

# Capital Projects Advisory Review Board

## Virtual Meeting Via Teams

Meeting ID: 293 150 364 692 PC: DEMLk3

### MEETING AGENDA

November 18, 2024

#### MEMBERS

Total = 25 Members: 21 Voting, 11 = Quorum

Linneth Riley-Hall (Chair)	Transit	John Salinas II	Specialty Contractors
Keith Michel (Vice-Chair)	General Contractors	Kara Skinner	Insurance/Surety Industry
Garett Buckingham	Public Hospital Districts – <b>NEW!</b>	Rep. Mike Steele	House of Representatives (R)
Lekha Fernandes	OMWBE	Robin Strom	General Contractors
Bobby Forch, Jr.	Disadvantaged Businesses	Josh Swanson	Construction Trades Labor
Bill Frare	Dept. of Enterprise Services	Rep. Steve Tharinger	House of Representatives (D)
Sen. Bob Hasegawa	Senate (D)	Robynne Thaxton	Private Industry
Bruce Hayashi	Architects	Sen. Judy Warnick	Senate (R)
Santosh Kuruvilla	Engineers	Olivia Yang	Higher Education
Karen Mooseker	School Districts	Janice Zahn	Ports
Mark Nakagawara	Cities		
Irene Reyes	Private Industry	<b>Vacant</b>	Construction Trades Labor
Steven Russo	Specialty Contractors	<b>Vacant</b>	Counties

AGENDA ITEMS	Purpose	Time	Presenter
Board Members and Public joining call	Gathering	7:45 am	Teams
Call to Order & Roll Call for Quorum	Information	8:00	Linneth\Talia Baker
Welcome Board Members & Introductions	Information	8:03	Linneth Riley-Hall
Approve Agenda	Action	8:10	Linneth Riley-Hall
Invitation for Public Comments	Information	8:12	Linneth Riley-Hall

#### LEGISLATIVE REPORTS AND PROPOSED LEGISLATION

WSDOT Project Delivery Method Review Task Force	Action	8:15	Linneth \ Tom Zamzow
BE/DBI Committee	Information	8:30	Linneth \ Santosh\Nancy
- Debrief of meeting with Senator Valdez	Action		
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<b>15-minute Break</b>		9:00	All
SHB 1621 Review Committee			
- Report	Action	9:15	Keith Michel\Mark Nakagawara
- Draft legislation			

#### NEW BUSINESS

Member Ideas \ Discussion Time	Information\Discussion	10:00	Linneth Riley-Hall
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#### ADMINISTRATIVE

Recap of Action Items	Information\Action	10:15	Nancy Deakins
December 12, 2024 Draft Agenda	Discussion	10:20	Keith Michel

#### ADJOURNMENT

	Action	10:30	Linneth Riley-Hall
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#### Board Parking Lot Items:

- How to address Core Values as identified 2/11/2021
- Legal interpretations
- Stipends for volunteers
- Bonding/retainage from other states
- Cost escalation discussion/guidance?
- Board Retreat – desire and timing
- PRC Structure and Process Review

#### IMPORTANT DEADLINES

- ✓ All meeting Pre-Reads due 1 week prior to the next Board Meeting
- ✓ November Special Meeting (11/18) – Final Approval of WSDOT TF final report (Due to staff no later than 11/19); BE/DBI Committee Draft Legislation; SHB1621 Review Committee Report and Proposed Legislation.
- ✓ December 1, 2024 – WSDOT TF Report to Legislative Transportation Committees Regarding WSDOT Projects Due.
- ✓ Periodic CPARB review of Small Works Roster limits by 2025

CPARB Members agree to uphold the following commitments at all meetings: Respect, Purpose, Listen to Understand, Accountability, and Inclusion

2024 Dates: 12/12 2025 Dates: 2/13, 4/10, 5/8, 9/11, 10/9, 12/11

DES Support: Nancy (360) 280-6236, Talia (360) 790-8322 Monique (360) 951-5352

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### CPARB Member Shared Commitments:

We will embody the commitment of **Respect** by:

Listening first before speaking; Speaking respectfully with candor while being mindful of impacts and remaining open and honest; Respectfully embracing others' thoughts and opinions; Sharing your own thoughts and opinions without taking things personally; Being honest with one another; Being respectful to one another while acknowledging it's okay to disagree.

We will embody the commitment of **Purpose** by:

Staying focused on the purpose of CPARB by using agendas and engaging in board matters with a professional approach recognizing each member's personal life experiences; Ensuring meaningful, results oriented meetings; Showing up as open as possible ready to listen and learn; Coming prepared and with due diligence on meetings; Ensuring alternative delivery processes are efficient.

We will embody the commitment of **Listening to Understand** by:

Using active listening, without dominating and without judgment; Seeking to wholly understand others point of view; Listening and being considerate without negativity; Committing to exploring and understanding different viewpoints; Appreciating candor; Providing leverage for voices not being heard; Making time for conversations even if they are outside of the meeting.

We will embody the commitment of **Accountability** by:

Actively participating with clear expectations and clear responsibilities (within our statutory authority) while being unafraid to address problems; Coming to meetings, participating, following through on the work and commitments you make; Creating problem statements prior to discussions that summarize issues; Making solutions better with positive intent; Correcting factual inaccuracies with respect; Speaking with empathy and a focus on shared understanding instead of shame.

We will embody the commitment of **Inclusion** by:

Ensuring appropriate team members are included balancing the interests of different groups by seeking multiple perspectives to ensure inclusive participation; Ensuring active, early engagement for all participants; Balancing the interests of different groups; Being open to all feedback, everyone should be heard and held accountable; Acknowledging imbalances in relationships; Being comfortable with being uncomfortable.

### December 12, 2024 Meeting:

- Minutes 10/10/2024 & 11/18 (?)
- Legislation of Interest
- Mentorship Check-in
- Committee/Workgroup Reports:
  - Board Development (Mentors?)
  - Education Connections
  - GC/CM Best Practices (confirm any action required)
  - BE/DBI Committee
  - Project Feedback Process Workgroup
  - WSDOT Delivery Method Review Task Force
  - SHB 1621 Review Committee
  - JOC Evaluation Committee
- New Business
- Recap of Action Items