

**All Interested Parties**  
**PROJECT REVIEW COMMITTEE VACANCIES**  
**Recruitment Review Date: *April 10 or May 8, 2025***  
*(dependent on applications received)*

The Capital Projects Advisory Review Board ([CPARB](#)) is **seeking Letters of Interest** from individuals knowledgeable in the use of alternative public works contracting procedures (RCW 39.10) to serve on the Project Review Committee (PRC).

The Project Review Committee ([PRC](#)) reviews and approves projects proposing to use the General Contractor/Construction Manager (GC/CM) and Design-Build (DB) contracting methods on their projects. The PRC also certifies public bodies for three years to use these procedures without having to submit individual project applications to the PRC. The PRC is comprised of members from both public and private entities with a wide variety of construction background, expertise, and experience.

The PRC currently has bi-monthly open public meetings to review project or certification applications. Each member chosen will be asked to review the applications prior to each meeting and submit questions by a set deadline. Members will attend meetings to review a presentation from the applicants, participate in discussions and then make a declaration of approval or denial of the application. For Certification applications, a full committee is called to review, discuss, and declare. Committee members can be compensated for reasonable travel expenses.

**If you are interested in serving, and/or reapplying for your current seat**, please prepare a short letter of interest and it will be posted on the [CPARB Homepage](#). Please include:

- *Your name, title, and company or public agency name*
- *Name of seat applying for in subject line*
- *Work address, email address and best contact phone number*
- *Short paragraph which highlights your skills, background or special knowledge in alternative public works methods as detailed in RCW 39.10.*
- *Three references with contact information*

**Email your letter of interest to: [PRC@des.wa.gov](mailto:PRC@des.wa.gov) Attn: Talia Baker, CPARB/PRC Staff.**

Please direct questions and inquiries to Talia Baker via e-mail to [PRC@des.wa.gov](mailto:PRC@des.wa.gov) or phone at 360.790.8322.

CPARB plans to review letters of interest and meet the applicants for positions with multiple applications during the **April 10<sup>th</sup> or the May 8 2025** CPARB meetings and will continue at subsequent meetings until all the positions are filled. (See *CPARB webpage for submission due dates.*)

**Please note**, CPARB has conducted a realignment of the position names and appointment terms for consistency to balance representation over a 3-year period. Due to the realignment, current member appointments will be for 1-3 years depending on the position number.

**POSITIONS TO BE REVIEWED SPRING 2025: (12 in total)**

**Owner – Ports:** (1 position) *Applicant must have the ability to represent the fundamental facility design and construction interests and concerns of Public Ports, be an employee of a public port in the state of Washington, have experience at a senior level Capital Asset delivery-related role, possess a working knowledge and experience with alternative capital projects delivery methodologies as defined in RCW 39.10, have experience with determining the appropriate delivery method for the proposed project of Design-Bid-Build, Design-Build, GC/CM, and have an understanding and experience with RFQ/RFP process.*

**General Contractor:** (1 positions) *Applicant must have the ability to represent the fundamental facility design and construction interests and concerns of General Contractors; be employed by a private general contractor construction firm registered in the state of Washington; have experience working on non-residential alternative public works construction projects; have experience in developing and managing project budgets, schedules, contracts, and fair and equitable labor practices; possess a working knowledge of alternative capital projects delivery methodologies as defined in RCW 39.10; and must have worked on at least one alternative delivery method project within the last five (5) years*

**Construction Trades Labor:** (2 positions): *Applicant must be Employed by a private firm registered in the state of Washington; have experience working on non-residential construction projects; possess the ability to represent advocacy for adherence to prevailing wage, apprenticeship utilization, safety and health and all other applicable labor standards; and be able to acts as a resource for jurisdictional, trade assignments, work rules, or any other questions related to construction trade labor and working conditions on construction sites.*

**Design Industry – Architect:** (1 position): *Applicant must be a Licensed architect in the state of Washington; be Employed by a private architectural design firm; have professional experience designing or managing the design of non-residential projects; have experience with school district and municipal projects; possess a working knowledge of alternative capital projects delivery methodologies as defined in RCW 39.10; and must have worked on at least one alternative delivery method project within the last five (5) years.*

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**Disadvantaged Business Enterprises:** (2 positions) Applicant must have the ability to represent the fundamental facility design and construction inclusion interests and concerns of disadvantaged business enterprises; have a primary residence in the state of Washington; Own a disadvantaged business certified by OMWBE in the state of Washington; have a fundamental understanding of facility design and construction practices and processes; and possess a working knowledge of alternative capital projects delivery methodologies as defined in RCW 39.10.

**Owner – Cities:** (1 position) Applicant must have the ability to represent the fundamental facility design and construction interests and concerns of Cities; be an employee of a city or town in Washington as defined by RCW Chapter 35; possess experience in a Capital Asset delivery-related role; and have a Working knowledge and experience with alternative capital projects delivery methodologies as defined in RCW 39.10.

**Owner – Counties:** (1 position) Applicant must have the ability to represent the fundamental facility design and construction interests and concerns of Counties; be an Employed by a county agency in the state of Washington as defined by RCW Chapter 36; possess experience in a senior level Capital Asset delivery-related role; and have working knowledge and experience with alternative capital projects delivery methodologies as defined in RCW 39.10.

**Owner – Transit:** (1 position) Applicant must have the ability to represent the fundamental facility design and construction interests and concerns of Public Transportation; be an employee of a public transportation body in the state of Washington; have experience in senior level Capital Asset delivery-related role; possess a working knowledge and experience with alternative capital projects delivery methodologies as defined in RCW 39.10; and have experience with determining the appropriate delivery method for the proposed project: Design-Bid-Build, Design-Build, GC/CM.

**Private Sector:** (1 position) Applicant must have the ability to represent the fundamental facility design and construction interests and concerns of the private sector; own or manage a private business in the state of Washington; have a fundamental understanding of facility design and construction practices and processes; possess experience in senior level Capital Asset delivery-related role; and have a working knowledge and experience with alternative capital projects delivery methodologies as defined in RCW 39.10.

**Specialty/Subcontractor:** (1 position) Applicant must be employed by a private specialty subcontracting construction firm registered in the state of Washington; have experience working on non-residential construction projects; have experience with school district and municipal projects; possess experience in developing and managing project budgets, schedules, contracts, and fair and equitable labor practices; have a working knowledge of alternative capital projects delivery methodologies as defined in RCW 39.10; and must have worked on at least one alternative delivery method project within the last five (5) years.