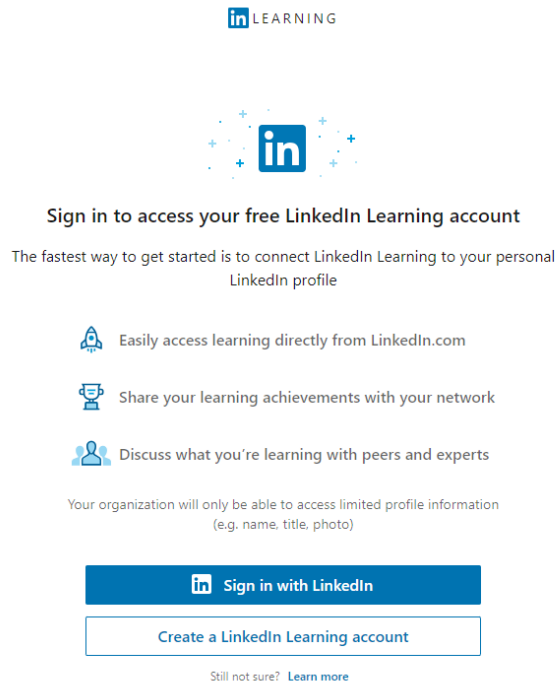




Activating a LinkedIn Learning License

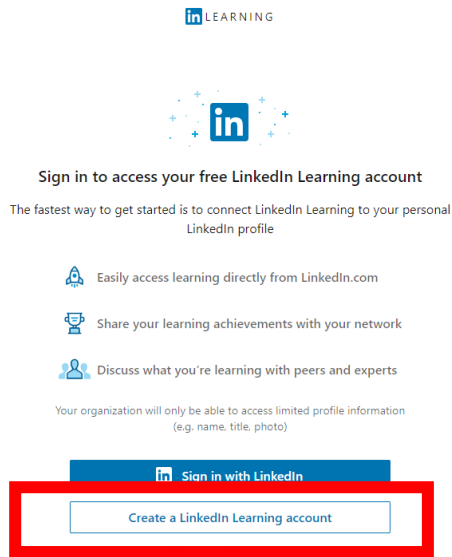
1. Click on the activation link in the email you receive from LinkedIn Learning. After clicking on the link, you should see this screen:



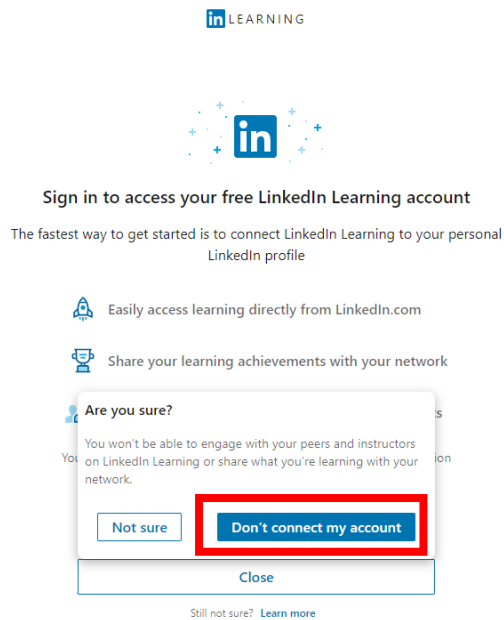
If your page looks like the image on the right, your activation link has most likely expired. An activation link is good for 30 days. Please contact your agency LinkedIn Learning administrator to request an updated link.



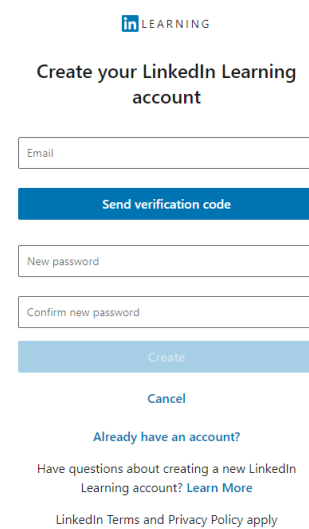
2. Click **Create a LinkedIn Learning account**



3. When asked if you want to connect your LinkedIn Learning account with your LinkedIn account, click **Don't connect my account**



4. Enter your work email and click **Send verification code**.
The verification code will be emailed to you.
5. Enter the verification code.
6. Type a password in the **New password** field.
7. Type the same password in the **Confirm new password** field.
8. Click **Create** to complete the activation process



The screenshot shows the LinkedIn Learning account creation interface. At the top is the LinkedIn Learning logo. Below it is the heading "Create your LinkedIn Learning account". The form consists of several input fields and buttons: an "Email" input field, a blue "Send verification code" button, a "New password" input field, a "Confirm new password" input field, a light blue "Create" button, and a "Cancel" link. At the bottom, there is a link for "Already have an account?", a link for "Have questions about creating a new LinkedIn Learning account? Learn More", and a note that "LinkedIn Terms and Privacy Policy apply".

Returning Users

How to log into your account after successfully activating it.

1. Use Chrome, Edge, or Firefox as your browser.
2. Go to: <https://www.linkedin.com/learning>.
3. Click **Sign in**.
4. Enter your work email and click **Continue**.
5. Enter your password then click **Sign in** (or click "**forgot your password**" to reset).
6. If you logged in successfully you will be on your account homepage.