



Community Compensation Program Member Acknowledgment

I, _____ acknowledge that I serve voluntarily on the
(Community Member)

_____ with the Department of Enterprise Services, Washington State.
(Workgroup/Project Name)

I understand that I am not a Washington State Employee and am not entitled to benefits or wages. I am receiving stipends and reimbursements when voluntarily attending official meetings and participating in other approved activities in a class one workgroup as described in **RCW 43.03.220** and **Washington States Community Compensation Guidelines**.

I understand that the purpose of these stipends and reimbursements is to reduce barriers to my participation. Washington State believes that removing financial barriers for individuals directly impacted by public policy fosters increased government accessibility and equitability. Ultimately leading to more equitable and sustainable policy outcomes.

I understand that if I elect to receive compensation for my ongoing participation, once the accumulative received amount reaches \$600 or more in a calendar year, I will be required to provide a W-9 for taxable income purposes. As described in **RCW 43.03.220**

I acknowledge that stipends shall not exceed \$200 for each day during which I attend an official meeting or perform statutorily prescribed duties approved by the chairperson of the group. (per RCW 43.03.220, Line 2,b)

An individual that is already being paid for their participation in a DES group by another party is not eligible for compensation under DES's Community Compensation Program. This means that if an individual participating on an ongoing DES group or in a one-time event is *already* receiving hourly wages, salary, or any other kind of payment for their participation in the group or event, they are being otherwise compensated, and are therefore ineligible for additional. An example of this would be if someone whose full-time job is in policy advocacy

and their scope of work at the job for which they are already receiving a salary includes activities such as engaging with government agencies to help inform public policy.

X	X
Name	Signature

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 16-01, RCW 42.56, and RCW 40.14