

DES

Washington State
DEPARTMENT OF
ENTERPRISE SERVICES



Overview

Responsible for management, maintenance, planning and care of the state's 486-acre Capitol Campus, including:

- More than 25 buildings
- Five parks
- The Capitol Lake-Deschutes Estuary

Funding for this work comes from a mix of appropriations and the central service model. Additional professional and contracted services are provided on a fee-for-service basis.

DES.wa.gov

Facilities Services

Office Space Planning Support

PROPERTY MANAGEMENT

Buildings & Grounds




Scope of services

- Occupancy agreements
 - *DES Tenant Handbook for Properties in Thurston County (wa.gov)*
des.wa.gov/sites/default/files/2022-06/DESTenantHandbook.pdf
- Building maintenance and repairs
- Custodial services
- Tenant communications for facility-related updates
- Coordination with support services
 - *Parking | Surplus | Entry/access into tenant spaces*

Fee for service

- Minor tenant improvements

Contact

 360-725-0000

 bgmail@des.wa.gov

SPACE & LEASE MANAGEMENT


Real Estate Services



Fee for service

- Privately owned buildings
 - *Lease negotiations, amendments, cancellation clauses, non-renewals, and landlord coordination*
- New space projects, relocations, alterations, property acquisition and disposal
- Architectural, design and construction administration services
- Optimizing facilities portfolio
 - *Space allocation modeling, data collection/analysis, programming and space design, and implementation*
- Real estate consultation services

Contact

 360-407-8244

 desrescustomersupport@des.wa.gov

PUBLIC WORKS PROJECTS

Facility Professional Services




Scope of services

- DES-owned buildings
 - Fire code, structural assessments, hazardous materials assessments
 - As-builts and updating floor plans

Fee for service

- Projects not included in the capital budget
 - Contracted services for design and construction
 - Public works projects that exceed minor repairs or improvements

Contact

 360-902-7272

 easmail@des.wa.gov

BUILDING & SITE SECURITY

Campus Security & Visitor Services




Scope of services

- Site-based risk assessments (on campus)
 - Law enforcement coordination
 - Coordinating protective orders (if security enhancements needed)

Fee for service

- Access controls (key cards and physical keys)
- Video surveillance and duress alarms

Contact

 Security Operations Center (Capitol Campus)
360-407-9111

Customer Care Line (Security)
360-902-3560

SURPLUS OPERATIONS

Business Resources




Scope of services

- Furniture and equipment transfer, reuse, recycle (minimize disposal)
- Transportation solutions for agency needs
- Sales of surplus F&E (shared proceeds)
- Surplus FAQs
des.wa.gov/services/dispose-surplus/faqs

Fee for service

- Delivery of items acquired from surplus

Contact

 360-407-2273

 surplusrequest@des.wa.gov

ENERGY EFFICIENCY SERVICES


Facility Professional Services




Fee for service

- Energy efficiency strategies: lighting, HVAC, operations, etc.
- Energy Star Portfolio Manager
- DES Energy Program flyer (wa.gov)
des.wa.gov/sites/default/files/2022-06/EnergyServicesFlyer.pdf

Contact

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