

Capital Projects Advisory Review Board
Board Development Committee

Meeting Agenda
 February 3, 2026
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Committee focus:

To aid in candidate outreach, recruitment, improve transitioning, and educating new board members on the roles, operating procedures, and the scope of the board.

(11 Active Members; 6 = Quorum)

Linneth Riley-Hall, Co-Chair	Sound Transit\Owner Transit	CPARB
Jessica Murphy, Co-Chair	Public Owner – Cities	PRC
Eza Agoes	PRC Vice Chair	PRC Leadership
Lekha Fernandes	OMWBE	CPARB
Bruce Hayashi	Architects/Labor/Other	CPARB
Dave Johnson	General Contractors & PRC Chair	PRC Leadership
Santosh Kuruvilla	Exeltech\Engineers	CPARB
Mike Pellitteri	Private Industry/Specialty Contractor	PRC
Irene Reyes	The Glove Lady\Private Industry\MBE	CPARB
Olivia Yang	WSU\Higher Education	CPARB
Janice Zahn	Port of Seattle\Ports	Emeriti

AGENDA

Item	Purpose	Presenter	Time
Welcome	Information	LRH	4:00 pm
Review and approve agenda	Action	All	4:05 pm
Review and approve minutes 1/6/2026	Action	All	4:10 pm
Invitation to public to participate	Information	LRH	4:15 pm
Review Draft JLARC Report	Discussion	All	4:15 pm
Set Meeting Schedule for 2026	Action	All	4:45 pm
Set agenda for next meeting: 3/3/2026 - Approve Agenda & Minutes from 2/3/2026 - Continue PRC Discussion as it relates to the Strategic Plan - Continue to review list and assess where items need to be added for consideration	Action	All	4:55 pm
Adjourn	Action	All	5:00

The committee meeting will be conducted virtually via the TEAMS platform.

PARKING LOT:

- PRC Position Descriptions
- Resources subsection on webpage
- Recruitment material for CPARB & PRC

ACTION ITEMS FROM THE LAST MEETING:

1. Talia Baker will send the currently drafted performance measures to the BDC members.
2. BDC members provide additional performance measures or any data sources within a week.
3. Lekha Fernandes will put Co-Chair Jessica Murphy in touch with a representative from OMWBE to find out which RCW requires agencies to report their spending to OMWBE.

STRATEGIC PLANNING ISSUES LIST

Issue	Objectives	Action Needed:	Completed
1. Owner\stakeholder readiness 2. Determining who is the 'public works cop\enforcement' (<i>How to report potential violations</i>) 3. Creating a feedback loop for lessons learned	<i>Provide guidance to public agencies and collective construction industry for successful accountable public works contracting.</i>	(1) Education <ul style="list-style-type: none"> • Other Owners • MRSC – Webinar Owner\Owner • Attend PRC reviews • Mutual 'report cards'? (<i>consider small firms as well</i>) (2) Use potential violation report form – <i>online</i>	(1) In process (2) Completed (3) postpone until later
4. Reimagining the PRC <ul style="list-style-type: none"> a. What is the role of the PRC? <ul style="list-style-type: none"> i. <i>Original intent?</i> ii. <i>Current Role?</i> iii. <i>Future?</i> b. Do we have the right people on the PRC? 	(a) Control to ensure alternative delivery is used appropriately. (i) Provide resources \ opportunity for project success	(1) Review the whole PRC process (2) Consider Public Bodies who have had (a certain # of) certifications w/o issue to no longer need to go to the PRC.	(1) In process
5. Defining CPARB's value add for public works <ul style="list-style-type: none"> a. Taking stock of accomplishments b. Standardize decision-making in committees and on the board (<i>recommendations include legislative reports</i>) 	# of reports / recommendations to the Legislature that have been adopted <i>Advise the legislature on policies related to public works delivery methods and alternative public works contracting procedures.</i>		
6. Conducting an outcome-oriented review of the strategic plan (<i>sequential with priority 1 & 2</i>) <ul style="list-style-type: none"> a. Defining measurable goals b. Describing interim steps c. Creating actionable outcomes 7. Discussing ethical considerations for membership for CPARB, PRC or Committees <ul style="list-style-type: none"> a. Building in capacity (<i>bringing in individuals to participate</i>) 	Ethics Board presentation annually at CPARB and PRC BMs.	ECC take on?	
8. Reauthorization and how to streamline it; (<i>sequentially dependent on other issues being addressed</i>) – <i>Report due by 2031 (2-yrs to dev)</i> <ul style="list-style-type: none"> a. What should the Board Development Committee's role be? (<i>regarding strategic plan and reauthorization</i>) b. Setting the number of years for reauthorization c. Reading the JLARC studies to see what they said in 2019 and 2012 			

Vision:

- What CPARB should be doing (4 themes/guiding principles)
 - Betterment of Public Contracting / Improving Outcomes
 - Active Industry Engagement
 - Help Legislators make good laws / Improve the process
 - Maintaining and measuring accountability and transparency