC panels. The alternative of precast panels would have added 50% more in weight and in costs. Part of the cost-savings measures was to use GFRC. The team evaluated the option in detail for longevity to match the lifespan of concrete.

Chair-Designee Doyle thanked Mr. Kirkman and team members for the update and for their efforts on the projects.

Ms. Taylor added her thanks to the team as the project entails much work. The last response to her question reflects the thoroughness and care provided by the project team. She thanked the team for their efforts as they are appreciated.

**Future Announcements and Adjournment of Meeting – Action**

Chair-Designee Doyle reported information on future meetings for CCDAC and SCC is published on the DES website with meeting information, meeting dates, and meeting times. DES posts all meeting agendas, minutes, and meeting packets as they become available. The next meeting date for the CCDAC is Thursday, February 22, 2024 at 10 a.m. At this time, all meetings are scheduled as remote/hybrid meetings.

Chair-Designee thanked all staff for supporting the meeting and committee members for their comments and feedback on each agenda item.

**With there being no further business, Chair-Designee Doyle adjourned the meeting at 11:20 a.m.**