

Capital Projects Advisory Review Board  
**Board Development Committee**

Meeting Agenda  
 January 6, 2026  
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**Committee focus:**

To aid in candidate outreach, recruitment, improve transitioning, and educating new board members on the roles, operating procedures, and the scope of the board.

(11 Active Members; 6 = Quorum)

Linneth Riley-Hall, Co-Chair	Sound Transit\Owner Transit	CPARB
Jessica Murphy, Co-Chair	Public Owner – Cities	PRC
Eza Agoes	PRC Vice Chair	PRC Leadership
Lekha Fernandes	OMWBE	CPARB
Bruce Hayashi	Architects/Labor/Other	CPARB
Dave Johnson	General Contractors & PRC Chair	PRC Leadership
Santosh Kuruvilla	Exeltech\Engineers	CPARB
Mike Pellitteri	Private Industry/Specialty Contractor	PRC
Irene Reyes	The Glove Lady\Private Industry\MBE	CPARB
Olivia Yang	WSU\Higher Education	CPARB
Janice Zahn	Port of Seattle\Ports	Emeriti

**AGENDA**

Item	Purpose	Presenter	Time
<b>Welcome</b>	Information	LRH	4:00 pm
<b>Review and approve agenda</b>	Action	All	4:05 pm
<b>Review and approve minutes 12/2/2025</b>	Action	All	4:10 pm
<b>Invitation to public to participate</b>	Information	LRH	4:15 pm
<b>Review Draft JLARC Report</b>	Discussion	All	4:15 pm
<b>Set Meeting Schedule for 2026</b>	Action	All	4:45 pm
<b>Set agenda for next meeting: 2/3/2026</b> - Approve Agenda & Minutes from 1/6/2026 - Review JLARC draft report - Continue PRC Discussion Continue to review list and assess where items need to be added for consideration	Action	All	4:55 pm
<b>Adjourn</b>	Action	All	5:00

The committee meeting will be conducted virtually via the TEAMS platform.

**PARKING LOT:**

- PRC Position Descriptions
- Resources subsection on webpage
- Recruitment material for CPARB & PRC

**ACTION ITEMS FROM THE LAST MEETING:**

1. All BDC members should send their ideas for reimagining PRC to Talia Baker before the next meeting.

**STRATEGIC PLANNING ISSUES LIST**

Issue	Objectives	Action Needed:	Completed
1. Owner\stakeholder readiness 2. Determining who is the 'public works cop\enforcement' ( <i>How to report potential violations</i> ) 3. Creating a feedback loop for lessons learned	<b><i>Provide guidance to public agencies and collective construction industry for successful accountable public works contracting.</i></b>	(1) Education <ul style="list-style-type: none"> <li>• Other Owners</li> <li>• MRSC – Webinar Owner\Owner</li> <li>• Attend PRC reviews</li> <li>• Mutual 'report cards'? (<i>consider small firms as well</i>)</li> </ul> (2) Use potential violation report form – <i>online</i>	(1) In process (2) Completed (3) postpone until later
4. Reimagining the PRC <ul style="list-style-type: none"> <li>a. What is the role of the PRC?               <ul style="list-style-type: none"> <li><i>i. Original intent?</i></li> <li><i>ii. Current Role?</i></li> <li><i>iii. Future?</i></li> </ul> </li> <li>b. Do we have the right people on the PRC?</li> </ul>	(a) Control to ensure alternative delivery is used appropriately.  (i) Provide resources \ opportunity for project success	(1) Review the whole PRC process  (2) Consider Public Bodies who have had (a certain # of) certifications w/o issue to no longer need to go to the PRC.	(1) In process
5. Defining CPARB's value add for public works <ul style="list-style-type: none"> <li>a. Taking stock of accomplishments</li> <li>b. Standardize decision-making in committees and on the board (<i>recommendations include legislative reports</i>)</li> </ul>	# of reports / recommendations to the Legislature that have been adopted  <b><i>Advise the legislature on policies related to public works delivery methods and alternative public works contracting procedures.</i></b>		
6. Conducting an outcome-oriented review of the strategic plan ( <i>sequential with priority 1 &amp; 2</i> ) <ul style="list-style-type: none"> <li>a. Defining measurable goals</li> <li>b. Describing interim steps</li> <li>c. Creating actionable outcomes</li> </ul> 7. Discussing ethical considerations for membership for CPARB, PRC or Committees <ul style="list-style-type: none"> <li>a. Building in capacity (<i>bringing in individuals to participate</i>)</li> </ul>	Ethics Board presentation annually at CPARB and PRC BMs.	ECC take on?	
8. Reauthorization and how to streamline it; ( <i>sequentially dependent on other issues being addressed</i> ) – <i>Report due by 2031 (2-yrs to dev)</i> <ul style="list-style-type: none"> <li>a. What should the Board Development Committee's role be? (<i>regarding strategic plan and reauthorization</i>)</li> <li>b. Setting the number of years for reauthorization</li> <li>c. Reading the JLARC studies to see what they said in 2019 and 2012</li> </ul>			

**Vision:**

- What CPARB should be doing (4 themes/guiding principles)
  - Betterment of Public Contracting / Improving Outcomes
  - Active Industry Engagement
  - Help Legislators make good laws / Improve the process
  - Maintaining and measuring accountability and transparency