

Capital Projects Advisory Review Board
Board Development Committee

Meeting Agenda
 October 7, 2025
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Committee focus:

To aid in candidate outreach, recruitment, improve transitioning, and educating new board members on the roles, operating procedures, and the scope of the board.

(11 Active Members; 6 = Quorum)

Linneth Riley-Hall, Co-Chair	Sound Transit\Owner Transit	CPARB
Jessica Murphy, Co-Chair	Public Owner – Cities	PRC
Eza Agoes	PRC Vice Chair	PRC Leadership
Lekha Fernandes	OMWBE	CPARB
Bruce Hayashi	Architects/Labor/Other	CPARB
Dave Johnson	General Contractors & PRC Chair	PRC Leadership
Santosh Kuruvilla	Exeltech\Engineers	CPARB
Mike Pellitteri	Private Industry\Specialty Contractor	PRC
Irene Reyes	The Glove Lady\Private Industry\MBE	CPARB
Olivia Yang	WSU\Higher Education	CPARB
Janice Zahn	Port of Seattle\Ports	Emeriti

AGENDA

Item	Purpose	Presenter	Time
Welcome	Information	LRH	4:00
Review and approve agenda	Action	All	
Review and approve minutes 9/2/2025	Action	All	
Invitation to public to participate	Information	LRH	
Strategic Planning (<i>Continued Discussion</i>) Reimagining the Project Review Committee a. What is the role of the PRC? i. <i>Original intent?</i> ii. <i>Current Role?</i> iii. <i>Future?</i> Have the right people on the PRC	Discussion		4:10
New Issues - -	Discussion		4:50
Set agenda for next meeting 11/4/2025: - Approve Agenda & Minutes from 10/7/2025 - Continue PRC Discussion - Continue to review list and assess where items need to be added for consideration	Discussion	All	4:55
Adjourn	Action	All	5:00

The committee meeting will be conducted virtually via the TEAMS platform.

PARKING LOT:

- PRC Position Descriptions
- Resources subsection on webpage
- Recruitment material for CPARB & PRC

ACTION ITEMS FROM THE LAST MEETING:

1. PRC leadership members consider experience and what would make the PRC better. (Jessica, Dave, Eza)
2. Talia send historical PRC development documents to BDC members to identify original intent and purpose.
3. Talia send out copy of Small Works Roster funding informational email to BDC members.
4. All members review JLARC Reports and PRC development material in preparation for discussion at 10/7/2025 meeting.

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STRATEGIC PLANNING ISSUES LIST

Issue	Objectives	Action Needed:	Completed
1. Owner\stakeholder readiness 2. Determining who is the 'public works cop\enforcement' (<i>How to report potential violations</i>) 3. Creating a feedback loop for lessons learned	<i>Provide guidance to public agencies and collective construction industry for successful accountable public works contracting.</i>	(1) Education • Other Owners • MRSC – Webinar Owner\Owner • Attend PRC reviews • Mutual 'report cards'? (<i>consider small firms as well</i>) (2) Use potential violation report form – online	(1) In process (2) Completed (3) postpone until later
4. Reimagining the PRC a. What is the role of the PRC? i. <i>Original intent?</i> ii. <i>Current Role?</i> iii. <i>Future?</i> b. Having the right people on the PRC...	Control to ensure alternative delivery is used appropriately. Provide resources \ opportunity for project success	Review the whole PRC process Consider Public Bodies who have had (a certain # of) certifications w/o issue to no longer need to go to the PRC.	(1)
5. Defining CPARB's value add for public works a. Taking stock of accomplishments b. Standardize decision-making in committees and on the board (<i>recommendations include legislative reports</i>)	# of reports / recommendations to the Legislature that have been adopted <i>Advise the legislature on policies related to public works delivery methods and alternative public works contracting procedures.</i>		
6. Conducting an outcome-oriented review of the strategic plan (<i>sequential with priority 1 & 2</i>) a. Defining measurable goals b. Describing interim steps c. Creating actionable outcomes 7. Discussing ethical considerations for membership for CPARB, PRC or Committees a. Building in capacity (<i>bringing in individuals to participate</i>)	Ethics Board presentation annually at CPARB and PRC BMs.	ECC take on?	
8. Reauthorization and how to streamline it; (<i>sequentially dependent on other issues being addressed</i>) – <i>Report due by 2031 (2-yrs to dev)</i> a. What should the Board Development Committee's role be? (<i>regarding strategic plan and reauthorization</i>) b. Setting the number of years for reauthorization c. Reading the JLARC studies to see what they said in 2019 and 2012			

Vision:

- What CPARB should be doing (4 themes/guiding principles)
- Betterment of Public Contracting / Improving Outcomes
 - Active Industry Engagement
 - Help Legislators make good laws / Improve the process
 - Maintaining and measuring accountability and transparency