

CPARB Meeting

October 9, 2025

Action Items

CPARB Action Items:

1. Finalize Construction Cost Report to Legislature. (draft today and to committee and CPARB before sending)
2. Draft Bill and get sponsors (CPARB legislative members and/or Rep Zahn?) – Linneth will reach out to Rep Zahn.
3. Staff will send Board Members Shared Commitments for answers to question, staff will collect and have a pre-read for (future) meeting, then discuss at a future CPARB meeting.
 - a. What do you like about each?
 - b. Do you have anything to add or revise?
4. JLARC performance report by end of October. (smaller group draft, send out to members, then final and send)
5. Chair Riley-Hall to connect with Sen Valdez, re: prompt pay bill. (with Lehka and Irene)

Remaining Action Items from September 9, 2025

1. CPARB Members provide feedback to BEDBI documents on Best Practices Change Orders and Retainage.
2. BEDBI will launch Survey on these best practices.
3. CPARB members help get Survey it out to others.

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Action Items – Shared Commitments

The following are the shared commitments adopted by the members of CPARB. RCW 39.10.200 and 39.10.230 define the Board purpose, intent, powers, and duties (what brings Board members to the table); these commitments are how the members strive to accomplish the Board's charge (how members interact at the table).

Respect

We will embody the commitment of respect by:

Listening first before speaking; Speaking respectfully with candor while being mindful of impacts and remaining open and honest; Respectfully embracing others' thoughts and opinions; Sharing your own thoughts and opinions without taking things personally; Being honest with one another; Being respectful to one another while acknowledging it's okay to disagree.

Purpose

We will embody the commitment of purpose by:

Staying focused on the purpose of CPARB by using agendas and engaging in board matters with a professional approach recognizing each member's personal life experiences; Ensuring meaningful, results oriented meetings; Showing up as open as possible ready to listen and learn; Coming prepared and with due diligence on meetings; Ensuring alternative delivery processes are efficient.

Listen To Understand

We will embody the commitment of listening to understand by:

Using active listening, without dominating and without judgment; Seeking to wholly understand others point of view; Listening and being considerate without negativity; Committing to exploring and understanding different viewpoints; Appreciating candor; Providing leverage for voices not being heard; Making time for conversations even if they are outside of the meeting.

Accountability

We will embody the commitment of accountability by:

Actively participating with clear expectations and clear responsibilities (within our statutory authority) while being unafraid to address problems; Coming to meetings, participating, following through on the work and commitments you make; Creating problem statements prior to discussions that summarize issues; Making solutions better with positive intent; Correcting factual inaccuracies with respect; Speaking with empathy and a focus on shared understanding instead of shame.

Inclusion

We will embody the commitment of inclusion by:

Ensuring appropriate team members are included balancing the interests of different groups by seeking multiple perspectives to ensure inclusive participation; Ensuring active, early engagement for all participants; Balancing the interests of different groups; Being open to all feedback, everyone should be heard and held accountable; Acknowledging imbalances in relationships; Being comfortable with being uncomfortable.

CPARB Established Shared Commitments on 2/10/2022