

Capital Projects Advisory Review Board

Virtual Meeting Via Teams

Meeting ID: 240 094 628 107 PC: xx39xv32

MEETING AGENDA

May 8, 2025

MEMBERS

Total = 25 Members: 21 Voting Positions, 11 = Quorum

Linneth Riley-Hall (Chair)	Transit	Irene Reyes	Private Industry
Keith Michel (Vice-Chair)	General Contractors	Steven Russo	Specialty Contractors
Robert Blain	Counties	John Salinas II	Specialty Contractors
Garett Buckingham	Public Hospital Districts	Kara Skinner	Insurance/Surety Industry
Lekha Fernandes	OMWBE	Rep. Mike Steele	House of Representatives (R)
Bobby Forch, Jr.	Disadvantaged Businesses	Robin Strom	General Contractors
Erin Fraser	Construction Trades Labor	Rep. Steve Tharinger	House of Representatives (D)
Sen. Bob Hasegawa	Senate (D)	Robynne Thaxton	Private Industry
Bruce Hayashi	Architects	Sen. Judy Warnick	Senate (R)
Santosh Kuruvilla	Engineers	Olivia Yang	Higher Education
Karen Mooseker	School Districts		
Heather Munden	Ports – NEW!	Vacant	Dept. of Enterprise Services
Mark Nakagawara	Cities	Vacant	Construction Trades Labor

AGENDA ITEMS	Purpose	Time	Presenter
Board Members and Public joining call	Gathering	7:45 am	Teams
Call to Order & Roll Call for Quorum	Information	8:00	Talia Baker
Welcome Board Members & Introductions	Information	8:03	Linneth Riley-Hall
Approve Agenda	Action	8:06	Keith Michel
Approve Meeting Minutes from 4/10/2025	Action	8:08	Keith Michel
Invitation for Public Comments	Information	8:12	Keith Michel
Chair Report	Information>Action	8:16	Linneth Riley-Hall

LEGISLATION - END OF SESSION STATUS REPORT

- CPARB Bills Recap
 - SHB 1967 – Modifying DB Bonding requirements - **Passed**
 - HB 1970 – WSDOT ability to us PDB and GC/CM - **Passed**
 - E2SHB 1549 – Modifying Resp. Bidder Criteria - **Passed**
 - HB 1633 – LNI Prev. Wage prime cont. bidding submission - **Passed**

Info
See [End of Session Summary](#) on the CPARB homepage

COST ESCALATION PRESENTATION with Ken Simonson, AGC of WA Information 8:20 John Salinas / Ken Simonson

PRC APPOINTMENTS: Action Start 9:02 Linneth Riley-Hall

- Disadvantaged Business Enterprises (2 pos)
- Design Industry Architect (1 pos)
- General Contractor (1 pos)
- Private Sector (1 pos)

BREAK – 10:35 - 5 MINUTES Quorum reestablished 10:42 10:35 ALL

COMMITTEE & WORKGROUP REPORTS:

JOC Evaluation Committee	Information>Action	11:40	Aleanna Kondelis \ Gina Owens
Board Development Committee <ul style="list-style-type: none"> Committee Member Updates Committee Recommendations – <i>creating new / sunset of existing</i> Strategic Plan Update 	Information>Action	11:42	Linneth Riley-Hall
BE/DBI Committee	Information>Action	10:45	Lekha\Santosh\Irene

NEW BUSINESS

Information

- Member Ideas \ Discussion Time
- Construction Cost Escalation Data (*further discussion New Committee?*)
 - Other
- Linneth Riley-Hall

ADMINISTRATIVE

CPARB Members agree to uphold the following commitments at all meetings: Respect, Purpose, Listen to Understand, Accountability, and Inclusion

2025 Dates: 9/11, 10/9, 12/11

DES Support: Nancy (360) 280-6236, Talia (360) 790-8322, Monique (360) 951-5352

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Budget Report - Stipends for volunteers	Information	Nancy Deakins \ Talia Baker
Updated Onboarding Checklist and poll for new mentors	Information\Discussion	Keith Michel
Recap of Action Items	Information\Action	Nancy Deakins
September 11, 2025 Draft Agenda	Discussion	Keith Michel
ADJOURNMENT	Action	11:55 Linneth Riley-Hall

Board Parking Lot Items:

- How to address Core Values as identified 2/11/2021
- Board Retreat – desire and timing

• IMPORTANT DEADLINES

- ✓ All meeting **Pre-Reads due 1 week prior to the next Board Meeting**
- ✓ 2025: Per RCW **39.04.154** CPARB Report to the Legislature - review construction cost escalation data and make recommendations to the appropriate committees of the legislature on adjustments to the contracting thresholds per RCW **39.04.152**.

CPARB Member Shared Commitments:

We will embody the commitment of **Respect** by:

Listening first before speaking; Speaking respectfully with candor while being mindful of impacts and remaining open and honest; Respectfully embracing others' thoughts and opinions; Sharing your own thoughts and opinions without taking things personally; Being honest with one another; Being respectful to one another while acknowledging it's okay to disagree.

We will embody the commitment of **Purpose** by:

Staying focused on the purpose of CPARB by using agendas and engaging in board matters with a professional approach recognizing each member's personal life experiences; Ensuring meaningful, results oriented meetings; Showing up as open as possible ready to listen and learn; Coming prepared and with due diligence on meetings; Ensuring alternative delivery processes are efficient.

We will embody the commitment of **Listening to Understand** by:

Using active listening, without dominating and without judgment; Seeking to wholly understand others point of view; Listening and being considerate without negativity; Committing to exploring and understanding different viewpoints; Appreciating candor; Providing leverage for voices not being heard; Making time for conversations even if they are outside of the meeting.

We will embody the commitment of **Accountability** by:

Actively participating with clear expectations and clear responsibilities (within our statutory authority) while being unafraid to address problems; Coming to meetings, participating, following through on the work and commitments you make; Creating problem statements prior to discussions that summarize issues; Making solutions better with positive intent; Correcting factual inaccuracies with respect; Speaking with empathy and a focus on shared understanding instead of shame.

We will embody the commitment of **Inclusion** by:

Ensuring appropriate team members are included balancing the interests of different groups by seeking multiple perspectives to ensure inclusive participation; Ensuring active, early engagement for all participants; Balancing the interests of different groups; Being open to all feedback, everyone should be heard and held accountable; Acknowledging imbalances in relationships; Being comfortable with being uncomfortable.

September 11, 2025 Meeting:

- Minutes 5/8/2025
- Committee/Workgroup Reports:
 - Board Development (Mentors for incoming members?)
 - BE/DBI Committee
 - JOC Evaluation Committee
 - PRC
 - SW Construction Cost Escalation
- New Business
 - New committees?
- Recap of Action Items
- Set agenda for 10/9/2025