

Capital Projects Advisory Review Board
Education Connections Committee

Meeting Notes 5-29-2024

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Committee Members: (8 filled positions, 5 = Quorum)

- | | | | |
|---|----------------------------|---|------------------------------------|
| X | Curt Gimmestad (GC & AGC) | X | Linneth Riley-Hall (Transit) |
| X | Brian Aske (DBIA NW) | X | Robynne Thaxton (Private Industry) |
| X | Curtis Bennett (OMWBE) | X | Olivia Yang (Higher Ed) |
| X | Janet Jansen (State - DES) | | <i>Vacant</i> (MWBE) |
| X | Josh Klika (MRSC) | | <i>Vacant</i> (Trades\Labor) |
| | | X | Nicky, Budnuchit (OMWBE proxy) |

Guests:

Talia Baker, CPARB Staff

Meeting started at 7:46 am

Chair Gimmestad confirmed a quorum and started the meeting at 7:46 am.

The committee reviewed the agenda from April to modify for May since the April meeting was canceled. Olivia made a motion to approve the agenda and Linneth 2nd the motion. Agenda approved via voice vote.

The minutes from February 28, 2024, and March 27, 2024 were discussed. Olivia made a motion to approve both sets of minutes and Janet 2nd the motion. Both sets of minutes were approved via voice vote.

Discussion Highlights:

Chair Gimmestad asked the group if there was anything they needed to catchup on. He and Linneth were part of the AGC GC/CM training in May. They had about 50 trainees attend. This was a very interactive group compared to other classes in recent history. There were some conversations around current issues such as Prompt Pay, bid packaging and the unbundling of projects and best practices with both issues. There were 2-3 contractor representatives, one mechanical design representative, a few owner representatives and the remainder were mostly construction management representatives. The discussions in that training session came from all directions.

Linneth received several text messages from owner representatives asking if they could meet with her and ask questions about selecting the alternative delivery methods. She met with 5 owner representatives after class for about 90 mins and had some very robust discussions about all the delivery methods and what they should be thinking about when selecting them. It was completely unplanned and relaxed so they were comfortable asking a wide variety of questions.

Olivia, Linneth and Josh have discussed an Owner Readiness type of Webinar for Owners new to alternative delivery. Josh asked some questions to help flush out who the resources are: Instructors, CPARB and PRC all have Owners who are knowledgeable.

Linneth shared an experience with a Project Review Committee (PRC) project review where the new owner responded to panel pre-questions that they didn't have to answer them because they were not scorable criteria. They didn't even consult their consultant who was on the PRC. The PRC discussed those Q&A responses in the Business Meeting prior to the project review, and the PRC consultant had them update their presentation to answer the questions which saved the project from being denied. The point being that new owners don't always realize that talking to other owners would be of value and may not know who to ask questions.

At the same PRC meeting during the Business Meeting the Project Feedback Process Workgroup suggested changes to the application to help with Owner Readiness. This appears to be the current concern from many directions.

Owner Readiness Webinar – Preparing to go to the PRC

The idea is to have a Webinar that includes PRC Owners to explain why PRC pre-questions are relevant, why the questions are asked, then possibly go through the application and talk about best practices and how to connect with experienced Owners.

Linneth shared her concern the newer PRC members may not fully understand why these issues are important and mentioned that more training will be very important.

Chair Gimmestad would like to have this committee decide how to make the Webinar happen if that's the way the committee wants to go.

Robynne suggested identifying the materials needed to help whoever may be able to host it. Olivia suggested Josh continue exploring MRSC hosting a webinar. Josh has been giving the topic a lot of thought. It could be an on-demand free webinar, originally recorded off of the Zoom platform, where initially they could put a panel together with topics the panel discusses. Olivia suggested focusing on asking who would be on the panel (past and present PRC members), and what does a new owner need to do to be ready. Maybe consider having some contractors who can share good & not so good experiences with owners.

Chair Gimmestad asked Josh what he may need as the lead for this project. An audience might be an opportunity to help expand on the Q&A.

Brian asked if the Webinar would be for both DB & GC/CM because they have some variance on what the Owner needs to have in place.

Olivia suggested keeping the first webinar delivery method neutral. Chair Gimmestad agreed the focus should be on Owner Readiness to Alternative Delivery, then let the webinar build on itself. After the first one, the next step would be make separate webinars if needed.

Olivia asked if Josh could provide an outline prior to the next meeting the committee could make suggestions on for people or topics.

Next Meeting: 6/26/2024

- AGENA
- Minutes from 5/29/2024
- Discuss Owner Readiness to Alternative Delivery training before going to the PRC
- Identify Next Steps
- Establish Next meeting Agenda

Robynne moved to adjourn and Olivia 2nd the motion.

Parking Lot:

- Lessons Learned

Action items:

1. Josh will put together an outline of the Owner Readiness to Alternative Delivery Webinar
2. Talia will forward Josh's outline to the committee.
3. Talia will reach out to PRC Leadership regarding the development of a training schedule.

Olivia moved to adjourn & Linneth 2nd the motion.

Meeting adjourned at 8:32 am