

Capital Projects Advisory Review Board  
**Education Connections Committee**

Meeting Notes 8-28-2024

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**Committee Members:** (8 filled positions, 5 = Quorum)

- |                                     |  |
|-------------------------------------|--|
| <b>X</b> Curt Gimmestad (GC & AGC)  | Linneth Riley-Hall (Transit) / Eza Agoes proxy |
| <b>X</b> Brian Aske (DBIA NW)       | <b>X</b> Robynne Thaxton (Private Industry)    |
| Curtis Bennett (OMWBE)              | <b>X</b> Olivia Yang (Higher Ed)               |
| <b>X</b> Janet Jansen (State - DES) | Vacant (MWBE)                                  |
| Josh Klika (MRSC)                   | Vacant (Trades\Labor)                          |

**Guests:**

Monique Martinez, CPARB Staff

Aleanna Kondelis - proxy for Josh

**Meeting started at 7:43 am**

Chair Gimmestad Confirmed a quorum at 7:46 am.

*Robynne made a motion to approve agenda, Olivia seconded the motion. The agenda was approved via voice vote.*

*Robynne moved to approve the minutes from July 31, 2024. Olivia seconded the motion. The minutes were approved via voice vote.*

**Discussion Highlights:**

**Owner Readiness Webinar:**

Aleanna Kondelis gave an overview of the Owner Readiness Webinar draft version 2. Her and Josh Klika are looking for recruitment ideas for recruiting Owners to participate on the panel.

Robynne asked to expand Step 2: Procurement Options, Review, and Identification to include a project contracting method assessment section to ensure the projects meet the RCW requirements. She suggested reviewing a PRC application for one or both of the alternative delivery methods so the Owner is aware of the pieces that will be assessed.

Olivia is interested in who is being considered for the panel. She recommends a large, experienced owner, a small, experienced owner and a first-time owner. This will provide difference perspectives of experience that can be extremely helpful to new owners. The end game is for the owner to have a successful project.

Olivia suggested Jeannie Natta from University of Washington, or Jessica Murphy from the City of Seattle for potential large owners. For smaller owners perhaps look at a school districts or cities, counties or ports.

Robynne suggested perhaps Benton County and City of Wenatchee, who may have completed one alternative delivery project.

Chair Gimmestad will forward some possible panelists to Aleanna outside of this meeting.

Aleanna shared the target date for this webinar is scheduled for December 9, 2024. MRSC will start advertising two months prior. She is responsible to having the training objectives and agenda to MRSC by October 9<sup>th</sup>.

Aleanna pointed out that potential attendees need to be signed up as an agency through MRSC to access the free webinars.

Olivia asked if Aleanna or Josh could come back in September with an update on panelists, etc.

*Notes by Monique Martinez & Talia Baker, CPARB/PRC Program Specialist*

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Aleanna provided her current email in the chat for those who wish to send her names of potential panelists and looks forward to the September meeting.

Chair Gimmestad pointed out that the AGC is having a 2-day GC/CM training on December 5-6<sup>th</sup>. He can have the instructors share the Owner Readiness Webinar information for December 9<sup>th</sup>.

Aleanna shared that the webinar will likely be about 90 minutes.

Olivia suggested adding in to Owner Readiness that they are also responsible for bringing their clients up to speed on alternative delivery.

### **Design-Build Training**

Brian Aske reported that he still needs to finish pulling his stakeholders together and commits to having that ready at the next meeting with a draft by October. He has an outline of the current curriculum and hopes to have an updated recommendation for the newer curriculum.

### **Next Meeting: 9/25/2024**

- Agenda
- Minutes from 8/28/2024
- Josh and Aleanna will share progress on the webinar and any feedback received.
- Brian will share updates on the Design-Build Training.
- Identify Next Steps
- Establish Next meeting Agenda

### **Parking Lot:**

- Lessons Learned

### **Action items:**

1. Chair Gimmestad & Robynne will forward possible panelists names to Aleanna.
2. Brian will prepare to report on updated DB training for the next meeting.
3. Chair Gimmestad will plan to provide a CPARB report on the current trainings in development.

**Meeting adjourned at 8:10 am**